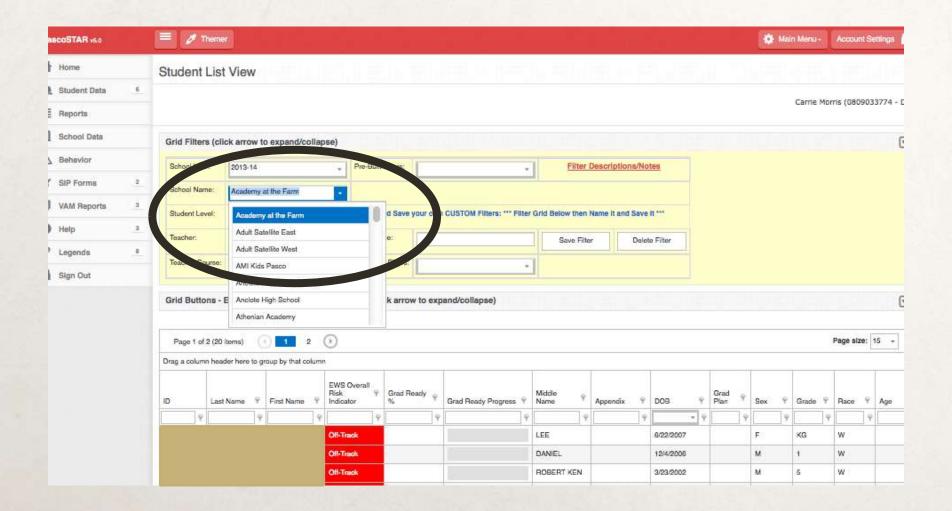
# Procedures to Access Data in Pasco Star For EOC Waivers

#### How to access data in PascoStar

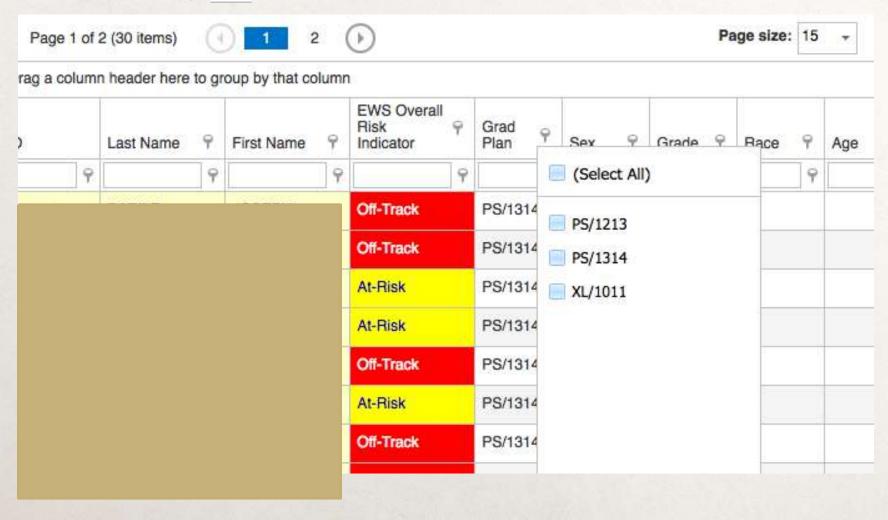
- Go to pascostar.pasco.k12.fl.us
  - Login
- Before you begin make sure you clear all previous filters
- Select school from drop down menu
- Check for Scroll Bar at bottom
- If no scroll bar, then...
  - Apple
  - Systems Preferences
  - General
  - Select Always under Show scroll bars
  - Scroll bars will appear

#### First Way to Access

### Step 1: Select school from drop down menu



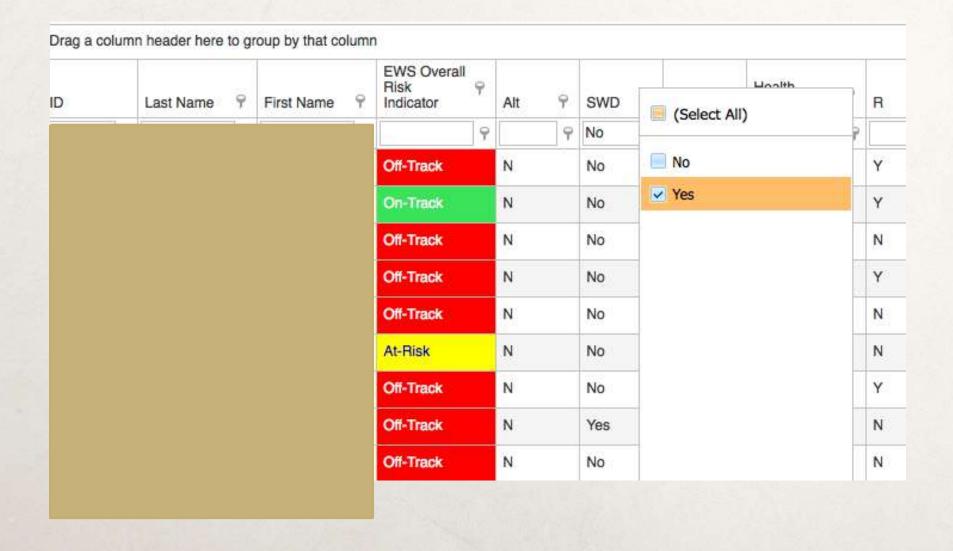
### Step 2: Filter Grad Plan column by clicking • next to the header and click ok



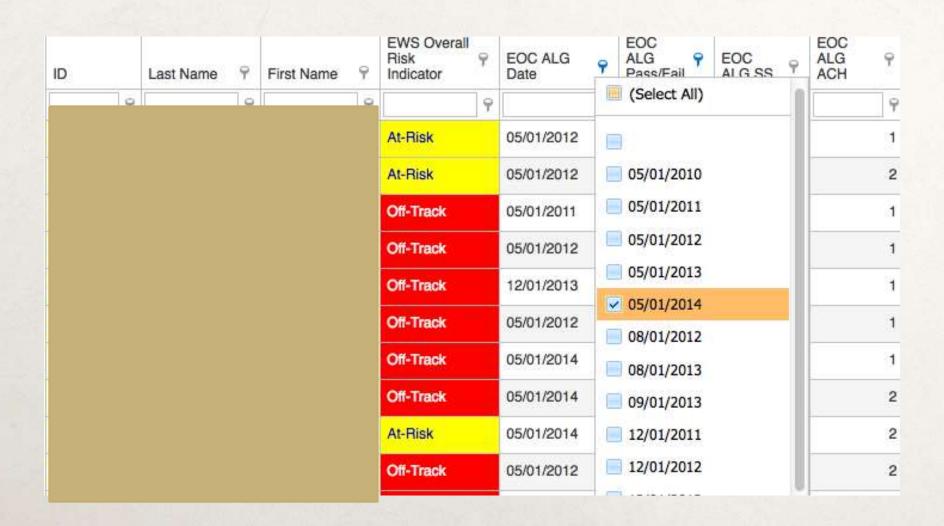
## Step 2: Additional Information

- Guide for filtering Grad Plan
  - PS- Standard Diploma
  - XL- ACCEL (18 credit)
  - IB- International Baccalaureate
  - Be aware that students are pursuing different grad plans

#### Step 3: Filter SWD column



### Step 4: Filter EOC ALG Date Column



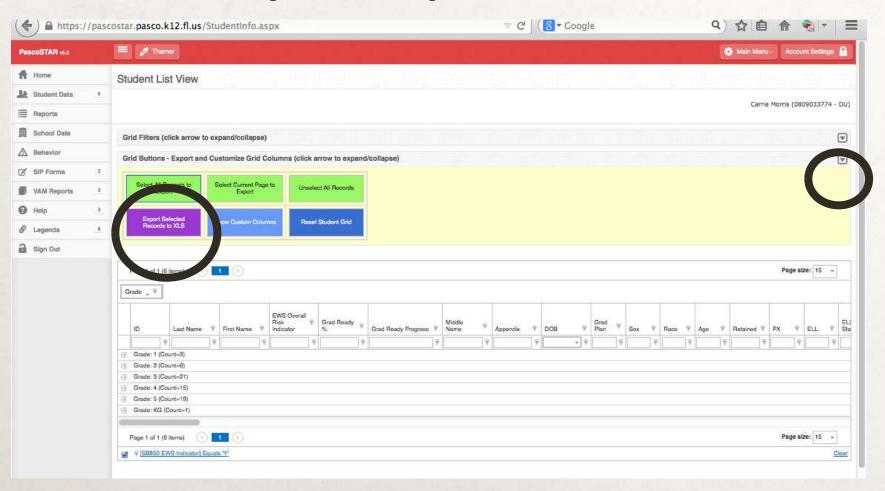
## Step 5: Filter ALG 1 P/F Column

ID P	Last Name	P	First Name	9	EWS Overall Risk 9 Indicator	EOC ALG	EOC ALG Pass/Fail	9 E	oc .	EOC ALG	٩
		9	Tariot Mario	9	٩	05/01/2014 9	F	<u> </u>	(Select All)		
					At-Risk	05/01/2014	Р				
					Off-Track	05/01/2014	F	<b>☑</b> F			
					Off-Track	05/01/2014	F	_ P			
					At-Risk	05/01/2014	F				
					At-Risk	05/01/2014	F				
					Off-Track	05/01/2014	Р				
					Off-Track	05/01/2014	F				
					At-Risk	05/01/2014	Р				
					At-Risk	05/01/2014	Р				
					At-Risk	05/01/2014	F				

#### Step 6: Open and save data in Excel

To export, expand Grid Buttons menu by clicking on arrow. Click on **Select All Records** button.

Then click on Export to Excel Spreadsheet button and click save.



#### Step 6: continued

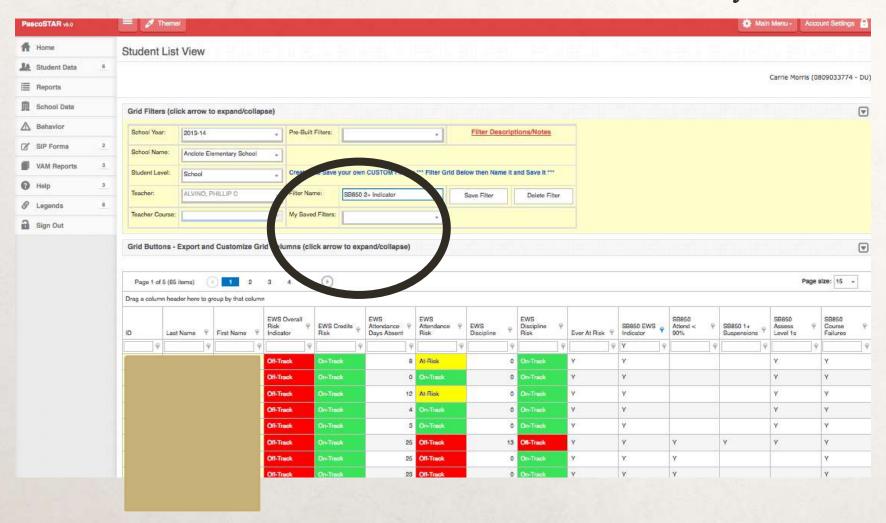
- Once exported to XLS sheet, filter by highlighting and then delete or hide the columns you do not need
- Print your sheets and provide to appropriate staff

#### Step 7: Save as a Pre-Built Filter

Built Filters:	*	Fil
ite and Save	your own CUSTOM Filters: *** Filter C	arid Below t
Name:	Algebra 1 EOC 2014	Save
aved Filters:		

#### Step 8: Saving Data in PascoStar

- Create a filter by Entering Name (ALG EOC) in Filter Name box.
  - Select the Save Filter button to save the filter to My Filters.

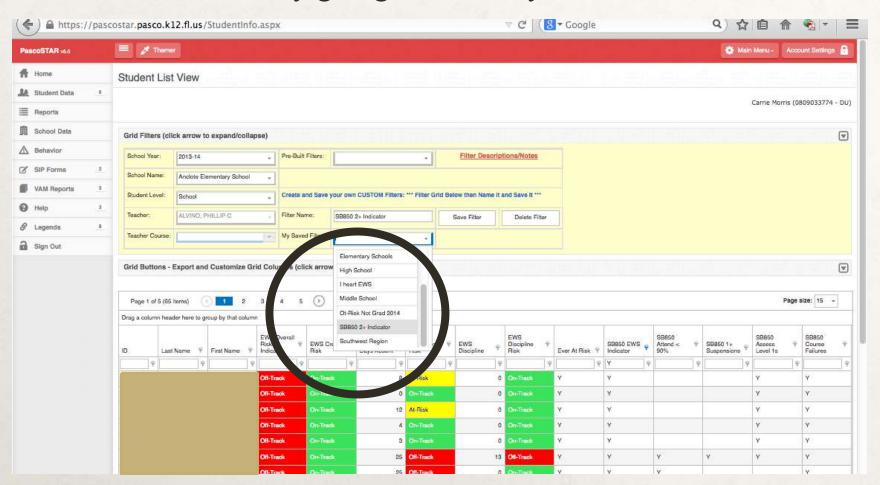


# Un-filter ALG and Re-filter Other EOC's (Bio, Geo, US History, etc.)

- Go to ALG 1 filter and uncheck the box
- Go to next EOC (if needed) and check the appropriate box
- Repeat steps to access new EOC data

#### Accessing Saved Filters

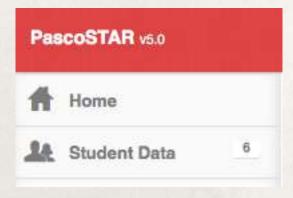
Access saved filters by going back to My Saved Filters and select.



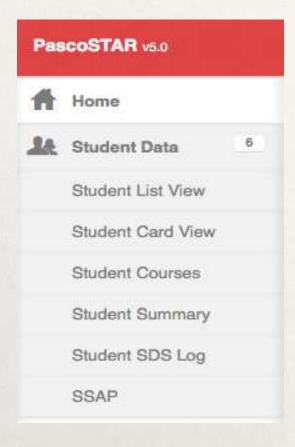
## Another Way to Access to Data

# Another way to access EOC data and the EOC rules that apply to the different cohorts

 Step 1- Go to Student Data at the top right hand corner of the screen



• Step 2- Under student data, choose Student Summary, then filter as shown in the previous steps



## Entering waiver information into TERMS

 The school-based Data Entry Operator (DEO) will be responsible for entering in the waiver information into TERMS Below is a sample run card that schools can use to get a list of ESE students and their EOC status. There is one report for each subject on the L162 panel. The below example is for Biology. Note that the "P" on the select line is for primary exceptionality. The asterisk (\*) answer will pull just ESE students.

Panel:	-	_				L	162	2. T	est	Sco	ores	5:	Scho	ool	Use			S:	000	0	Υ:	2015 F
Request	: [	005																				
Title:			SF	48	2/1	162	В	olo	gy	EOC									-	D	est	ination
Control	s:																					
	С	F		P	H 5	5 I/	E	/ear	- T	Acti	ive	)n	Dtl	Met	E	OC	RUI	LE	- E	xa	mSt	
		SP48						2015		mmd				×	жжж	××	хx	xxx	к х	×	×	
Select:	А	Lin	S	Sc	hl	F-G	-T	Yr-	Pla	n Hr	nrm	Tm	Cs	l P								
	×	xxx				XX	XX	XXX	××	x x	XXX	XX	XXX	× ×								
	-	001	<u>A</u>	00	73									Ж.								-
			-																			

#### L214 Screen

```
Graduation: READ MET: YES MATH MET: NO WV
READ DATE PF S AL # ACT-date SAT-date
FC2R 04/14 P 247 3 3 EOC 12/12 F 394 2 2
```

#### Resource: EWS Course Canvas Connection (Course 41466)



#### Questions

• Contact Laura Drew at <a href="mailto:ldrew@pasco.k12.fl.us">ldrew@pasco.k12.fl.us</a> or Celisa Cook at <a href="mailto:ccook@pasco.k12.fl.us">ccook@pasco.k12.fl.us</a>