

Stockbridge High School

1151 Old Conyers Road Stockbridge, GA 30281 770-474-8747 Phone 770-474-4727 Fax Ms. Lavonda Clarington, Ed.S. Assistant Principal

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Assistant Principal

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November 30, 2020

Dear Stockbridge High School Students and Parents:

The purpose of this letter is to provide you with important information concerning the upcoming final exam schedule. Even though it seems as if the school year has just begun, the end of the first semester is fast approaching. Final exams are scheduled for December 16, 2020 and December 17, 2020. To ensure the best possible environment, students will <u>not</u> be permitted to check-out while exams are being administered. Classroom interruptions and students in the hallway make it very difficult to maintain a positive testing environment.

Please note that exams will end <u>early</u> on Wednesday, December 16th and Thursday, December 17th. Students who have completed and turned in their early release check-out form to the Attendance Office before December 16th must leave campus at 12:21 P.M. <u>There will be no bus transportation for students that check-out early on Wednesday, December 16th or Thursday, December 17th. Students that will <u>not</u> be checking out early will return to a designated class for the remainder of the day. <u>Bus transportation</u> will only be provided on Friday, December 18th.</u>

Early exams are <u>not</u> permitted. Students who have excused absences through <u>prior approval from the Principal</u> will be required to complete their exams on Friday, December 18, 2020 starting at 8:30 A.M. <u>December 18th is the ONLY make-up day for exams</u>. If a student is ill on an exam day, it is the parent's responsibility to contact the Principal <u>prior</u> to 8:20 A.M. to make arrangements for the student to complete their finals on Friday, December 18, 2020, starting at 8:30 A.M. Please note that the questions on the make-up exams will not be the same as those given during the regularly scheduled exam days.

**Students who arrive at school after 8:15 A.M. on exam days may not be admitted to their first exam of that day.

LISTED BELOW IS OUR EXAM SCHEDULE.

***<u>Wednesday, December 16</u> (Early release day for APPROVED STUDENTS ONLY)

Exam 1- Block 1 (1st Period)

Exam 2- Block 2 (2nd Period)

***Thursday, December 17 (Early relea

(Early release day for APPROVED STUDENTS ONLY)

Exam 1- Block 3 (3rd Period)

Exam 2- Block 4 (4th Period)

PLEASE SEE ADDITIONAL INFORMATION ON THE BACK OF THIS SHEET

| Wednesday | (Early release day schedule) | Thursday (| <u>Early release day schedule)</u> |
|-------------|--|-------------|--|
| 8:15-10:00 | Exam I | 8:15-10:00 | Exam I |
| 10:00-10:06 | Class Change | 10:00-10:06 | Class Change |
| 10:06-12:15 | Exam 2 | 10:06-12:15 | Exam 2 and Lunch |
| 12:21-12:40 | Early Release for Approved Students | 12:21-12:40 | Early Release for Approved Students |
| 12:40-1:05 | Lunch | 12:40-1:05 | Lunch |
| 1:11-3:15 | Students not approved for early release will return to a designated class for the remainder of the day | 1:11-3:15 | Students not approved for early release will return to a designated class for the remainder of the day |

Friday (Exam Make-up Day /County-wide Early Release Day for everyone)

8:15 a.m. - 9:00 a.m. - First Period

9:06 a.m. - 9:51 a.m. - Second Period

9:57 a.m. - 10:42 a.m. - Third Period

10:48 am - 12:15 pm - Fourth Period

10:48 - 11:20 - First Lunch (100 hall and 400 hall)

11:20 - 11:23 - Return Back to Class from 1st Lunch

11:23 - 11:43 - Second Lunch (200 and 900 halls/Rooms 319-332/Academy Students)

11:43 - 11:46 - Return to Class from 2nd Lunch

11:46 - 12:06 - Third Lunch (ROTC/Gym-PE/Fine Arts/Rooms 901, 904)

12:06 - 12:09 - Return to Cass from 3rd Lunch

On behalf of the Stockbridge High School faculty and staff, we look forward to a great week of testing. If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

lui a. Watson Eric Watson, Ed.S.

Principal

^{*}Third Lunch students return back to class until the dismissal bell rings at 12:15 p.m.

^{*}Please keep your students in class until the bell rings.

^{*} Faculty and Staff can leave the building at 3:45 p.m.