

# 5. WHAT ARE THE BEHAVIOR EXPECTATIONS FOR EVERYONE AT SCHOOL?

Hanalei School encourages the positive behaviors of **be safe**, **be respectful**, and **be responsible**. Students are reminded of these in classrooms, at recess, and at quarterly assemblies.



Students are recognized for exemplifying the GLOs throughout the day and positive GLO behavior is reinforced through the “GLO Gotcha Program” and “Market Day” events.

## GOTCHA ...GLOing at Hanalei School!

Student Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Given By: \_\_\_\_\_



### GLO #1: Self-Directed Learner

“I am responsible for my own learning”

- choose and complete important tasks
- use my time wisely; stay on task
- check my work for neatness and accuracy

### GLO #3: Complex Thinker

“I can apply what I learn and problem solve”

- use what I know to learn new things
- look for different ways to solve problems
- think of new and creative ideas to find new solutions

### GLO #5: Effective Communicator

“I can communicate effectively”

- listen, understand, and use information given to me
- speak clearly with appropriate volume
- active listener and follow oral directions
- communicate to a variety of audiences for variety of purposes



### GLO #2: Community Contributor

“I understand it is important for people to work together”

- show respect for myself, others, and property
- work well with others
- follow school and classroom rules

### GLO #4: Quality Producer

“I know what good work looks like and can produce it”

- try my best to produce work that shows my full understanding of the learning goal
- work is correct, neat, complete and organized
- can revise and improve my work



### GLO #6: Effective & Ethical User of Technology

“I can use technology effectively and ethically”








- use technology responsibly and appropriately
- follow school and classroom technology rules
- use technology to learn new information, communicate, solve problems, and create products.

We also follow the State of Hawaii (Chapter 19) Discipline policy. You may refer to the Chapter 19 booklet for more information on types of infractions and possible consequences.

Please notify your child’s teacher, counselor, or principal right away if you feel your child is being teased or bullied.

The information on the following two pages describes in more detail the behavior expectations at Hanalei School.



Setting/Expectation	RESPECTFUL	RESPONSIBLE	SAFE
<b>All Settings</b> 	<ul style="list-style-type: none"> <li>● Use correct voice levels</li> <li>● Cooperate with others</li> <li>● Use nice words</li> <li>● Take care of school</li> </ul>	<ul style="list-style-type: none"> <li>● Make good choices</li> <li>● Follow directions the first time</li> <li>● Be ready to learn</li> <li>● Have a good attitude about school</li> </ul>	<ul style="list-style-type: none"> <li>● Know and follow Rules</li> <li>● Be where I belong</li> <li>● Keep Hands, Feet, and Objects to yourself (HFO)</li> <li>● Listen carefully</li> </ul>
<b>Hallway</b> 	<ul style="list-style-type: none"> <li>● Use quiet voices</li> <li>● Keep hallway passable</li> <li>● Be considerate of other classes</li> </ul>	<ul style="list-style-type: none"> <li>● Be where I belong</li> <li>● Pick up rubbish when you see it</li> </ul>	<ul style="list-style-type: none"> <li>● Walk</li> <li>● Stay off railings</li> <li>● Face forward</li> </ul>
<b>Classroom</b> 	<ul style="list-style-type: none"> <li>● Use correct voice levels</li> <li>● Cooperate with others</li> <li>● Look, Listen, Learn</li> <li>● Use nice manners</li> </ul>	<ul style="list-style-type: none"> <li>● Be on time</li> <li>● Be prepared and organized</li> <li>● Focus on tasks</li> <li>● Strive for Quality</li> </ul>	<ul style="list-style-type: none"> <li>● Keep Hands, Feet, and Objects to yourself (HFO)</li> <li>● Walk inside</li> <li>● Keep my area neat and clean</li> <li>● Keep personal space</li> </ul>
<b>Restroom</b> 	<ul style="list-style-type: none"> <li>● Give others privacy</li> <li>● Use quiet voices</li> </ul>	<ul style="list-style-type: none"> <li>● No food</li> <li>● Go, Flush, Wash, Return to class</li> </ul>	<ul style="list-style-type: none"> <li>● Keep floor and walls dry and clean</li> </ul>
<b>Playground</b> 	<ul style="list-style-type: none"> <li>● Eat snack in assigned areas</li> <li>● Put rubbish in trash cans</li> <li>● Be a good sport; take turns/share</li> <li>● Use nice manners</li> <li>● Say "I messages"; honor requests</li> </ul>	<ul style="list-style-type: none"> <li>● Make good choices</li> <li>● Use bathroom during recess</li> <li>● Return all equipment to class</li> <li>● Return to class when the bell rings</li> </ul>	<ul style="list-style-type: none"> <li>● Walk on play equipment</li> <li>● Use equipment properly</li> <li>● Know and follow rules</li> <li>● Keep nature on the ground</li> </ul>
<b>Cafeteria (Café Hanalei)</b> 	<ul style="list-style-type: none"> <li>● Use appropriate voice level</li> <li>● Use restaurant manners</li> <li>● Honor personal space</li> </ul>	<ul style="list-style-type: none"> <li>● Clean up after yourself</li> <li>● Keep your food to yourself</li> </ul>	<ul style="list-style-type: none"> <li>● Stand in line correctly</li> <li>● Stay seated</li> <li>● Raise hand for assistance</li> </ul>
<b>Dismissal</b> 	<ul style="list-style-type: none"> <li>● Be in control</li> </ul>	<ul style="list-style-type: none"> <li>● Be ready</li> <li>● Be where I belong</li> <li>● Collect and take home your things</li> </ul>	<ul style="list-style-type: none"> <li>● Keep Hands, Feet, and Objects to yourself (HFO)</li> <li>● Walk to your dismissal location</li> </ul>



## HANALEI SCHOOL CODE OF CONDUCT

- **REGULAR ATTENDANCE** - Students are expected to attend school regularly and to attend all classes.
- **PUNCTUALITY** - Students are expected to be on time for school.
- **WORK HABITS** - Students are expected to be prepared for and to participate in each class, to strive to meet performance standards, to have necessary class materials, to complete class work and homework accurately and on time, and to prepare for quizzes, tests, and projects.
- **RESPECT FOR SELF AND OTHERS** - Students are expected to be honest, to behave with dignity, and to treat others with respect.
- **RESPECT FOR PROPERTY** - Students are expected to treat all property, materials and resources with care.
- Progressive Discipline will be applied for Chapter 19 offenses.

### Continuous Notice of Non-Discrimination

The Hawaii State Department of Education (HIDOE) and its schools do not discriminate on the basis of race, sex, age, color, national origin, religion, or disability in its programs and activities. Please direct inquiries regarding HIDOE nondiscrimination policies as follows:

#### ADA/Section 504 inquiries

Krysti Sukita, ADA/504 Specialist  
Civil Rights Compliance Office  
Hawaii State Department of Education  
P.O. Box 2360  
Honolulu, Hawaii 96804  
(808) 586-3322 or relay  
crco@notes.k12.hi.us

#### Title VI, Title IX, and other inquiries

Anne Marie Puglisi, Director  
Civil Rights Compliance Office  
Hawaii State Department of Education  
P.O. Box 2360  
Honolulu, Hawaii 96804  
(808) 586-3322 or relay  
crco@notes.k12.hi.us

## 8. ARE THERE DRESS CODE GUIDELINES FOR ANYONE ON CAMPUS?

Yes, students are asked to follow the guidelines below, and staff, parents, and visitors are encouraged to model the guidelines while on the school campus.

- The Hawaii Department of Education requires that every student is dressed in appropriate footwear daily (i.e. tennis/gym shoes, slippers, sandals, etc., no high heels.) Shoes should be worn when walking from one location to another, and while in the cafeteria and bathrooms. Sensible footwear must be worn during any physical activity.
- Clothing will not display inappropriate words, messages, or illustrations depicting illicit/illegal substances or profanity.
- Shorts and skirts should be a reasonable length, indicated by the hem being no shorter than the end of the students' fingertips when their arms are placed down to their sides.
- Shirts/Tops/Bottoms are to cover stomach and lower back. (No bare midribs or backsides.)
- All shirts/tops should have a modest appearance appropriate for school. Strapless/tube tops, low cut tops, tank tops with oversized armholes, camisoles, or halter style tops/dresses should not be worn to school unless they are worn under a more appropriate shirt/top.
- Hats or sunglasses should not be worn in the cafeteria or classrooms.
- Please Remember: Not all island attire is appropriate school attire. Checking what your child is wearing before he/she leaves the house may avoid a phone call asking you to bring a change of clothes to school. Let's all "dress for success".

