

WOODSTOCK HIGH SCHOOL

EXAM SCHEDULE AND EARLY CHECKOUT GUIDELINES

Dear Parent/Guardian,

The final exams are scheduled for:

Monday, May 22 nd	7 th Period	8:15AM – 9:45AM	6 th Period	10:00AM – 11:30AM
Tuesday, May 23 rd	1 st Period	8:15AM – 9:45AM	5 th Period	10:00AM – 11:30AM
Wednesday, May 24 th	2 nd Period	8:15AM – 9:45AM	4 th Period	10:00AM – 11:30AM
Thursday, May 25 th	3 rd Period	8:15AM – 9:45AM	Make up Exams	10:00AM – 11:30AM

***NO EARLY EXAMS WILL BE GIVEN!**

Early Checkout Guidelines:

If your student is checking out early, please complete the form below with student’s name, ID number, Parent/Guardian printed name and signature, and a phone number where you can be reached during the day. **There will be absolutely no checkouts during an exam. The attendance office is not permitted to interrupt an exam for any reason. Please note that there will be no exceptions.**

Students should not check out after exams if:

- They have not returned overdue items to the media center.
- They have been assigned attendance work back hours due to excessive absences.
- They have not completed all Bridge Bill Assignments.

WHS EARLY DISMISSAL FORM

Your student will take final exams on **May 22-25, 2017**. Woodstock High School runs a revised schedule that will provide study and review opportunities after exams.

All buses will run their normal routes at 3:15 p.m. Monday-Wednesday.

Buses will run at 11:45 a.m. on Thursday, May 25, 2017.

To check out your student on any or all of the three early release days:

1. Please complete the box(s) below for each day you wish to check your student out early. **Circle the time your student is permitted to leave each day.**
2. Buses are **not provided** for early checkout; therefore, transportation must be provided.

Student Name _____ ID# _____

<u>MONDAY</u> <u>MAY 22, 2017</u>	<u>TUESDAY</u> <u>MAY 23, 2017</u>	<u>WEDNESDAY</u> <u>MAY 24, 2017</u>	<u>THURSDAY</u> <u>MAY 25, 2017</u>
9:45AM checkout	9:45AM checkout	9:45AM checkout	9:45AM checkout
11:30AM checkout	11:30AM checkout	11:30AM checkout	
Parent/Guardian Name _____	Parent/Guardian Name _____	Parent/Guardian Name _____	Parent/Guardian Name _____
Signature _____	Signature _____	Signature _____	Signature _____
Phone # _____	Phone # _____	Phone # _____	Phone # _____

Students must return the completed form to their 1st period teacher no later than FRIDAY, MAY 19, 2017.