



Hartwell Elementary School
147 S. College Avenue
Hartwell, GA 30643
Telephone: 706.376.4425
Fax: 706.856.7317
Dr. Veronica Johnson, Principal
Courtney Hart, Assistant Principal
Cindy Allen, Counselor

**February 25, 2019
School Governance Team Meeting
5:30 PM Dr. Johnson's Office**

Members Present: Courtney Hart, Beth Allen, Amy Adams, Rene' Starrett, Lee Adams, Robin Pittman, Ed Hoy, Jannita Glenn, Dr. Veronica Johnson, Billie Lewis

Members Absent: not applicable

I. Call to order- Beth Allen

II. Opening Prayer: Beth Allen

III. Approval of minutes from previous meeting:

Ed Hoy made the motion to approve the January 28, 2019 meeting minutes.
Lee Robertson seconded the motion to approve. All members were in favor of approval of the minutes.

IV. Principal's Report: Dr. Johnson

a. Student achievement:

- i. 4th Grade celebrated Pioneer Day last Friday with Elaine White the academic coach. They rotated through classrooms to participate in different activities to learn about pioneers. A few of the listed activities were the Alamo, making butter, square dancing, and mining for gold. Robin discussed how this was part of their project based learning.**
- ii. Today, Kindergarten and first grade had a review of all the reading/ELA and math standard that have been taught for the year. Second grade will do the same thing on Friday.**
- iii. Today, Second and Third grade had a "Vocabulary Boot Camp".**

Mission Statement

The mission of Hartwell Elementary is to prepare all individuals to meet tomorrow's challenges by providing quality educational opportunities today.



Special Teachers And Remarkable Students

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- iv. Grades 3,4, and 5 teachers had a Data Review with Ms. Hart and Dr. Johnson.
- v. Today, materials were received for Grade 2 “Ready Common Core”.
- vi. Tonight the 5th graders and their parents are having an informative meeting at 5:00pm about transition to the middle school.
- vii. Map testing for Grades 3,4, and 5 will be March 11-22.
- viii. 5 teachers have applied to attend Lucy Calkin’s (Reading and Writing Project) Summer Institute in NY.
- ix. Tutoring is still part of the curriculum on Mondays, Tuesdays, and Wednesdays. It was discussed that this is a Title I initiative program that is used for kids that are identified as needing additional assistance and they are picked up at 5:00pm on these days vs. 3:00pm. Billie mentioned that this was very helpful. However, Courtney stated that the tutoring that Billie had mentioned was the Start from the Hart program where tutoring is offered throughout the different elementary schools during the week. Courtney stated that they have seen great success with this program.
- x. Parent Conferences March 19 from 1:30pm – 7:30pm for the end of the 3rd nine weeks. Courtney stated that at Hartwell Elementary that these conferences are student led.
- xi. Our current enrollment is 578. Some of these students are being served in the community for special needs and are not in the building.
- xii. Working with difficult students will be presented to the staff on March 15. This will be presented by: Renee Burgess, Chantal Curry, Betsy Brown, and Jannita Glenn. This is to address students with difficult behaviors.
- xiii. Attendance: This month was sent for December and Pre-K, Jannita Glenn’s class, had the highest average.

b.

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V. New Business:

a. HES Personnel Updates:

- i. Two teachers that will not be returning next year. They are Allison Dye and Allison Cape
- ii. Lydia and Dr. Johnson are recommending Chanda Price and Brett Carey for the next board meeting to fill the teacher needs for the two positions that will be open.
- iii. Courtney and Dr. Johnson stated that they also will not be returning next year and that Coach Devane will not be returning as well.
- iv. Lydia Bennett will be the new principal at HES, and at this time the assistant principal has not been determined.

b. FY20 Need Assessment:

- i. There are 3 areas that need to be addressed for the plan for next year. The team discussed several different items. Beth stated that if everyone would send her a list of any ideas that they have concerning each of the topics then she would compile them and send them to Dr. Johnson after we have had a chance to think about everything.
 1. Having well rounded students:
 - a. Club Days
 2. Safe and Healthy Students
 - a. PBIS and SWIS data entry
 3. Effective use of technology
- ii. STAR nights were discussed in detail, and the benefits of these nights and timing of these nights. The team discussed in detail about ways to increase attendance to the events in order to involve more parents and their students.

VI. Old Business

a. Mentor Programs:

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- i. The mentoring program seems to be going well. Courtney said that they are in the process of setting up team meetings for students that are still having problems with extreme behaviors and the mentors are involved in these meetings.
 - ii. Dr. Johnson said that we are currently serving approximately 27 students. Courtney stated that the mentor is not the homeroom teacher and the mentor would not be the one responsible for providing discipline for the child as well.
- b. Clubs update:
- i. These went very well. Robin stated that the kids were so engaged as well as the teachers. Robin stated that it was amazing to see all the kids engaged and enthusiastic about learning in the areas that they had signed up for. At the end of the meeting, Robin showed pictures of each club and the kids that participated in each club. Lee Adams asked about having people to come in to discuss certain items with certain clubs.
- c. Facility Updates:
- i. There was a list of outstanding issues that exist with HES grounds. However, the team was encouraged to focus on student achievement and not facility grounds. Lee Adams questioned the reasoning behind not wanting the team to focus on facility grounds. He stated that he was under the impression that the school governance team was responsible for the resources that could possibly affect the student's learning and achievement which includes the school grounds and facilities that the education is provided in. Lee stated that the governance team was the one who had been encouraged to perform the assessment of the playground. He stated that if the extensive research had not been performed by the SGT and the report had not been completed then the renovations that were performed at HES may not have ever happened. Ed Hoy agreed that the facility could affect student achievement which would place the facility updates under the SGT's scope to ask about the maintenance issues. Beth Allen

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stated that the governance committee was told in 2017 by Mr. Floyd that we needed to develop a list of what things needed to be corrected in regard to the playgrounds. Lee questioned what was the difference with the facility updates vs. what was performed with the playgrounds in regard to the SGT's involvement. Lee Adams suggested that we create a subgroup to handle these issues from here on out. Beth will develop a subgroup to help to see that any facility issues are resolved once maintenance tickets have been placed and they have not been resolved within a reasonable time frame.

- d. Calendar Committee: Lee Adams stated that he had sent an e-mail asking about the meeting date, but he had not heard anything back.
- e. PBIS (Positive Behavior Intervention Strategies) Team for the County: April 16 at 5:00pm at high school.

Adjournment- Lee Adams made a motion to adjourn. Ed Hoy seconded the motion. All members were in favor.

***Next meeting will be March 18, 2019 at 5:30pm.**

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