Georgia Department of Education CTAE Accountability & Improvement Unit GACTE Conference July 2011

CTAE Federal & State Grants Consolidated Application (Con App) Process

REASONS FOR CHANGE IN FY12 PERKINS ALLOCATION

- The Federal funds received by Georgia were reduced by 7.93%, therefore, your local system's allocation was reduced.
- The amount going to the CTAE Resource Network is much higher than last year. Why?
 - •Last year the Resource Network used it's reserve funds to reduce the amount needed from each system to provide comprehensive services.
 - •In FY11, the amount sent to the Resource Network by local systems was approximately \$600,000. For FY12, the amount needed from systems is \$1,400,000.
- The Feds require the state to use SAIPE data to calculate local systems' Perkins allocations. The SAIPE data is two years old and includes things such as poverty ratios, population per square mile, etc. The use of this formula may have resulted in reduction to your grant award.

Budgeting Your Funds

—For Federal and State grants, all funds must be budgeted and the sign-off process completed for both the:

- Program Information (Data) Tab
- Budget Tab
- By September 30th, 2011
- —Systems cannot spend their funds until after their Local Board has approved their budget

Program Improvement Grant Funds

- The Program Improvement section of the Local Maintenance of Effort form must match the Budget entered on the Budget tab, by the total of each object code category
- Local QBE funds budgeted in object code categories 400-800 must be equal to, or more than the Program Improvement amount awarded to the system and budgeted in object code categories 100-800 (see slide 11)
- Funds must be budgeted in accordance with the Budget Caps (see next slide)

Program Improvement CAPS

Systems must budget funds based on MAXIMUM
 EXPENDITURES (CAPS) for each Function/Object Code category as shown below

CATEGORY/OBJECT CODES	MAXIMUM EXPENDITURES (CAPS)
Administrative Cost (Function Codes 2300 & 2400)	Maximum 5% of Program Improvement award
Software & Equipment (Object Codes 612, 615, 616, 730 & 734)	Maximum 70% of Program Improvement award
Supplies, Technology Supplies & Books-not textbooks (Object codes 610, 611, & 642)	Maximum 10% of Program Improvement award
Other (Object Codes 100, 200, 300, 400, 500 & 800)	15% or more of Program Improvement award-THIS AMOUNT CAN INCREASE IF A SYSTEM SPENDS LESS IN ANY/ALL CATEGORIES LISTED above.

Completing the Local Maintenance of Effort Form

- Blue chart #1: reflect by object code categories the local/QBE funds for FY12 supporting the CTAE program
- Blue chart #2: reflect by object code categories how you budget your FY12 Perkins Program
 Improvement dollars. The amounts budgeted in this section should match the amounts on your
 Budget Tab also by object code categories
- Blue chart #3: reflect the amount that you expect to expend on TCP (formerly ECP) activities. For FY12, you did not receive a separate allocation for TCP activities. The amount you include in this chart will also be included in the total Program Improvement allocation reflected within Blue chart #2. If there is no cost for your TCP activities be sure to place a "0" in each object code category in this section
- Blue chart #4 reflects the Professional Development section. You must budget the Professional Development award amount in object code category 800.
- Reminder: Enter a zero in each object code category field that does not have an amount to avoid getting an error message when you attempt to sign off.

Matching or Exceeding The Program Improvement Funds

NOTE: THE LOCAL FUNDS BUDGETED BELOW IN OBJECT CODE CATEGORIES 400-800 MUST BE EQUAL TO OR GREATED THAN THE TOTAL PROGRAM IMPROVEMENT AWARD BUDGETED IN OBJECT CODE CATEGORIES 100-800

E	NTER BELOW THE	LOCAL BOARD OF	EDUCATION APPRO	OVED FUNDS BY OB	JECT CODE:		1 3		
	(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(100-800)
Po	ersonal Services/ Salaries	Personal Services/ Benefits	Purchased Professional & Technical Services	Purchased Property Services	Other Purchased Services	Supplies	Property	Other	Total Local Maintenance of Effort
	953345.16	285874.9	0	15000	18804.76	36129.69	0	4701.19	1313855.70

Total Local Maintenance of Effort Operational Cost (Object Codes 400-800 only):

74635.64

ENTER THE FEDERA	AL PERKINS IV - PI	ROGRAM IMPROVE	MENT FUNDS BY OB	JECT CODE:				
(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(100-800)
Personal Services/ Salaries	Personal Services/ Benefits		Purchased Property Services	Other Purchased Services	Supplies	Property	Other	Total
0	. 0	1,000	0	2,000	20.000	0	8,000	31,000

Total Perkins IV Maintenance of Effort Cost | Object Codes 100-800)

31,000



Note: Your Local Board Approved Funds by Object-Total Local Maintenance of Effort Operational Cost 400-800 must equal or exceed the Program Improvement funds by Object code-Total Perkins IV Local Maitenance of Effort Cost (object codes 100-800),

NOTE: If "No" has been filled-in, the Total Perkins Operational Cost exceeds the Total Local Operational Cost. You must either adjust the amount of Local Funds or complete the explanation below:

Select from the list below the reason(s) that the Total Perkins Operational Cost exceeds the Total Local Operational Cost (Section 311(b)(1b)):

- Capital Expenditures
- Special One-time Project Cost
- Cost of Pilot Programs



Transition and Career Partnership (TCP formerly ECP)

- To comply with Perkins IV Guidelines:
 - System must provide Transition and Career Partnership activities even though there is no designated amount to target TCP activities
 - Will system use funds to target these activities?
 - Based on sec 122(c)(1)(A) & 124(b)(6), there must be proof that TCP activities are occurring to comply with Perkins guidelines
 - However, not all activities will require the use of funds

Local Maintenance of Effort form Transition and Career Partnership (TCP)

Section 122 (c)(1)(A), and Section 124 (b)(6) require LEAs to use Perkins IV Improvement funds to carry out Transition and Career Partnership activities. In the table below, indicate funds set aside for these activities.

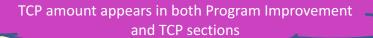
ENTER THE FEDER	AL PERKINS IV - TI	RANSITION and CA	REER PARTNERSHI	P FUNDS BY OBJEC	T CODES:			100
(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(100-800)
Personal Services/ Salaries	Personal Services/ Benefits	Purchased Professional & Technical Services	Purchased Property Services	Other Purchased Services	Supplies	Property	Other	Total
0	0	1,000	. 0	0	0	0	0	1,000

Total Transition and Career Partnership Cost (Object Codes 400-800):

Is the system a member of a consortium? Yes No	
If yes, enter the amount that will be sent to your consortium:	0

- System must indicate if funds will be designated for:
 - Any TCP activities that will be completed, or if
 - Funds will be sent to a consortium (if the system is a member of one)

Budgeting Program Improvement Funds





Total Perkins IV Maintenance of Effort Operational Cost (Object Codes 100 -800):

31,000

Section 122 (c)(1)(A), and Section 124 (b)(6) require LEAs to use Perkins IV Improvement funds to carry out Transition and Career Partnership activities. In the table below, indicate funds set aside for these activities.

ENTER THE FEDER	AL PERKINS IV - TE	RANSITIC V and C	AREER PARTNERSH	IP FUNDS BY OBJEC	T CODES:	0		
(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(100-800)
Personal Services/ Salaries		Purch used Profess onal & Technical Ervice	Purchased Property Services	Other Purchased Services	Supplies	Property	Other	Total
0	0	1,000	0	0	0	0	0	1,000

Total Transition and Career Partnership Cost (Object Codes 400-800):

Is the system a member of a consortium?

Yes

No

If yes, enter the amount that will be sent to your consortium:

(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(100-800)
Personal Services/ Salaries	Personal Services/ Benefits	Purchased Professional & Technical Services	Purchased Property Services	Other Purchased Services	Supplies	Property	Other	Total
0	0	0	0	. 0	0	0	506	506.

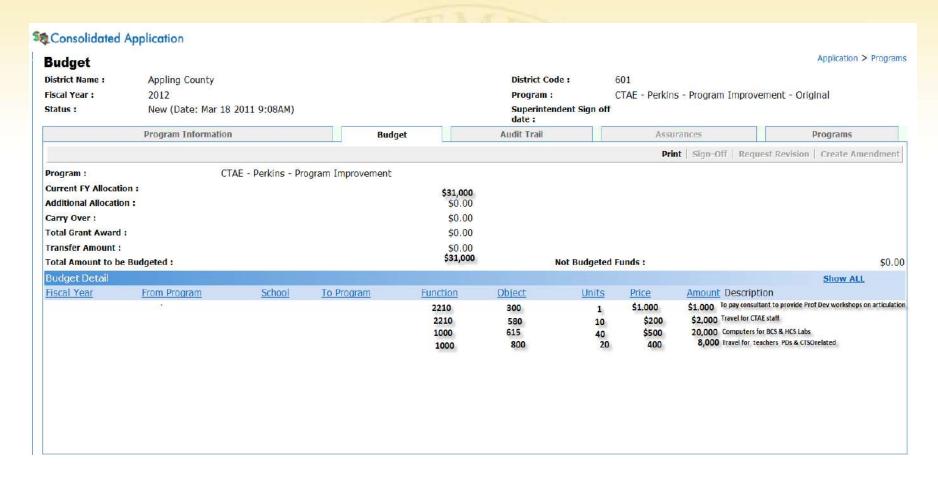
Total Operational Cost (Object Codes 400-800):

506.00

Maximum amount allowed to be sent to State identified consortium: \$ 506



Program Improvement Budget



Professional Development Grant

- Show your allocated amount in section D of the Local Maintenance of Effort form under object code category "800"
 - DO NOT create a budget on the budget tab!
 - Why? Systems are set up in a consortium with the CTAE
 Resource Network
 - The CTAE Resource Network is the fiscal agent, and will budget the funds

PERKINSPLUS GRANT

- All Perkinsplus funds must be used for the Priority activity that it was approved for
- Funds must be spent according to how the funds are budgeted
- Any amendment must be approved prior to creating the amended budget

Unencumbered Funds for FY2011 as of June 5, 2011

Career, Technologia and Agricultural Education Grant Status FY 2011 (July 1, 2010 through June 30, 2011) as of February 24,2011

600 ABC County

Status	Program Description	A pproved Budget	Previously Received	THE TAXABLE BOOK STATE OF TAXABLE PARTY.	Project # or Program ID	Gra
Open	CTAE - Supervision	14,635	14,635.00	0.00	519	300
Open	CTE - Perkins IV - Reserve - Perkins Plus (CFDA # 84.048)	1,847	0.00	1,847.00	100	647
Open	CTE - Perkins IV Grants - Program Improvement (CFDA# 84.048)	40,135	11,354.91	1 1 28,780.09	315	154
Open	CTAE - CTE Extended Day	28,048	300020	19,366.66	554	304
Open	CTAE - CTE Extended Year	PA FIFTA	0.00	2,401.00	528	302
Open	CTAE - Ag Young Farmer	61,314	0.00	61,314.00	521	310
Open	CTAE - Ag Extended Year	6,087	3,896.42	2,190.58	529	291
Open	CTAE - Ag Extended Day ase draw	11,638	3,208.00	8,430.00	553	314
	CTE - Perkins IV Grants - Program Improvement (CFDA# 84.048) CTAE - CTE Extended Day CTAE - CTE Extended Year CTAE - Ag Young Farmer CTAE - Ag Extended Year CTAE - Ag Extended Year CTAE - Ag Extended Day Please draw down	168,105	41,775.67	124,329.33		

Expenditures completed by June 30, 20 11 for the above FY 20 11 CTA Egrants must be requisitioned and "Closed" out (see Status for each grant). If no take adv completed (Status Indicates Open), please complete system level Georgia Accounting On-line Reporting System (GAORS) thial reportby Jav 31, 2011 to obseeach grant Otherwise, these finds are lost for FY 2011.

important if there are amoust is the "Balance Not Requisitiosed" columnater any grantias bees obsedont this indicates that the fished requested and obligated by your system, were not used. The funds are now lost for educational use. The returned funds have a major in pactor. the ability of the Department of Education to justify additional funds needed for future activities. Most system sexpend all funds approved and need in to Imore. No see quisitioned tederal fruids will return to the state for carryover. However, funds e turned in excess of 15% may make a system receive a "Pask-Assiss*m en cillory corung"* with thosed on rederal guitelines of the Office of Management and Budget Circulars (OMB Circular AS7). It is very important that future grant funds requested be expended for the activity agreed to in the application or released early in the flical year for use by other systems.



FY2009-2010 History of Federal Grant Funds Unencumbered by LEAs

						Y2009	- FY201	1 Histo	ry of Fed	eral Gr	ants Ur	nencum	bered by	LEA's					
ebruary	ruary 14, 2011																		
System Number	System Name	Perkins IV Basic Grant FY2009	Perkins IV Basic Grant FY2010	Perkins IV Basic Grant FY2011	Total 3-Year History Basic Grant Unobligated by LEA's	Perkins IV Professi onal Develop ment FY2007	Perkins IV Professi onal Develop ment FY2008	Perkins IV Professi onal Develop ment FY2009	Total 3- Year History Profession al Developm ent Grant Unobligate d by LEA's	*Perkins IV ECP Grant FY2009	*Perkins IV ECP Grant FY2010	*Perkins IV ECP Grant FY2011	Total 3- Year History ECP Grant Unobligated by LEA's	State Institutio ns FY2007	State Institutio ns FY2008	State Institutio ns FY2009	State Institutio ns FY2010	Total 3- Year History State Institution & Grant Unobligate d by LEA's	Perkins IV Total Allocation Unobligated FY2009-2011
644	DeKalb Cou	(E)	29,745	443,046	472,791			(5.)	-	2,383	5, 17 1		7,554					e f	480,346
761	Atlanta City	54,615	130,896	187,988	373,498			120	8	10,991			10,991					=	384,490
660	Fulton Coun	3,928	45,579	294,361	343,868			120	=	6,417	5,439		11,856						355,724
631	Clayton Cou	151	4,688	342,940.19	347,629				-	5.	605		605					-	348,233
628	Cherokee C	1924	527	221,801	221,801	8,878		527	8,878		160		160						221,961
721	Richmond C	-	120	218,810	218,810			120		2	- 22		22						218,810
706	Muscogee (18-1	(47)	179,657	179,657			(47)		2	323		14					-	179,657
669	Hall County	73	(-0)	116,530	116,603				-	-	-		-						116,603
625	Chatham Co	(1 - 0)	(- 0)	92,877	92,877				-	12,293	8,936		21,229						114,106
776	Gainesville (1,179	17,493	80,740	99,413				-	2,922	5,041		7,963					0.00	107,376
638	Coweta Cou	1,258	2,115	101,032	104,405	6,925		1783	6,925	9	-		-					-	104,405
663	Glynn Coun	9250	1,126	91,996	93,122			1 52	-	6	1,590		1,590	This Co	olumn ind	licates the			94,713
633	Cobb Count	520	220	84,982	84,982			257	= 1	419			419	\$200 CT 110 CT 120 CD 1	t of unob			-	85,400
755	Whitfield Co	3523	944	53,975	54,919	3,266		423	3,266	8,940	0		8,940		nt) funds i betweer		1		63,859
622	Carroll Cour		(27)	61,774	61,774			(4)	=	61			61	2011	Detweet	1 F 1 2009-		-3	61,835
617	Burke Coun	686	43	55,916	55,959				-	-			-						55,959
781	Marietta City	121	59	54,532	54,713			90	-	=			-						54,713
694	Macon Cour	17,737	15,640	15,592	48,969			990		2,440	3,190		5,630						54,599
629	Clarke Cour	3,220	-	50,432	53,653			120	=				=					< I	53,653
722	Rockdale Co		1,108	47,859	48,967			170	-	266	1876		266						49,232
667	Gwinnett Co	2,964	301	37,309	40,574	53,100		170	53,100	4,357	1,013		5,370					-	45,944
640	Crisp Count	459	125	43.376	43.835	1		- 42		32	1820		32					-	43.867



An LEA is "AT RISK" IF 15% or greater of their Grant Award is left Unencumbered on June 30th

			Y2010							EV.	2011		
		ŀ		FY2011									
							% of				%age of	% of	2-Average of % of
			Approved	Previous	Bal	% of Funds	unspend	Approved	Previous	Balance	Funds	Unspend	Unspent (FY10 &
ystem	System Name	Program Improvement	Budget	Received	Remaining	Requested	Funds	Budget	Received	Remaining	Requested	Funds	FY11)
77	6 Gainesville City	Program Improvement	\$68,354.00	\$50,860.53	\$17,493.47	74.41	25.59	\$80,740.00	\$0.00	\$80,740.00	0	100	63
61	9 Calhoun County	Program Improvement	\$14,533.00	\$11,851.40	\$2,681.60	81.55	18.45	\$13,089.00	\$1,316.46	\$11,772.54	10.06	89.94	54
69	4 Macon County	Program Improvement	\$29,438.00	\$13,798.00	\$15,640.00	46.87	53.13	\$32,002.00	\$16,410.00	\$15,592.00	51.28	48.72	
62	8 Cherokee County	Program Improvement	\$162,602.00	\$162,602.00	\$0.00	100	0	\$221,801.00	\$0.00	\$221,801.00	0	100	
74	9 Warren County	Program Improvement	\$13,051.00	\$13,051.00	\$0.00	100	0	\$14,036.00	\$0.00	\$14,036.00	0	100	50
76	4 Buford City	Program Improvement	\$18,529.00	\$18,529.00	\$0.00	100	0	\$21,765.00	\$0.00	\$21,765.00	0	100	50
76	66 Carrollton City	Program Improvement	\$49,532.00	\$49,532.00	\$0.00	100	0	\$43,348.00	\$0.00	\$43,348.00	0	100	50
79	1 Trion City	Program Improvement	\$13,429.00	\$13,429.00	\$0.00	100	0	\$3,083.00	\$0.00	\$3,083.00	0	100	50
73	0 Talbot County	Program Improvement	\$13,273.00	\$7,893.87	\$5,379.13	59.47	40.53	\$13,436.00	\$7,613.00	\$5,823.00	56.66	43.34	
62	6 Chattahoochee County	Program Improvement	\$11,802.00	\$11,802.00	\$0.00	100	0	\$27,173.00	\$6,208.00	\$20,965.00	22.85	77.15	
72	0 Randolph County	Program Improvement	\$34,629.00	\$17,102.02	\$17,526.98	49.39	50.61	\$29,254.00	\$21,952.51	\$7,301.49	75.04	24.96	
75	0 Washington County	Program Improvement	\$54,089.00	\$43,013.79	\$11,075.21	79.52	20.48	\$42,821.00	\$19,197.71	\$23,623.29	44.83	55.17	38
64	5 Dodge County	Program Improvement	\$44,175.00	\$44,171.32	\$3.68	99.99	0.01	\$38,892.00	\$10,410.23	\$28,481.77	26.77	73.23	
68	7 Laurens County	Program Improvement	\$72,620.00	\$66,817.44	\$5,802.56	92.01	7.99	\$54,878.00	\$18,270.28	\$36,607.72	33.29	66.71	
75	6 Wilcox County	Program Improvement	\$22,404.00	\$22,404.00	\$0.00	100	0	\$17,338.00	\$4,604.65	\$12,733.35	26.56	73.44	37
61	7 Burke County	Program Improvement	\$84,738.00	\$84,695.00	\$43.00	99.95	0.05	\$81,286.00	\$25,370.34	\$55,915.66	31.21	68.79	
63	1 Clayton County	Program Improvement	\$426,622.00	\$421,933.55	\$4,688.45	98.9	1.1	\$524,601.00	\$181,660.81	\$342,940.19	34.63	65.37	
64	O Crisp County	Program Improvement	\$72,402.00	\$72,402.00	\$0.00	100	0	\$66,725.00	\$23,349.07	\$43,375.93	34.99	65.01	
72	8 Stewart County	Program Improvement	\$18,876.00	\$18,876.00	\$0.00	100	0	\$10,839.00	\$3,649.57	\$7,189.43	33.67	66.33	33
76	5 Calhoun City	Program Improvement	\$36,952.00	\$29,724.61	\$7,227.39	80.44	19.56	\$20,797.00	\$11,716.61	\$9,080.39	56.34	43.66	32
63	8 Coweta County	Program Improvement	\$140,135.00	\$138,020.08	\$2,114.92	98.49	1.51	\$164,490.00	\$63,457.65	\$101,032.35	38.58	61.42	
64	6 Dooly County	Program Improvement	\$28,369.00	\$24,954.28	\$3,414.72	87.96	12.04	\$25,702.00	\$13,112.84	\$12,589.16	51.02	48.98	
70	Montgomery County	Program Improvement	\$15,522.00	\$15,522.00	\$0.00	100	0	\$18,590.00	\$6,900.00	\$11,690.00	37.12	62.88	
63	2 Clinch County	Program Improvement	\$30,196.00	\$30,196.00	\$0.00	100	0	\$17,254.00	\$6,987.79	\$10,266.21	40.5	59.5	
66	3 Glynn County	Program Improvement	\$117,033.00	\$115,906.69	\$1,126.31	99.04	0.96	\$153,496.00	\$61,500.00	\$91,996.00	40.07	59.93	
67	3 Hart County	Program Improvement	\$39,651.00	\$38,356.90	\$1,294.10	96.74	3.26	\$38,889.00	\$17,000.00	\$21,889.00	43.71	56.29	
77	3 Decatur City	Program Improvement	\$23,413.00	\$23,413.00	\$0.00	100	0	\$31,066.00	\$12,700.19	\$18,365.81	40.88	59.12	
70	0 Miller County	Program Improvement	\$18,505.00	\$9,197.06	\$9,307.94	49.7	50.3	\$17,865.00	\$16,470.84	\$1,394.16	92.2	7.8	
68	1 Jefferson County	Program Improvement	\$47,557.00	\$42,271.11	\$5,285.89	88.89	11.11	\$40,905.00	\$23,355.00	\$17,550.00	57.1	42.9	
73	2 Tattnall County	Program Improvement	\$48,999.00	\$48,999.00	\$0.00	100	0	\$47,790.00	\$21,961.23	\$25,828.77	45.95	54.05	
75	5 Whitfield County	Program Improvement	\$104,928.00	\$103,983.62	\$944.38	99.1	0.9	\$101,138.00	\$47,163.27	\$53,974.73	46.63	53.37	27
60	2 Atkinson County	Drogram Improvement	\$26,778,00	\$26,778,00	\$0.00	100	0	\$23,116,00	\$11,000,00	\$12,116,00	/17 50	52./11	26

^{*}Unspent balance may be reduced by July 31st, since systems have up to then to draw-down their funds that they have spent by June 30th



How to Avoid Returning Funds to the State

All funds must be spent by June 30th, Systems are encouraged to:

- Decide at the end of prior school year, program improvement needs for upcoming school year
- Draw down funds uniformly
- Meet with bookkeeper in early spring to compare actual expenses to budget
- Identify amount of funds that has not been spent
- Decide how to spend the balance of funds
- Create amendment to adjust budgets by June 1st

AG & Vocational Construction Related Grants

- —Contact the program specialist for the specific program area with questions and to request approval of requisitions, etc.
- —Contact your Regional Coordinator with questions
 - Roy Rucks, North Region Coordinator, (404)805-7279
 - Nancy Bessinger, Central Region Coordinator, (404) 805-9633
 - Brenda Merchant, South Region Coordinator, (404) 805-9904
 - —Contact <u>Lplan@doe.k12.ga.us</u> with additional questions

REMINDER DATES

- July 31st, Completion Reports Due!
 Remind your bookkeepers to do the
 Completion Reports for CTAE grants
- —September 30th, **final date** for all grant sign-offs (including Local Board Approval)
- See "Save-A-Date" schedule on next slide

CTAE LEADERS FY2011-12 "Save the Dates"

*Fall Professional Learning for CTAE Administrators

October 26, 2011 - TBD

*Spring Update for CTAE Administrators (select one location)

March 20, 2012	Central: TBA
March 21, 2012	Central: TBA
March 22, 2012	North: TBA
March 27, 2012	North: TBA
March 28, 2012	South: TBA
March 29, 2012	South: TBA

*FY 2011 Local Plan Technical Assistance Workshops (select one location) April 16, 2012 Central: TBA

April 10, 2012	Ochtrai. TDA
April 17, 2012	North, Central & South: TBA
April 18, 2012	South: TBA
April 19, 2012	North, Central & South: TBA
April 24, 2012	North, Central & South: TBA
April 26, 2012	North & Central: TBA

FY 2011 Compliance Review and Plan of Improvement Technical Assistance

February 28, 2012 Macon – location TBD (FY12 Perkins Compliance Plan of Improvement) February 29, 2012 Macon – location TBD (FY13 Perkins Compliance Review)

*All participants will register for selected workshops at www.ctaern.org. Workshop descriptions and locations will be posted on the CTAE Resource Network website.



Questions?

