

Delmar Board of Education



February 18, 2020
Meeting Minutes

The regularly scheduled meeting of the Delmar Board of Education was held on the above date at the Delmar School District. The meeting was called to order by Shawn B. Brittingham, President, at 6:30pm. Board members in attendance were Farrah D. Morelli, Vice-President, Thomas K. Elliott, and William D. Mills.

The following administrators were present:

Charity H. Phillips, Superintendent
Ada C. Puzzo, Chief Operating Officer
Lisa R. Morris, Supervisor of Curriculum, Instruction, and Assessment
Michael E. Bleile, High School Principal
Andrew J. O'Neal, Middle School Principal

The meeting commenced with the reciting of the Pledge of Allegiance.

Public attendees: Ryan Allen, Lauren Allen, Kathy Dullis, Ilah Preston, Alyssa Layton, Faith Higbee, Terry Rodenbaugh, Tom Nichols, Alan Preston, Todd Lanier, Donna Nesbitt, Dawn Lucas, and Martie Hudson.

A motion to approve the February 18, 2020 agenda was made by Farrah Morelli, seconded by Thomas Elliott and carried unanimously.

A motion to approve the December 17, 2019 regular meeting minutes and executive meeting minutes was made by Thomas Elliott, seconded by Farrah Morelli and carried unanimously.

Dr. Puzzo discussed Revenue and Expenditure reports from July 1, 2019 – January 31, 2020. November 2019 and December 2019 Cafeteria Reports were presented and reported to be profitable months.

A motion to approve Business Item 7, 1-5 Statement of Budgetary Activity was made by Farrah Morelli, seconded by Thomas Elliott and carried unanimously.

A motion to enter into executive session at 6:45pm was made by Thomas Elliott, seconded by Farrah Morelli and carried unanimously.

Mr. Brittingham announced the return to regular session at 7:25pm.

A motion to approve Business Item 8.1 Monthly Personnel Report as discussed in executive session was made by Thomas Elliott, seconded by Farrah Morelli and carried unanimously.

A motion to approve Business Item 8.2 Field Trip Request was made by William Mills, seconded by Thomas Elliott and carried unanimously.

- a. Delaware FFA State Convention, Dover, DE – March 11-12, 2020

A motion to approve Business Item 8.3 Use of Facility Request was made by Thomas Elliott, seconded by Farrah Morelli and carried unanimously.

- a. Junior Class Quarter Auction Fundraiser, October 7, 2020, 3pm-10pm

A motion to approve Business Item 8.4 Mutual Agreement between Delmar Board of Education and Delmar Education Association retroactively effective September 1, 2019 – August 31, 2021 was made by William Mills, seconded by Thomas Elliott and carried unanimously.

A motion to approve Business Item 8.5 School Choice 2020-2021 as stated was made by Thomas Elliott, seconded by Farrah Morelli and carried unanimously.

- a. Grade 5 – AC
- b. Grade 5 – LD
- c. Grade 5 – SR
- d. Grade 5 – ZW
- e. Grade 6 – LE
- f. Grade 6 – SR
- g. Grade 9 – RG
- h. Grade 9 – JK
- i. Grade 9 – KK
- j. Grade 9 – CS
- k. Grade 10 – AB
- l. Grade 10 – BH

The following items were presented and reviewed:

1. 2020-2021 Delmar School District Calendar
2. 2020-2021 12-Month Employee Calendar
3. 2020-2021 Delmar Board of Education Meeting Dates

Lisa Morris:

- Teacher of the Year Nominations closed on February 14, 2020 with 669 nominations between High School and Middle School.

Mike Bleile:

- 9th and 10th grade PSAT testing will take place on February 26.
- Best of luck to the cast of “Once Upon a Mattress” whose first performance kicks off February 20.


Andy O’Neal:

- Congratulations to Middle School sports teams and coaches for completing a successful winter season.
- 8th Grade students participated in CTE assemblies with Mr. Bleile and the HS CTE department.
- 7th & 8th Grade students will be attending the HS Career Fair on February 24th.
- Thank you to all who attended Parent Conference Night on February 5th.

Mr. Brittingham thanked Mr. Nichols and the DEA for their time and effort completing the mutual agreement.

A motion to adjourn at 7:50pm was made by William Mills, seconded by Thomas Elliott and carried unanimously.

Respectfully submitted,



A. Nicole Mezick
Recording Secretary



Charity H. Phillips
Executive Secretary