



**COACH  
HOLLOWAY**

**BIOLOGY**

## Course Expectations:

- Digital days are not “free” days. Digital days are to work on Canvas assignments. Canvas assignments have due dates but are left open to complete after the due date (late points will be deducted)
  
- Both face-to-face and digital assignments count towards a student’s grade. In class, we are doing of labs and hands on.
  - Students should **STUDY** all material from Face to face and digital learning **EVERY DAY** at least 20-30 minutes.
  
- Please check Infinite Campus for grades. Canvas gradebook is not an official gradebook that we use.
  
- Academic integrity – we are here to learn! We are here to prepare for the next grade level and to prepare for life. Students need to learn the habits of successful people, which include integrity, work ethics, **RESPONSIBILITY** and **TIME MANAGEMENT**.
- Absent work Module has work missed on **FACE to FACE** days **ONLY**. **VIRTUAL DAYS** work is found in the Modules by date
- I work hard designing and planning rigorous and focused curriculum, instruction, and assessment. I expect students to do their part and work hard! I want my students to be successful!

## **What is happening in class/Face to Face?**

o We are reviewing big ideas, going over practice and worksheets and completing hands on labs. We have discussions and Q and A over Virtual work. Students should come prepared with information from Digital work.

## **What is happening digitally in Canvas?**

o The course has a Home Page that ALL assignments are organized by date. On digital days, student just need to click on the link item which could be an assignment, a video, a quiz, a tutorial, etc..

o Students can get to any of the items by clicking the categories on the link in the box. Students should NOT try to access work in the TO DO menu, ASSIGNMENTS tab or QUIZZES tab. THEY WILL MISS THE NOTES, VIDEOS, and practice if they do that. They should ALWAYS access work in the MODULES.

o Most assignments have a submit button. Discussions have a reply button(students must post before they can reply to other posts) . Quizzes have a take quiz and then when done a submit button. Some items may not have to be submitted; watching a tutorial video or narrated notes is super important but there is no submission that needs to occur.

- o If students are having ANY trouble, they can Inbox me through Canvas, email me at [hholloway@paulding.k12.ga.us](mailto:hholloway@paulding.k12.ga.us) or send a CHAT message in CANVAS.
- o I go over all of this with students in class.
  
- o Students know when assignments are due because every item has due date info when clicked on.
  
- o We have had four face to face days in which I have walked students through this information.
  
- o If a student is absent for a F2F day, then all items are available in Canvas in the ABSENT WORK MODULE. DIGITAL DAY work is in the MODULE too. If it is a lab that they missed, there is data that can be used to complete it. The student will have to email the completed lab or a picture of it to me as there is not a submission option in Canvas since we are doing labs in class. Students are responsible for making up items in a timely manner.

## Tests & Exams:

- o Tests are given in class. If a student misses a test due to absence, they will need to make it up in tutoring the NEXT face to face class day at 3:30pm
- o Students usually have 2 days to complete items during the week (Mon/Tues & Wed/Thurs). Friday assignments are open from 12:01am and are due at 11:59pm on Sunday. The items stay open and students can work complete them after that, but late points will be taken from the grade. (10% off the grade per day it is late until a zero has been reached)
- o **MASTERY:** Students are given a second chance to recover a failed test on the MIDTERM at the end of October. Students that score better on a section than the original corresponding test will be given a grade replacement to match the highest grade earned. The Midterm will cover ALL material from August 3-Midterm. The midterm is a test grade.
- o A third attempt will be offered on the FINAL exam. Students should study 30 minutes a night for Biology and should review often.
- o Mastery work and instructions can be found in the TEST MASTERY module. Mastery is not graded work, but extra practice. Students should come to me with Questions or help. Keys will be posted in the module. USA test prep has no key but shows the students their errors.

## Need help?

- o Set an an appointment to come in before school for help. M/T, W/Th (8:00 – 8:30 am)
- o Email, Inbox or Chat (in canvas) me with any questions.

## Seem to be getting off track?

- o Set a weekly/daily schedule for yourself with due dates and assignments, use your phone calendar or app to help!
- o Parents follow up with the students at the end of the day and ask them what they have completed.
- o Parents register to observe your child in their Canvas courses:

### Creating an Account

- In your browser, go to [www.paulding.k12.ga.us/canvas](http://www.paulding.k12.ga.us/canvas)
- On the login page under Parent of a Canvas User?, click [Click Here For An Account](#).

