



Stockbridge High School

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Assistant Principal

Mr. Eric Watson, Ed. S.
Principal

November 30, 2020

Dear Stockbridge High School Students and Parents:

The purpose of this letter is to provide you with important information concerning the upcoming final exam schedule. Even though it seems as if the school year has just begun, the end of the first semester is fast approaching. Final exams are scheduled for December 16, 2020 and December 17, 2020.

To ensure the best possible environment, students will not be permitted to check-out while exams are being administered. Classroom interruptions and students in the hallway make it very difficult to maintain a positive testing environment.

Please note that exams will end early on Wednesday, December 16th and Thursday, December 17th. Students who have completed and turned in their early release check-out form to the Attendance Office before December 16th must leave campus at 12:21 P.M. There will be no bus transportation for students that check-out early on Wednesday, December 16th or Thursday, December 17th. Students that will not be checking out early will return to a designated class for the remainder of the day. Bus transportation will only be provided on Friday, December 18th.

Early exams are not permitted. Students who have excused absences through prior approval from the Principal will be required to complete their exams on Friday, December 18, 2020 starting at 8:30 A.M. December 18th is the ONLY make-up day for exams. If a student is ill on an exam day, it is the parent's responsibility to contact the Principal prior to 8:20 A.M. to make arrangements for the student to complete their finals on Friday, December 18, 2020, starting at 8:30 A.M. Please note that the questions on the make-up exams will not be the same as those given during the regularly scheduled exam days.

**Students who arrive at school after 8:15 A.M. on exam days may not be admitted to their first exam of that day.

LISTED BELOW IS OUR EXAM SCHEDULE.

***Wednesday, December 16 (Early release day for APPROVED STUDENTS ONLY)

Exam 1- Block 1 (1st Period)

Exam 2- Block 2 (2nd Period)

***Thursday, December 17 (Early release day for APPROVED STUDENTS ONLY)

Exam 1- Block 3 (3rd Period)

Exam 2- Block 4 (4th Period)

PLEASE SEE ADDITIONAL INFORMATION ON THE BACK OF THIS SHEET

Wednesday (Early release day schedule)

8:15-10:00 Exam I
10:00-10:06 Class Change
10:06-12:15 Exam 2
12:21-12:40 Early Release for Approved Students
12:40-1:05 Lunch
1:11-3:15 Students not approved for early release will return to a designated class for the remainder of the day

Thursday (Early release day schedule)

8:15-10:00 Exam I
10:00-10:06 Class Change
10:06-12:15 Exam 2 and Lunch
12:21-12:40 Early Release for Approved Students
12:40-1:05 Lunch
1:11-3:15 Students not approved for early release will return to a designated class for the remainder of the day

Friday (Exam Make-up Day /County-wide Early Release Day for everyone)

8:15 a.m. – 9:00 a.m. – First Period

9:06 a.m. – 9:51 a.m. – Second Period

9:57 a.m. - 10:42 a.m. – Third Period

10:48 am – 12:15 pm – Fourth Period

10:48 – 11:20 – First Lunch (100 hall and 400 hall)

11:20 – 11:23 – Return Back to Class from 1st Lunch

11:23 – 11:43 – Second Lunch (200 and 900 halls/Rooms 319-332/Academy Students)

11:43 – 11:46 – Return to Class from 2nd Lunch

11:46 – 12:06 – Third Lunch (ROTC/Gym-PE/Fine Arts/Rooms 901, 904)

12:06 – 12:09 – Return to Class from 3rd Lunch

***Third Lunch students return back to class until the dismissal bell rings at 12:15 p.m.**

***Please keep your students in class until the bell rings.**

*** Faculty and Staff can leave the building at 3:45 p.m.**

On behalf of the Stockbridge High School faculty and staff, we look forward to a great week of testing. If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,


Eric Watson, Ed.S.
Principal

EARLY RELEASE CHECK-OUT FORM FOR
2020-2021 DECEMBER FINAL EXAMS

*** Please return this form to the **ATTENDANCE OFFICE** ***

Student Name: _____
Please print

Student Identification Number: _____

To participate in the early check-out process, students may check-out early on Wednesday, December 16, 2020 and Thursday, December 17, 2020. My child has permission to check-out at **12:21 p.m. (after** Final exams) on the day(s) listed below.

The applicable teacher **MUST** be listed below the date:

Wednesday, Dec. 16th

Thursday, Dec. 17th

*2nd period teacher

*4th period teacher

I understand that I must provide transportation for my child and that my child **must** be off the Stockbridge High School campus no later than 12:40 p.m. on the day listed above.

Parent/Guardian Name: _____
Please print

Parent/Guardian Signature: _____

Date: _____

Daytime phone number: _____

Evening phone number: _____

***** THIS FORM MUST BE RETURNED TO THE ATTENDANCE OFFICE NO LATER THAN MONDAY, DEC. 14TH IN ORDER FOR THE STUDENT TO BE ABLE TO CHECK-OUT EARLY ON DECEMBER 16, 2020 and DECEMBER 17, 2020.**