

Go to the following
website:

[HTTPS://ME.FORSYTHK12.ORG](https://me.forsythk12.org)

(Can be Accessed From Anywhere)

Login with your
Credentials as shown

Please Note: In some cases your
Username could be in the new format
Example: F12345



FORSYTH
COUNTY SCHOOLS

Self-Service Account Management

zkelley

.....|

Go

Other Account Actions

After logging in please
answer at least **3** of the
Challenge Questions
and select Save

Update Challenge Question Responses ✕

Default Challenge Policy

Pre-Defined Questions

You must answer at least 3 of the pre-defined questions below.

What is your favorite color?
 

What city were you born in?
 

What is your mother's middle name?
 

What was the name of your first stuffed animal?
 

What was your favorite food?
 

What is the name of your first pet?
 

?  Save Cancel

AFTER your Challenge Questions have been setup, you will have access to “Other Account Actions” Located on the login screen.

This will give you several options: Recover User Name, Reset your Password, or Confirm your Account.



FORSYTH
COUNTY SCHOOLS

Self-Service Account Management

Username

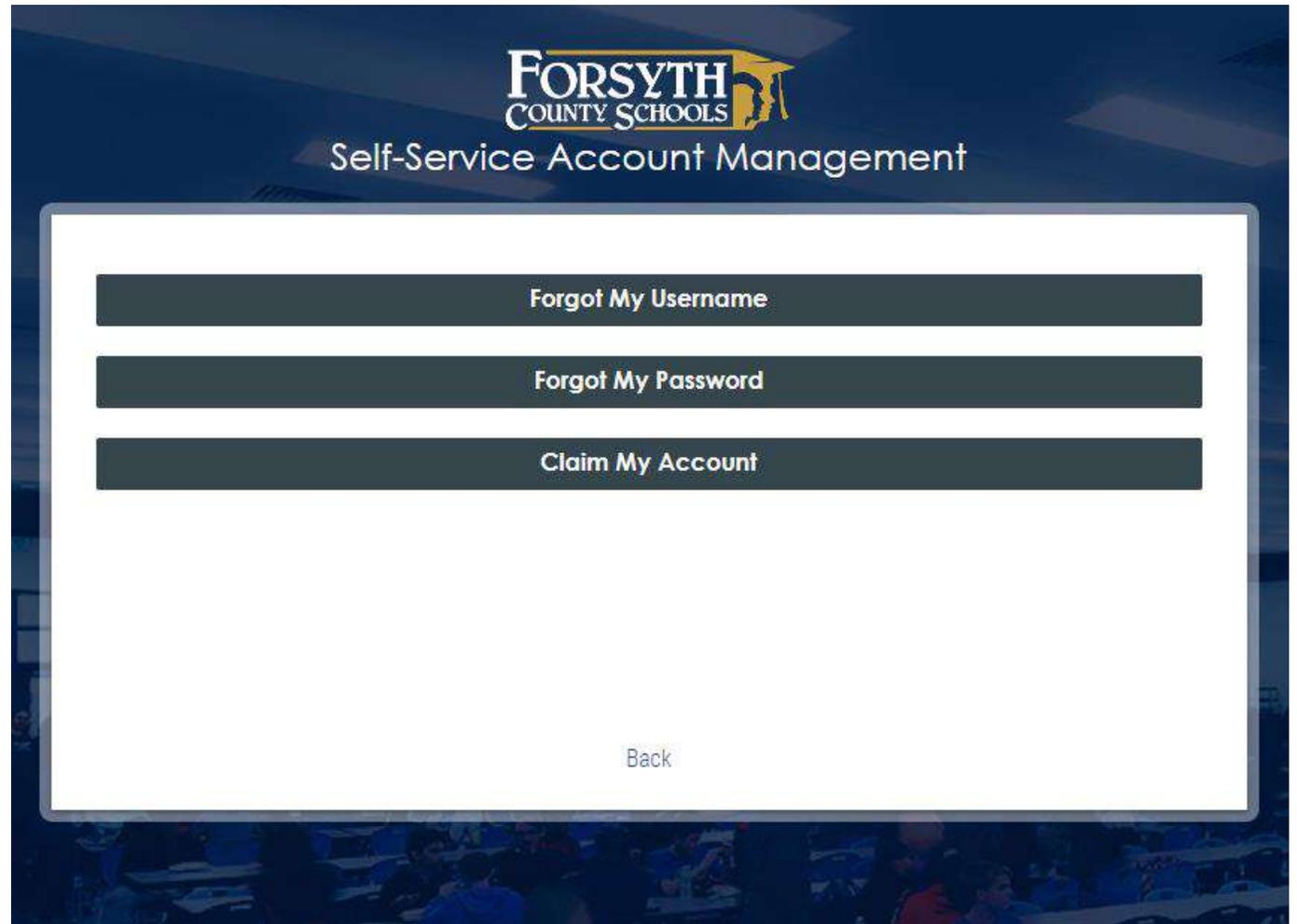
Password

Go

 Other Account Actions

Please Note: These options will **ONLY** work **AFTER** your Challenge Questions have been setup.

At this time, we will not be using “Claim My Account”



Forgotten Username Retrieval

Step 1 of 2

Enter the email address associated with your account.



Next



To Recover your Username, Please Enter your **Email Address** like shown and select Next

Please Note: In some cases your Email Address could be in the new format

Example: F12345@forsyth.k12.ga.us

Success!! You now should have an Email that contains your Username like shown



User ID Request



FcsAccountManagement@forsyth.k12.ga.us

To Kelley, Zach

Dear Zach Kelley,

Your User ID is ZKelley. If you did not request to retrieve your User ID, please notify your IT Help Desk immediately to report this incident.

To Reset Your
Password, Please Enter
your **Username** like
shown and select Next

Please Note: In some cases your
Username could be in the new format

Example: F12345



FORSYTH
COUNTY SCHOOLS

Forgotten Password Reset

Step 1 of 4

Enter your username to begin.

Next 

Answer your Challenge Questions and select Next to complete the Password Reset Process



FORSYTH
COUNTY SCHOOLS

Forgotten Password Reset

Step 2 of 4

Answer your challenge questions

What is your mother's middle name? *

Next

Enter your NEW
Password, confirm your
NEW Password, and
select Next

FORSYTH COUNTY SCHOOLS

Forgotten Password Reset

Step 3 of 4

Fill out the following fields to change your password. Failure to change your password on this screen may result in the disabling of your account.

Default Password Policy

Be at least 8 characters in length

Contain characters from three of the following four categories:

- English uppercase characters (A through Z)
- English lowercase characters (a through z)
- Base 10 digits (0 through 9)
- Non-alphabetic characters (for example, !, \$, #, %)

Complexity requirements are enforced when passwords are changed or created.

.....

.....

Next

Success!! Your
Password has now been
reset



The screenshot shows a web interface for Forsyth County Schools. At the top, the logo for Forsyth County Schools is displayed, featuring the text "FORSYTH COUNTY SCHOOLS" and a graphic of a graduation cap. Below the logo, the text "Forgotten Password Reset" is centered. A white notification box with rounded corners is overlaid on the page, containing the text "Step 4 of 4", "Password change complete.", and "You may now close this window." At the bottom of the page, there are three buttons labeled "GARDEN", "GRILLE", and "TRADITIONAL".

**FORSYTH
COUNTY SCHOOLS**

Forgotten Password Reset

Step 4 of 4

Password change complete.
You may now close this window.

GARDEN GRILLE TRADITIONAL