

**DE-CAN
(Delaware College Access Network)
Meeting Notes for July 15, 2008**

Welcome/Highlights from May Meeting

Dr. Joseph Pika, Chair of DE-CAN, welcomed the large number of subcommittee members to the meeting. Introductions were made for the benefit of new attendees. The meeting was held in Room 112 of the Tatnall Building in Dover, DE.

The highlights of the May 30th meeting were reviewed. Stephanie Smith from DTCC requested some clarifications in paragraph three on page three. The amendments were approved by the committee members. Dr. Pika briefly discussed the history and background of the DECAN Subcommittee's work.

Lumina Letter of Inquiry

Dr. Pika shared the final draft of the Lumina Letter of Inquiry with the committee. He highlighted the long-term and short-term measures that were included. He also highlighted the importance of the public information/media campaign, building on various efforts already underway such as, YESYOU CAN and Reaching Higher for Student Success, and still others that we are committed to doing. Dr. Pika also directed the group's attention to the diagram illustrating the multi-tiered approach that we have adopted in the proposal.

July 2 Conference Call with the Lumina Foundation

On July 2nd a group of subcommittee members participated in a conference call with Dewayne Matthews of the Lumina Foundation. Judi Coffield, Maureen Laffey, Paul Herdman, John Carwell and Joe Pika participated in the call. Mr. Matthews was mostly interested in P-20--its capacity and effectiveness over its lifetime and in the willingness of higher education institutions to partner with the K-12 system. They are very interested in thinking beyond simply ACCESS to higher education to a model that also considers degree/certificate COMPLETION.

Mr. Matthews seemed especially receptive to the work that has been accomplished on the unique student identifier and Judi Coffield helped explain the kind of systematic analysis that this accomplishment would make possible. He also seemed interested in the capacity of P-20 to accomplish cooperative projects. It was good to hear that they liked our tiered audience approach and acknowledged the need for all Delaware students to hear the college going message with targeted and more focused work with particular subgroups.

The result of the conversation is that they will move our letter of inquiry into the next stage of the pipeline, the team review process. Four to five people involved in their KnowHow2Go and other programs will review the letter. They may ask us to provide more information and possibly ask for a full proposal. This initial review should take 4-6 weeks.

Draft of Working Plan

Susan Haberstroh led a discussion and review of a draft working plan that a subcommittee of the DECAN group pulled together to begin thinking about how we might divide the work proposed in the letter of inquiry to the Lumina Foundation. In essence, how do we move forward with or without the Lumina funding. The subcommittee consisted of Maureen Laffey, Sally Coonin, Judi Coffield and Susan Haberstroh. The committee reviewed the document and settled on five deliverables for the project and tentatively assigned committee members to some of them:

- 1) A Communications Plan: Joe Pika, Susan Haberstroh;
- 2) Coordinated Access Outreach and Activities: TBD
- 3) Coordinated Completion Outreach and Activities: Terry Whittaker, Kim Joyce, Angela Suchanic, Paul Olsen
- 4) An Actionable Networks Document: John Carwell, Shannon Griffin, Angela Suchanic, Jean Allen, Sally Coonin, Maureen Laffey, Judi Coffield, Joe Fitzpatrick and
- 5) Data Analysis: Jennifer Bausmith, Joe Fitzpatrick, Audrey Noble. Jennifer Bausmith, REL, will update the demographic information she had prepared earlier.

It was agreed that these working groups will meet before the next DECAN meeting.

Next Steps/Potential Future Agenda Items

- Presentations from the Higher Education Institutions
 - support services for students
 - admissions requirements
- Briefing on NGA market research results
- College Readiness Definition
- Demonstration of the Student Success Plans/Career Cruising Web Tool
- Higher Eds building on the use of SSPs & the Career Cruising Web Tool
- Analysis of data to determine where we are missing students in regard to College Access/Admissions broken out by demographics/geographic location/high school, etc.

Fall Meeting Schedule-

Date	Location	Time
September 3	Delaware Room, DE Public Archives	1:00 – 3:00 pm
October 8	Delaware Room, DE Public Archives	9:30 – 11:30 am
November 13	Cabinet Room, Townsend Building	9:30 – 11:30 am

***PLEASE NOTE the locations and times as they vary.**