All Student-Athletes at Union Grove Middle School must have a DRAGONFLY ACCOUNT with ALL forms completed to participate in practices, games and extracurricular activities.

Have you created a DragonFly account?

If not, go to **www.dragonflymax.com** and click "**login/sign-up**", then "sign up for free." Union Grove Middle School Code is: **83KEA5**

Does your account say **100% Ready**? If not, you are **NOT** cleared to participate in sports for the school year!

Tips & Tricks

Create ONE dragonfly max account for the PARENT and then add the Athlete account(s) from the Parent Account. This is easiest to do on a computer.

- **Please REMEMBER your log-in and password.**   Login ID _____

  Password _____

- **DO NOT create multiple accounts for the same athlete.**

- **Family accounts can be linked.**

Once logged in, select the respective sport(s) and scroll to the bottom of the profile. Then click GET STARTED for the respective year. This will take you to the list of forms to be completed. All forms are REQUIRED; including insurance information, concussion, cardiac arrest, and others in the list. All forms EXCEPT the PHYSICAL form can be completed online

SCAN and Upload the physical examination form and physical clearance form together to create one document. Must have physician signatures and doctor's office stamp! Be sure you use the NEW forms in DragonFly or on the school's website ALL forms are REQUIRED. This is easiest to do on a mobile device by taking photos and uploading each page individually. Make sure you select "physical" when asked what type of document you are uploading and enter the date the physician signed the form(s). Once uploaded, the administrator will review. (If needed, upload the supplemental physical examination form for special needs.)

Photos of immunization records and insurance forms are optional, unless specified by the

? Questions ?

PARENTS & STUDENTS

① Download the DragonFly MAX app from the App Store or Google Play.

② Tap 'Get Started' and 'Sign Up for Free' then follow the prompts to create your Parent account with your own email address.
Note: please do not create an account with your child's name or contact information — you will get the chance to add your child soon!

③ Verify your account with the verification ID sent to your email address.

④ Tap 'Connect to your school' to select 'Parent' as your role and search for your child's school.

⑤ After selecting your child's school, tap 'Join' to request access. An administrator at your school will approve your request.

⑥ Tap 'Set up your children' and follow the prompts to add your kid(s) and fill out their participation forms.

To print forms to complete by hand- Go to :

Union Middle School https://schoolwires.henry.k12.ga.us/site/Default.aspx?PageType=1&SiteID=2916&ChannelID=2944&DirectoryType=6

All forms can be completed electronically in DRAGONFLY. You MUST print the physical form and have it COMPLETED, SIGNED and STAMPED by the Medical professional qualified to complete a physical. Then use your DRAGONFLY App to scan and submit.