

# Public Release

## Free and Reduced-Price Lunch

### NSLP and Free Provision 2 Breakfast

This public release was sent to:

Lewis County Herald      Lewiston Tribune

on 8/10/2023

*Names of news media outlets and major employers contemplating layoffs*

*Date*

(Local School District) today announced its policy for free and reduced-price meals for children unable to pay the full price for lunch meals served under the National School Lunch Program. Each school and the office of the Local School District has a copy of the policy, which may be reviewed by any interested party. The following schools are participating in the **National School Lunch and Free Provision 2 Breakfast Programs**:

| School Name (add rows for additional schools) |
|-----------------------------------------------|
| Highland School                               |
|                                               |
|                                               |
|                                               |
|                                               |

#### INCOME CHART (BEFORE DEDUCTIONS)

Effective July 1, 2023 through June 30, 2024

#### REDUCED-PRICE MEALS

| Household Size | Annual   | Monthly | Twice per Month | Every 2 Weeks | Weekly  |
|----------------|----------|---------|-----------------|---------------|---------|
| -1-            | \$26,973 | \$2,248 | \$1,124         | \$1,038       | \$519   |
| -2-            | \$36,482 | \$3,041 | \$1,521         | \$1,404       | \$702   |
| -3-            | \$45,991 | \$3,833 | \$1,917         | \$1,769       | \$885   |
| -4-            | \$55,500 | \$4,625 | \$2,313         | \$2,135       | \$1,068 |
| -5-            | \$65,009 | \$5,418 | \$2,709         | \$2,501       | \$1,251 |
| -6-            | \$74,518 | \$6,210 | \$3,105         | \$2,867       | \$1,434 |
| -7-            | \$84,027 | \$7,003 | \$3,502         | \$3,232       | \$1,616 |
| -8-            | \$93,536 | \$7,795 | \$3,898         | \$3,598       | \$1,799 |

| Household Size                        | Annual  | Monthly | Twice per Month | Every 2 Weeks | Weekly |
|---------------------------------------|---------|---------|-----------------|---------------|--------|
| For each additional family member add | \$9,509 | \$793   | \$397           | \$366         | \$183  |

Application forms are available to all homes, along with a letter to parents or guardians. To apply for free or reduced price meals, households should fill out the application and return it to the school. Additional copies of the form are available at each school. The information provided on the application will be used for the purpose of determining eligibility and may be verified at any time during the school year by school or other program officials.

Households with any member who is receiving Food Stamps, Temporary Assistance for Families in Idaho (TAFI) or Food Distribution on Indian Reservations (FDPIR) are only required to provide the recipient's name, their food stamp, TAFI or FDPIR case number, the student/s name and an adult signature.

For other applicants, the household must list the names of all household members, all household income with the amount, source and frequency of the income received by each household member. If a household member does not have income, the no income box must be checked. An adult signature is required along with the last 4 digits of the adult's social security number. The signature of the adult household member certifies that the information provided is correct.

You may include all foster children's names on a household application with other non-foster children. Foster children are eligible for school meal benefits. Foster children must be the legal responsibility of the welfare agency or the court.

Students who are homeless, runaway or migrant are also eligible for benefits. Household members do not have to be US citizens for students to qualify for benefits.

Applications may be submitted at any time during the year.

Under the provisions of free-and-reduced-price meal policy the Determining Official will review the applications and determine eligibility. Parents or guardians dissatisfied with the ruling of the official(s) may wish to discuss the decision with the Determining Official(s) on an informal basis. Parents wishing to make a formal appeal may make a request either orally or in writing to the Hearing Official for a hearing on the decision.

|                                |                                                                 |
|--------------------------------|-----------------------------------------------------------------|
| Shannan Randall                | 112 Boulevard Ave, PO Box 130, Craigmont ID 83523, 208-924-5211 |
| <b>Determining Official(s)</b> | <b>Name, address, and telephone number of Hearing Official</b>  |

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In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**  
U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or
2. **fax:**  
(833) 256-1665 or (202) 690-7442; or
3. **email:**  
[Program.Intake@usda.gov](mailto:Program.Intake@usda.gov)

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