

2021-2022  
Parent Family Engagement Plan  
**Highlights**

# Involvement of Parents and Families

EHES is a community school and takes pride in parents being actively involved in the improvement of all school programs. More specifically, the School Advisory Committee (SAC) is responsible for developing, implementing, and evaluating the various school level plans, including the School Improvement Plan (SIP), Title I Plan/Budget, Parental Involvement Plan/Budget, and School Compact. Parents represent approximately 50 percent of the SAC Membership.

Members of the SAC are voted upon by their peers (parents vote for parents; staff vote for staff). Prior to the approval of the plans, parents are given opportunities to review and offer their input during SAC meetings. Parent input is documented in the SAC minutes. SAC meetings are advertised in the school newsletter, on the school marquee and website, and invitations are sent home to each member.

EHES offers two options for the Annual Title I Parent meeting in order to accommodate working parents. One meeting will be held in person, and the meeting will also be made available virtually for parents and families to access at a time convenient for them. This meeting is advertised on the school's marquee, in the local newspaper, and in the school's newsletter. At the end of the 2020-2021 school year, input was provided by parents and applied to the plan.

# Flexible Parent Meetings

Eustis Heights' Annual Title I meeting will be offered during one evening and also available virtually to accommodate parents who work during the day, as well as night. Childcare/translators will be provided for the evening meeting, and the virtual meeting will be presented in both English and Spanish. The meetings will be advertised in multiple ways, including on our Facebook page, placed on the school marquee, in the schools newsletter, website, and district phone messenger program. Teachers also create flexible times for parents to participate in conferences. If parents are unable to meet in person, teachers can set up a telephone conference with parents, or conference via Zoom. Conference forms are kept for all conferences.

Our parent resource center will be open daily during school hours as well as during night events. The FSL will also be available to deliver materials to homes if needed, as well as send materials home with students.

In general, childcare, translators, and food will be provided (when applicable) with Title I funds for parent meetings and workshops.

# Communication

Information about Title I programs: Eustis Heights' Annual Title I meeting will be offered during one evening and also available virtually to accommodate parents who work during the day, as well as night. The purpose of these meetings are to: 1) explain to parents what Title I is; 2) how Title I works; 3) the services/resources provided by Title I for both students and parents; 4) the role of Title I in assisting schools to meet educational standards; and 5) allocated funds specific to EHES for parental involvement. These meetings are advertised in the local newspaper, on school marquee, in the school newsletter, website, and district phone messenger program. Sign-in sheets, minutes, and copies are filed in electronic filing system. A translator will be available to translate the information in the meeting.

During Meet the Teacher and Fall Curriculum Night, parents are given information regarding school policies and procedures, curriculum standards, and types of assessments used to measure student progress. We also communicate information regarding curriculum through our monthly school newsletter, on Facebook, and Class Dojo, and School Messenger. Our school newsletter can be translated into any language, and our School Messenger updates will be provided in both English and Spanish.

All grade levels at EHES offer two report card conference nights per school year. Teachers, administrators, and specialists are available and willing to meet with parents in addition to the report card nights. These meetings are available before/after school and during the teachers' planning periods; if none of these opportunities are suitable for the parents, efforts will be made to accommodate the family's schedule. Sign-in sheets are kept for parent conferences. In addition, parents are provided access to weekly grades through Skyward. Parents of MTSS students are invited to attend meetings in order to monitor their child's progress. This invitation is sent home with the student. Translators are available at all meetings.

# Building Capacity

| Count | Content & type of activity  | Person Responsible                  | Anticipated impact on student achievement   | Timeline       | Evidence of effectiveness   |
|-------|---|-------------------------------------|---|----------------|---|
| 1     | Meet the teacher  | Instructional staff                 | Parents are invited to meet teachers, get information on compacts and teacher expectations.   | 8/21           | Sign in sheets, parent discussion solicited from FSL & classroom teachers                           |
| 2     | Title I Annual Meeting  | Assistant Principal/ PASS teacher   | Adding capacity for parent involvement in all academic programs by educating parents on Title I.  | 9/21           | Family and Parent Participation   |
| 3     | Family Curriculum Nights (Read & Treat Fall Festival, Family Game Night, STEAM Night, Literacy Night) | Intervention Spec. /Coaches/AP      | Improved attendance, increased parent involvement, positive school/home partnership, and improved student achievement.  | Quarterly      | Sign in sheets, parent discussion solicited by AP & teachers  |
| 4     | Monthly Parent Meetings   | Principal/AP/ Instructional Coaches | Each month parents will be invited for coffee and learning which will have a different instructional focus including literacy, math, fluency, i-Ready, FSA, and other topics as needed on how to support their child at home. This will include events such as Donuts with Dad, Muffins with Mom. | Monthly        | Sign in sheets, parent discussion solicited by literacy coach/intervention specialist and teachers. |
| 5     | Parent Conference Nights  | Teachers                            | Increase two-way communication between home and school to improve student grades and student ownership of learning.   | 10/21 and 3/22 | Improved student achievement and school grade.  |

# Accessibility

Parents are provided with many opportunities to participate in their child's education throughout the school year. Along with our various workshops aimed at increasing student achievement through parental involvement, our parents are also offered language assistance. For parents of our ELL students, our resource center has computer with Rosetta Stone available for checkout. Translators for Spanish speaking parents are available during parent/teacher conferences and other engagement night events.

Families of students with disabilities will be notified in writing in compliance with the ESE guidelines for parent meetings. Parents of migrant students are accommodated by also having access to our parent resource center, translators for parent-teacher conferences, transportation by PASS teacher or designee, and written notification (in multiple languages) for all school-to-home communication when requested.

Generally, parent notifications are provided in the following manner: school messenger, individual student letters/forms sent home with students when needed, monthly newsletter, the local newspaper, and on our website. Written communication to parents is available in English and Spanish. Our school newsletter is able to be translated into any language.

When presentations are created as a part of the Family Engagement Activity, the presentation will also be posted to our school Facebook, monthly newsletter, and Class Dojo so families can access at any time. Additionally, if parents are unable to attend any meeting regarding parent involvement, copies of handouts are available from the FSL. Copies of the School Improvement Plan and Parent Involvement Plan are kept in the front office for parent viewing and on the school website.

# Barriers

| Count | Barrier   | Steps the school will take to overcome   |
|-------|---|--|
| 1     | Economically disadvantaged families have a challenge with transportation                                    | Arrange for transportation when families indicate a need.<br><br>In addition, provide access to information and events virtually.            |
| 2     | Language barrier for ELL and Hispanic subgroups   | Have translators available on campus during school day and during family events. Provide notification and information in multiple languages. |
| 3     | Need for childcare for parents to fully engage in available learning opportunities during curriculum nights | Have a set location and plan for childcare. Advertise event with childcare available to encourage higher attendance.                         |