



Stockbridge High School

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Principal

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Assistant Principal

Mr. Kenneth Tucker, Ed.S.
Assistant Principal

November 19, 2021

Dear Stockbridge High School Students and Parents:

The purpose of this letter is to provide you with important information concerning the upcoming final exam schedule. Even though it seems as if the school year has just begun, the end of the first semester is fast approaching. Final exams are scheduled for December 20, 2021 and December 21, 2021.

To ensure the best possible environment, students will **not** be permitted to check-out while exams are being administered. Classroom interruptions and students in the hallway make it very difficult to maintain a positive testing environment.

Please note that exams will end **early** on Monday, December 20th and Tuesday, December 21st. Students who have completed and turned in their early release check-out form to the Attendance Office **before December 20th** must leave campus at 12:21 P.M. **There will be no bus transportation for students that check-out early on Monday, December 20th or Tuesday, December 21st.** Students that will **not** be checking out early will return to their normal scheduled classes for the remainder of the day. **Bus transportation will only be provided on Wednesday, December 22nd.**

Early exams are not permitted. Students who have excused absences through prior approval from the Principal will be required to complete their exams on Wednesday, December 22, 2021 starting at 8:30 A.M. **December 22nd is the ONLY make-up day for exams.** If a student is ill on an exam day, it is the parent's responsibility to contact the Principal prior to 8:20 A.M. to make arrangements for the student to complete their finals on Wednesday, December 22, 2021, starting at 8:30 A.M. Please note that the questions on the make-up exams will not be the same as those given during the regularly scheduled exam days.

****Students who arrive at school after 8:15 A.M. on exam days may not be admitted to their first exam of that day.**

LISTED BELOW IS OUR EXAM SCHEDULE.

*****Monday, December 20** *(Early release day for APPROVED STUDENTS ONLY)*

Exam 1- **Block 1** (1st Period)

Exam 2- **Block 2** (2nd Period)

*****Tuesday, December 21** *(Early release day for APPROVED STUDENTS ONLY)*

Exam 1- **Block 3** (3rd Period)

Exam 2- **Block 4** (4th Period)

Monday, Dec. 20th (Early release day schedule)

8:15-10:00 Exam I
10:00-10:06 Class Change
10:06-12:15 Exam 2 and Lunch
12:21-12:40 Early Release for Approved Students
1:11-2:11 Students not approved for early release will go to their 3rd block for exam review
2:15-3:15 Students not approved for early release will go to their 4th block for exam review

Tuesday, Dec. 21th (Early release day schedule)

8:15-10:00 Exam I
10:00-10:06 Class Change
10:06-12:15 Exam 2 and Lunch
12:21-12:40 Early Release for Approved Students
1:11-2:11 Students not approved for early release will go to their 1st block for makeup testing
2:15-3:15 Students not approved for early release will go to their 2nd block for makeup testing

Wednesday, Dec. 22nd (Exam Make-up Day /County-wide Early Release Day for everyone)

8:15 a.m. – 9:00 a.m. – First Period

9:06 a.m. – 9:51 a.m. – Second Period

9:57 a.m. - 10:42 a.m. – Third Period

10:48 am – 12:15 pm – Fourth Period

10:48 – 11:20 – First Lunch (100 hall and 400 hall)

11:20 – 11:23 – Return Back to Class from 1st Lunch

11:23 – 11:43 – Second Lunch (200 and 900 halls/Rooms 115, 127 & 319-332/Academy Students)

11:43 – 11:46 – Return to Class from 2nd Lunch

11:46 – 12:06 – Third Lunch (ROTC/Gym-PE/Fine Arts/Rooms 130, 135,227, 901, 910)

12:06 – 12:09 – Return to Cass from 3rd Lunch

***Third Lunch students return back to class until the dismissal bell rings at 12:15 p.m.**

***Please keep your students in class until the front office calls for their release.**

*** Faculty and Staff can leave the building at 3:45 p.m.**

On behalf of the Stockbridge High School faculty and staff, we look forward to a great week of testing. If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,



Eric Watson, Ed.S.
Principal

EARLY RELEASE CHECK-OUT FORM FOR
2021-2022 DECEMBER FINAL EXAMS

Please return this form to the **ATTENDANCE OFFICE**

Student Name: _____
Please print

Student Identification Number: _____

To participate in the early check-out process, students may check-out early on Monday, December 20, 2021 and Tuesday, December 21, 2021. My child has permission to check-out at **12:21 p.m. (after** Final exams) on the day(s) listed below. The applicable teacher **MUST** be listed below the date:

Monday, Dec. 20th

Tuesday, Dec. 21th

*2nd period teacher

*4th period teacher

I understand that I must provide transportation for my child and that my child **must** be off the Stockbridge High School campus no later than 12:40 p.m. on the day listed above.

Parent/Guardian Name: _____
Please print

Parent/Guardian Signature: _____

Date: _____

Daytime phone number: _____

Evening phone number: _____

***** THIS FORM MUST BE RETURNED TO THE ATTENDANCE OFFICE NO LATER THAN THURSDAY, DEC. 16TH IN ORDER FOR THE STUDENT TO BE ABLE TO CHECK-OUT EARLY ON DECEMBER 20, 2021 and DECEMBER 21, 2021.**