

## **EXAM EXEMPTION**

A final exam exemption incentive program has been developed to promote good attendance and exemplary academic achievement in high schools. During semester final exam days, Paulding County students in all high schools will be offered the opportunity to exempt up to three final exams. To be eligible to participate in the Incentive Program, you must meet the following criteria:

- A student with a grade of 80 to 89 in a class at the end of the semester (TBD) and **three or fewer** absences (excused or unexcused) may exempt the final exam for that class
- A student with a grade of 90 or higher in a class at the end of the semester (TBD) and **five or fewer** absences (excused or unexcused) may exempt the final exam for that class
- A student may exempt a maximum of three exams total per semester

### Additional Guidelines:

- The student must be enrolled in the Paulding County School District before the October or February FTE Count.
- If the student has an 80 average, the student cannot have more than a combination of three (3) unexcused tardies to class and early checkouts from class during the semester. If the student has a 90 or above average, the student cannot have more than a combination of five unexcused tardies to class and early checkouts from class during the semester. This attendance requirement is for class attendance not school day attendance.
- The student cannot have accumulated a total of ten (10) unexcused tardies or early checkouts to or from school or throughout the day to all classes. This attendance requirement is for school day attendance – all classes combined.
- Teachers will notify students of their grades going into the final exam and distribute exemption forms to those students who qualify for exemption.
- It is up to the individual classroom teacher to check/verify that the student meets the attendance requirement for exemption. The teacher must keep record of that data.
- Any student who wishes to exempt one or more final exam(s) must return the exemption form to the school with parent signature prior to the deadline set by the school.
- For courses which include an EOCT, the student must take the EOCT which counts a percentage of the course average. The EOCT may not be exempted because it is a state mandated assessment. The student may, however, exempt the final teacher-designed assessment to be given during the regular exam time in an EOCT class.
- If a student exempts an exam, the final grade for the course will be the class average – to include all assignments/assessments – prior to the exam.
- All appeals are generated through the principal's office and that decision is final.