2024-2025 Free and Reduced Price Meal Applications Go Online for Faster Results

Starting July 9, 2024 online applications will be available at <u>ezmealapp.com</u>. Please do not submit a paper application if an online application is submitted. Here is how to complete an online application

Step 1: Getting Started

- Go to <u>ezmealapp.com</u> and click "Start Now"
- Click "I Agree"
- Click "Select State" dropdown, then click Hawaii, then click "next"
- Type hawaii in Search for District, then "DOE Honolulu, Central, ... " will pop up. Just click on it. Then click "next"
- Letter to Household Click "next"

Step 2: Application Information

- Enter your phone number and email (this is how you will receive a confirmation letter).
- For Benefit Type, if you are applying with SNAP or TANF. If you are applying with SNAP or TANF case number:
 - Select SNAP or TANF, under Benefit Type, and enter a valid case number.
 - After listing the student(s) in Child Household Members, the application will skip to Step 5: Electronic Signature. Adults must sign.
- Child Household Members (up to grade 12):
 - Students must be enrolled in a DOE school (excludes charter schools) for an application to be processed.
 - Enter the student's <u>legal</u> name(s). Entering birthdates is recommended to help the system to match.

Step 3: Child Income

• If applicable, enter the <u>total</u> income of all Child Households. If a child has no income, do not enter anything and click on Next.

Step 4: Adult Household Members:

- For each adult with income:
 - Enter gross earnings (before taxes or deductions)
 - Enter how often the amount entered is received.
 - Enter net income only if the adult is self-employed.
- For adults without income, enter First Name, (middle initial) and Last Name.
- Then click save.

Step 5: Electronic Signature

• Select your name from the drop-down and type your name in the Signature box.

Confirmation:

- A confirmation number appears when the application is submitted. Please write down this number for future reference.
- Once the application is processed (up to 10 working days), the notification letter will be sent home either by the school or through email (if email was provided when you applied).
- Important Please be sure to check your junk/spam mail once you complete an application.

Can I monitor my child's account? Yes go to <u>ezmealapp.com</u> or install the ezschool app. There is no cost to set up and monitor a student's account. With ezSchoolPay, you can do the following:

- Make online payments There is a minimal fee when making online payments
- Monitor account balances (set low balance alerts)
- Monitor student's buying history

This institution is an equal opportunity provider.