



Griffin-Spalding County Schools

Frequently Asked Enrollment Questions

Parent Services Center
Central Registration
234 E. Taylor Street
Griffin, GA 30224
470-771-4259

Q: I have misplaced my child's birth certificate. How do I obtain a certified copy?

A: Each state has an agency that is responsible for vital records. Contact the agency for the state in which your child was born. Children born in Spalding County - **Spalding Co. Health Dept. (770) 467-4740**

Q: I have misplaced my child's social security card. How do I obtain a copy?

A: An application for a social security card will need to be completed and taken to the local Social Security Administration office along with other required documents. Representatives of the Social Security Administration are available in Spalding County during regular working hours. Listed below is the link to download the application with instructions as to what documents you will need to provide.

Social Security Administration – 800-772-1213 <http://www.socialsecurity.gov/ssnumber/>

Q: How do I obtain a Georgia Immunization Form and / or EED (Eye, Ear, & Dental) Form?

A: Contact your child's (Georgia) medical provider or visit the Spalding County Health Department at **1007 Memorial Drive, Griffin**. It is best to call ahead at (770) 467-4740.

Q: I rented or purchased my home within the last 30 days and have not yet received a utility bill. What documentation do I need to provide?

A: Contact your local utility company to obtain documentation that service is pending. Be sure that this documentation states the physical address of the residence.

Q: I live with someone else and do not have any utilities in my name. What documentation do I need to provide?

A: A utility bill in the name of the person with whom your family is living must be provided. Please refer to "Student Registration Requirements" for a more detailed explanation.

Q: Are cell phone bills accepted as proof of residence?

A: Cell phones are not accepted as valid proof of residence. Hardline telephone, electric or another utility bill that includes the physical address of the residence is accepted.

Q: I do not have a copy of my utility bill. How do I obtain a copy?

A: Contact your utility provider or print a copy of your most recent e-bill. Telephone numbers and links are provided on the reverse side of this page that may assist you.

Bellsouth – (800) 757-6500

<http://www.bellsouth.com>

Comcast Cable –

<http://comcast.com/>

DirecTV – (800) 494-4388

<http://www.directv.com>

Dish Network – (888)284-7116

<http://www.dishnetwork.com>

Central GA Electric Membership Corp. - (770) 775-7857

<http://www.georgiaemc.com/>

City of Griffin – Electric Dept. – (770) 229-6406

<http://www.cityofgriffin.com/Departments/Electric/CustomerService/tabid/196/Default.aspx>

Spalding County Tax Assesor's Office

http://qpublic7.qpublic.net/ga_address.php?county=ga_spalding