



**Clayton County Public Schools
Department of Professional Learning**

1087 Battle Creek Road
Jonesboro, GA 30236
770-473-2795

Q: What is TAPP?

TAPP is an acronym for Teacher Academy of Preparation and Pedagogy (also called GaTAPP). Clayton County Public Schools' TAPP program is a non-traditional or alternative certification program designed for individuals with established professional experience and strong content knowledge and expertise to segue into teaching. Candidates selected for the program work as classroom teachers while they learn on the job. After successful completion of the program, TAPP candidates earn a clear-renewable Georgia Teaching Certificate.

Q: What is the first step I need to take to get into TAPP?

The first step is to attend a TAPP Information Session and bring with you a copy of your college and/or university transcript/s. Check the CCPS website for the dates of the meetings. All meetings are held at the Professional Learning Center from 4:00-6:00 pm. Late arrivals will not be permitted.

Q: What are the minimum degree requirements?

Candidates must have an undergraduate degree from a regionally accredited college or university with a minimum of a **3.0 grade point average** on a 4.0 scale.

Q: Will I have to take tests to get into the program?

Candidates must take a minimum of two GACE examinations. The first GACE test, called the *Program Admissions Assessment*, assesses your general knowledge in reading, math and writing. Individuals who have a combined ACT score of 43, a combined GRE score of 1030, or a combined SAT score of 1000 may qualify for an exemption from the *GACE Program Admissions Assessment*. To claim exemption, official score reports from the Education Testing Service (ETS) must be submitted.

The second GACE test, the content assessment, assesses a variety of content knowledge areas. Content assessments consist of either one or two tests and contain selected-response questions, and, in some cases, one or more constructed-response (written, spoken, or signed) assignments. For content areas, visit the GACE website at: http://www.gace.nesinc.com/GA_prepare_opener.asp

Q: How do I determine which GACE content test to take?

First, decide what subject you want to teach, and then ask yourself if you hold a degree in that area. For more guidance, see the *TAPP Flow Chart* and respond to each question. We are seeking secondary teachers who hold a degree in the subject they wish to teach, or at the very least, have a degree in a closely related area. Because determining the correct GACE to take can be difficult, we offer an advisement service to interested applicants.

Q: How can I sign up for GACE Content Advisement?

To receive advisement on which GACE test to take, you must complete the *TAPP Interest Form* and attach a copy of your transcript. TAPP staff will review your transcript and contact you via telephone and/or email to inform you of our decision.

Q: Where can I obtain more information about the GACE and register for the GACE?

You may find additional information about the GACE, including registration and study materials at the following website: http://www.gace.nesinc.com/GA_prepare_opener.asp

Q: How long is the TAPP program?

TAPP is a two-year program.

Q: Will I have to take classes in the evenings while in TAPP?

Yes, TAPP is a very rigorous program that requires teachers to teach in the classroom during the school day and attend classes after school hours. You can expect to attend classes twice per week. Classes usually meet from 5:00 pm until 9:00 pm, and some classes may be offered during the summer.

Q: What kind of help will I receive while in the TAPP program?

The TAPP program involves structured supervision and coaching by the Candidate Support Team that includes the Teacher Development Specialist, school-based mentor and principal and/or assistant principal.

Q: What teaching fields are offered through TAPP?

We are recruiting TAPP candidates in the following content areas: Special Education, Math (6-12), Science (6-12) and Foreign Language (Spanish and French).

Q: If I want to teach secondary (grades 6-12) and I do not have a degree in one of the teaching areas, what closely related fields are considered?

If you do not have a degree in the assigned teaching field but have enough courses in a closely related field, you may qualify for TAPP. A transcript assessment confirming successful completion of **21 semester hours** of upper level (300-400) courses for high school or **15 semester hours** of upper level courses for middle school is considered a closely related area. This applies to secondary areas such as English, math, science, all social studies areas, foreign language, and fine arts (art, music, band, and chorus).

Q: How do I apply?

The two steps for applying to the TAPP Program are:

STEP #1: Go to the CCPS Human Resources website and complete the online application. Click on *Vacancies*; click *Open Certified*; and then click *FY2015 TAPP Teacher*. Once you have opened the *FY2015 TAPP Teacher* file, scroll to the bottom and select "Apply".

<http://www.clayton.k12.ga.us/administration/humanrsc/empopp/>

STEP #2: Mail or bring a copy of your full, completed application packet to the address listed below. Place your application packet in a large envelope and label the envelope with your contact information.

Clayton County Public Schools
Department of Professional Learning
ATTN: TAPP Selection Committee
1087 Battle Creek Road
Jonesboro, GA 30236

Q: What can I expect after I have completed the online application and turned my application packet in to the Department of Professional Learning?

A selection committee will review each application packet first for completeness. Application packets without **official transcripts**, or missing documents will not be considered. Therefore, we encourage you to use the checklist to ensure that you have completed and enclosed all required documents. Individuals who pass the application process will progress to the next step, which is the interview.