

**JMMS Daily Lesson Plan for Connections**

<b>Teacher :</b>  <b>Mrs. Jackson</b>	
<b>Course/ Subject:</b>  <b>Employability Skills</b>	
<b>Date of Instruction:</b>  <b>Week 1 - Day (3) and Day (4)</b>	
<p><b>Opening (I Do)</b> An engaging process for lesson introduction that is specifically planned to encourage equitable and purposeful student participation. Describe the instructional process that will be used to introduce the lesson. <b>TKES 1, 2, 3,4,5, 8,10</b></p>	<b>Standard/s:</b>
	<b>Learning Target:</b>  To examine the necessary skills required to be successful in the workplace.
	<b>Success Criteria:</b>  <ol style="list-style-type: none"> <li><b>1. To define employability.</b></li> <li><b>2. To learn the parts of employability.</b></li> <li><b>3. To learn employability skills.</b></li> </ol>
	<b>Introduction/Connection:</b>  <p><b>This presentation is designed to help students understand what it means to be an effective and successful employee. Professionalism, effective communication, ethical behavior, academic preparation, critical thinking, problem solving, teamwork, leadership, time management, knowledge of technology and stress management skills are detailed in this presentation as well as examples of each. This lesson also highlights the importance of professionalism and having a positive work ethic in the business world.</b></p>
	<b>DIRECT INSTRUCTION:</b>  <p><b>Distribute the Vocabulary Handout and The Intangibles Student Handout for students to use as reference materials. Hand out the KWL Activity and have students complete the “What I Know” section as well as questions in the “What I Want to Know” section. Show slides 1 to</b></p>

	<p><b>12 of the Employability Skills presentation. Hand out the Maintaining Employment Activity and allow students to work.</b></p>
<p><b>Work Period (We Do, You Do)</b>  Students learning by doing/demonstrating learning expectations.  Describe the instructional process that will be used to engage the students in the work period.  Measuring and monitoring progress towards mastery of success criteria through formative assessment.  <b>TKES 1, 2, 3, 4, 5, 7, 8,10</b></p>	<p><b>GUIDED PRACTICE:</b></p> <p><b>Show slides 13 to 22 of the Employability Skills presentation. Lead the class discussion so students can share their findings from the Maintaining Employment Activity. Distribute the Interacting with Managers Project and allow groups to work.</b></p> <hr/> <p><b>INDEPENDENT/COLLABORATIVE PRACTICE/DIFFERENTIATION:</b></p> <p><b>Show slides 23 to 36 of the Employability Skills presentation. Distribute the Continuing Education Activity, Problem Solving Activity and Critical &amp; Creative Activity and allow students to work. Students should finish as homework.</b></p> <p><b>LITERACY STRATEGY:</b></p> <p><b>Students should complete the “What I Learned” section of the KWL Activity. Lead the class discussions so students can share their findings from the KWL Activity and the Problem Solving Activity with the class.</b></p>
<p><b>Closing (We Check)</b>  Describe the instructional process that will be used to close the lesson and check for student understanding .  <b>TKES : 1,2,3, 4,5,6,7,8</b></p>	<p><b>SUMMARIZE/FORMATIVE ASSESSMENT:</b></p> <p><b>Distribute the Employability Skills Assessment and allow time for students to complete it. Students should share their Positive Power Activities with the class. Lead the class discussion so students can share their What Does Responsible Look Like Activity with the class.</b></p>