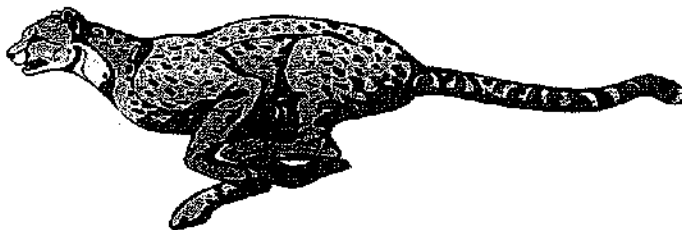


# 2019-2020 Free and Reduced Price Meal Applications Go Online for Faster Results

Starting July 15, 2019 online applications will be available at [ezmealapp.com](http://ezmealapp.com)

***Please do not submit a paper application if an online application is submitted.***



## Helpful tips for applying online:

1. Type **hawaii** in Search for District, then "DOE – Honolulu, Central,..." will pop up. Click on it.
2. Step 1: Application Information – Entering phone number and email is recommended in case we need to contact you. For Benefit Type, if you are applying with SNAP or TANF, please refer #7 below. If you are not, just leave it as None and go to Next.
  - ❖ If email address is entered for Application Information, a notification letter will be sent by **email**. Please check your junk / spam mail tray also.
3. Step 2: Child Household Members:
  - Student must be enrolled in a DOE school (excludes charter schools) for an application to be processed.
  - Enter the student legal names. Entering birthdates is recommended to help the system to match.
  - For non-DOE (charter or private) students, click "No" for Student. College students should be added to Adult Household Members (Step 4)
4. Step 3: Child Income  
If applicable, enter the total income of all Child Household. If child has no income, leave STEP 4 blank and go to Next.
5. Step 4: Adult Household Members:  
For each adult with income, enter: a. Gross earnings (before taxes or deductions), and  
b. how often the amount entered is received.  
For adult without income, just click on Save after entering First Name, (middle initial) and Last Name.
6. Step 5: Electronic Signature It has to be done by an adult in the household.
7. If applying with SNAP or TANF case number:
  - a. Select SNAP or TANF in STEP 1: Application Information, under Benefit Type, and enter valid case number.
  - b. After listing the student(s) in STEP 2: Child Household Members, the application will skip to Step 5: Electronic Signature. Adult must sign.
8. A confirmation number appears when the application is submitted. Write down this number for future reference.
9. Once the application is processed (up to 10 working days), the notification letter will be sent home either by email or school.

**zSchoolPay is also available!** Go to [ezschoolpay.com](http://ezschoolpay.com) or install an app.

With ezSchoolPay, you can:

- Make online payments,  
There is a minimal fee when making online payments
- Monitor account balances (set low balance alerts), and
- Monitor student's buying history

**There is no cost to set up, monitor student's account.**

This institution is an equal opportunity provider.



STATE OF HAWAII  
DEPARTMENT OF EDUCATION  
KEONE'ULA ELEMENTARY SCHOOL  
91-970 KAILEOLEA DRIVE  
EWA BEACH, HAWAII 96706

**SCHOOL MEAL eTRITION SERVICES for KEONE'ULA ELEMENTARY SCHOOL (KES)**

**School Identification (ID) Card** – KES issues IDs including a Personal Identification Number (PIN) identifying each student. This ID will be used to scan for meal purchases, school library service and general campus identification purposes. IDs are to be left in classrooms; a \$3 cash fee is required to replace lost/damage IDs.

**Meal Account Payments** – Payments are not accepted in the cafeteria; payment drop-off box is located at the front office. Payments made by 9:00 a.m. will be credited the same day. Make check payments payable to the Department of Education (DOE). Returned non-sufficient check fee is \$25 per check payable in cash only to the school. No checks will be accepted during the last month of each school year (May). For a minimal fee; online payments can be made at: [www.ezschoollpay.com](http://www.ezschoollpay.com). You must create an account using your child's full name/birthdate or their 10-digit DOE ID number found on their report cards. This feature includes setting low balance alert, making payments, tracking account transactions & balances.

**Negative Balance & No Serve Letters** – DOE's messaging system via text and email notifies parents when accounts become negative. ~~Accounts with negative balances totaling over 7 meal charges will be issued a 'No Serve Letter'.~~ Students will not be able to charge any meal items to their accounts until a payment is made. Parents are responsible for tracking their child's account and providing funds to cover for meal items.

**Breakfast Service** – Breakfast is only served from 7 to 7:35 a.m. Students are to check in for their breakfast cards at the door and collected at the cashier after picking up their meals. We kindly ask parents waiting for their children to remain outside the cafeteria during breakfast service. School meals are not permitted to be shared or taken out of the cafeteria. **Parents are responsible for their child after they eat breakfast and before school begin.**

**Meal Prices** – Each meal is offered milk with no substitution. **Accounts must have money available in order to purchase extra meals, extra milk or bottle water.**

Breakfast: \$1.10	Second Breakfast: \$2.40	Reduced Breakfast: \$ .30
Lunch: \$2.50	Second Lunch: \$5.50	Reduced Lunch: \$ .40
Milk only: \$ .75	Water Bottle: \$ .60 (16fl.oz)	NO SUBSTITUTIONS AVAILABLE

**Students with Approved Benefits** – Students with benefit status from last school year should reapply online at; [ezmealapp.com](http://ezmealapp.com) beginning July 15, 2019. The carry over period for students with benefits will end on **September 17, 2019**; therefore, on September 18, students that have not re-applied will convert to full pay status. Parents are responsible for meal charges incurred pending their application approval. Qualified students are entitled to one meal each per service (breakfast/lunch). Paper applications may take up to 10 days to process once turned into school office; therefore we recommend filing an online application. Families with incoming students must re-apply adding new students to the application in order to qualify for the same benefit.

Updated: June 25, 2019

Noted: 