

## **Emergency Assistance to Non-Public Schools (EANS) Program**

### ***Summary of Program***

The Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSA Act), Pub. L. No. 116-260 (December 27, 2020) established the Emergency Assistance to Non-Public Schools (EANS) program. Under this program, eligible non-public schools may apply to a State educational agency (SEA) to receive reimbursement for the expenses related to addressing educational disruptions caused by COVID-19.

### ***Which Schools Are Eligible?***

For purposes of the EANS program, an eligible non-public school is an elementary or secondary school that:

- Is non-profit;
- Is accredited, licensed, or otherwise operated in accordance with Delaware law;
- Was in existence prior to March 13, 2020, the date the President declared the national emergency due to COVID-19; and,
- Did not, and will not, apply for and receive a loan under the Small Business Administration's Paycheck Protection Program (PPP) (15 U.S.C. 636(a)(37)) that is made on or after December 27, 2020. (Note that a non-public school that received a PPP loan prior to December 27, 2020, may receive services or assistance under the EANS program).

Faith-based non-public schools are eligible to participate in the EANS program to the same extent as other eligible non-public schools. All reimbursements provided under the program must be secular, neutral, and non-ideological.

Applications from non-public schools that enroll low-income students and are most impacted by COVID-19 will be prioritized. All applicants must provide assurances and certify that they meet the eligibility criteria.

### ***Expenses Eligible for Reimbursement***

Expenditures must be related to the educational disruptions resulting from COVID-19 and must have been made between March 13, 2020 and April 30, 2021 in order to be eligible for reimbursement. The following allowable items are eligible for reimbursement:

1. Supplies to sanitize, disinfect, and clean school facilities. PLEASE NOTE: Cleaning services are not eligible for reimbursement.
2. Personal Protective Equipment (PPE).
3. Portable air purification systems to ensure healthy air.
4. Physical barriers to facilitate social distancing.
5. Other materials, supplies or equipment recommended by the CDC for reopening and operation of school facilities to effectively maintain health and safety of students, educators, and other staff during the qualifying emergency.
6. Expanding capacity to administer coronavirus testing to effectively monitor and suppress the virus, and to conduct surveillance and contact tracing activities, and to support other activities related to coronavirus testing for students, teachers, and staff at the non-public school.
7. Educational technology including hardware, software, connectivity, assistive technology, and adaptive equipment, to assist students, educators, and other staff with remote or hybrid learning.
8. Leasing sites or spaces to ensure social distancing to implement public health protocols, including guidelines and recommendations from the CDC.
9. Reasonable transportation costs.

Please note that copies of invoices and packing slips (if applicable) must be provided to substantiate all reimbursement requests. Acceptable documentation shall include purchase date, vendor information, detailed description of purchased items/services, the quantities and total costs of the items/services purchased, any shipping

and handling charges, and the grand total owed. Applications missing the appropriate backup documentation will be rejected.

Applicants will be required to certify that all expenses submitted for reimbursement are eligible under the EANS program and that all information submitted is accurate. Additionally, please note that the SEA will gain title to any materials, equipment, or property for which reimbursement is provided via the EANS program. Section 312(d)(7)(A) of the CRRSA Act requires a public agency (e.g., the SEA) to control and administer EANS funds and keep title to materials, equipment, and property purchased with the funds.

### ***How to Apply***

All non-public schools wishing to apply for reimbursement of eligible expenses under the EANS program should follow these steps:

- As soon as possible, and before submitting an application, all non-public schools will be required to obtain a State of Delaware Supplier ID if they do not already have one. Please note that the establishment of a Supplier ID may take several days, and applicants should plan for that to ensure meeting the application deadline. A Supplier ID is required in order to process payments to the non-public school. Please see the instructions for obtaining a Supplier ID (<https://esupplier.erp.delaware.gov/>).
- After obtaining a Supplier ID, access the Non-Public Schools application via EdAccess.
- **The online application will be open on May 2, 2021.**
- The application will be available at <https://launchpad.classlink.com/ddoe>, sign in and select the Nonpublic School application icon. Step-by-step instructions on how to complete the application will be found under the Resources Menu in the Nonpublic School application.
- **Ensure all required backup has been attached prior to submission!**

### ***Deadlines for Submission***

All applications for reimbursement under the EANS program must be received by **May 24, 2021**. The Department of Education will approve or deny all applications within 30 days of receipt.

### ***Approval Criteria***

- Funding priority will be provided to schools that have enrollment including low-income students.
- If total application requests do not exceed available funds, the Department intends to support 100 percent reimbursement of approved applications.
- If total application requests exceed available funds, the Department shall pro-rate reimbursement amounts based on the number of low-income students enrolled at each school as a percentage of total low-income students represented through approved applications.

### ***Questions/Assistance***

Please contact Kristi Lloyd at [Kristi.lloyd@doe.k12.de.us](mailto:Kristi.lloyd@doe.k12.de.us) for questions regarding EdAccess or the Non-Public School application.

Please contact Phil Keefer at [Philip.keefer@doe.k12.de.us](mailto:Philip.keefer@doe.k12.de.us) for questions related to EANS eligible expenses.

Please contact Brook Hughes at [Brook.hughes@doe.k12.de.us](mailto:Brook.hughes@doe.k12.de.us) for questions about non-public school eligibility and required financial documentation.

### ***USED Fact Sheet***

<https://oese.ed.gov/files/2021/03/Final-EANS-FAQ-2.0-3.19.21.pdf>