

Delaware Certificate of Multiliteracy

School Counselor Guidance



Certificate of Multiliteracy

On July 21, 2017, Governor Carney signed [House Joint Resolution 4](#) which establishes the [Delaware Certificate of Multiliteracy](#) as an award that recognizes and honors high school students who have attained a high level of proficiency in one or more languages in addition to English. The Certificate of Multiliteracy is Delaware's version of the [Seal of Bilingualism](#) which has been established in 25 other states and the District of Columbia to celebrate and promulgate the learning of languages as a crucial 21st century career and workplace skill.

The **Certificate of Multiliteracy** can be used as a credential to help differentiate students as applicants for jobs, college entrance or the military.

High School Counselors will play an important role in verifying student eligibility for the Certificate of Multiliteracy as well as notifying the Department of Education of students applying for the Certificate.

High school students are responsible for reviewing the guidelines and requirements for the Delaware Certificate of Multiliteracy and consulting with either a World Language or English Learner teacher at the school about assessments they would need to verify their level of language proficiency. A [list of these assessments](#) is provided for your convenience. Students should then complete a [Certificate of Multiliteracy Student Application](#) and submit that to their counselor with official documentation of their proficiency levels from the approved assessments.

Once an application is received, counselors then verify that the student has met the criteria for receiving either the Gold or Diamond Level of the Certificate of Multiliteracy. All that is needed is a simple check in an eSchool screen that alerts the Department of Education that the student has met the criteria.

Counselors may submit the application in eSchool at any time; however, the DOE will process eSchool submissions on the first working day of the months of November, February and May. Counselors will receive student certificates via state mail within 30 days. It is advised to keep the student application on file in case the state needs to verify student information at any point.

If a student is a senior who is still awaiting AP or IB scores, the student's application should still be submitted in eSchool so that it is received during the **May** pull-down. The date of the AP or IB exam will alert DOE that the student is waiting for scores. Counselors will receive a medallion for this student, but the official certificate will be processed once scores are verified by **July 15** and then mailed directly to the student. If a district or charter submits names to DDOE after the May 1st deadline but before July 15th of that school year, medallions and certificates will be available for pick up by the district or charter at the end of July. It will be up to the district or charter to disseminate the medallions and certificates to the students.



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eSchool Submission

To submit an application on eSchool, locate the **DOE MULTILITERACY** submission screen under **Student/Demographic**. It can be found near the Language Immersion screen.

The screenshot shows the 'DOE Multiliteracy' submission screen. At the top, there is a 'New entry' instruction: 'Click the Save icon to create the screen for this student.' Below this is a table titled 'DOE Multiliteracy Fields' with the following columns: Language*, Assessment Name*, Date Completed*, Certificate Type*, Certificate Review Date, and Cert issue confirm (doe only). The table contains three rows of data:

Language*	Assessment Name*	Date Completed*	Certificate Type*	Certificate Review Date	Cert issue confirm (doe only)
00 - ENGLISH	Smarter ELA	04/24/2018	Gold	07/02/2018	<input type="checkbox"/>
01 - SPANISH	AAPPL	05/11/2018	Gold	07/02/2018	<input type="checkbox"/>
					<input type="checkbox"/>

First, counselors will need to identify the languages for the Certificate—English and the world language. The drop-down menu provides a rather exhaustive list of possible languages. In some instances, a student may be applying for certificates in multiple languages. If so, simply add the additional languages.

Second, counselors need to identify the assessments for demonstrating language proficiency. For English, the choices are SMARTER ELA, ACCESS, PSAT 8/9, PSAT 10, or SAT-EBRW. For a world language, the choices are: OPI/WPT, AAPPL, STAMP, ALIRA, ASLPI, AP or IB.

The screenshot shows the 'Assessment Name' dropdown menu with 'AAPPL' selected. The dropdown list includes: OPI/WPT, AAPPL, STAMP, ALIRA, ASLPI, Smarter ELA, ACCESS, PSAT 8/9, PSAT 10, and SAT-EBRW. To the right is a legend titled 'WORLD LANGUAGE ASSESSMENT ACRONYMS' with the following definitions:

- OPI/WPT**—Oral Proficiency Interview/Written Proficiency Test
- AAPPL**—ACTFL Assessment of Performance toward Proficiency in Languages
- STAMP**—(STAMP 4s) Standards-Based Measurement of Proficiency in the four skills (Reading, Writing, Speaking and Listening)
- ALIRA**—ACTFL Latin Interpretive Reading Assessment
- ASLPI**—American Sign Language Proficiency Interview

Third, counselors need to indicate the date that these assessments were taken.

And **fourth**, based on the criteria for either the Gold or Diamond Level certificate, the counselor selects for which level the student qualifies. Counselors should review the [Criteria for the Certificate](#).

Then the counselor presses **SAVE** which then submits the information to the DOE.

Additional information can be found in the [Frequently Asked Questions](#) document located on the DOE [Delaware Certificate of Multiliteracy](#) website. You may also contact cert.multilit@doe.k12.de.us with any questions you may have.