



Pasco High School

Preparing All Students for Challenging Opportunities

36850 State Road 52, Dade City, FL 33525
Phone (352) 524-5500 Fax (352) 524-5591
phs.pasco.k12.fl.us

Kari A. Kadlub, Principal



Ryan Brady, Assistant Principal Norman Brown, Assistant Principal Aaron Melvin, Assistant Principal Preston Stewart, Assistant Principal-Cambridge

November 3th, 2017

Dear PHS Students and Parents/Guardians,

Welcome to Dual Enrollment Registration at Pasco High School! This registration is **only for sophomores, juniors and seniors** who intend to take Dual Enrollment classes at PHSC during Spring 2017.

We want this process to go as quickly and smoothly as possible so that students can register for PHSC classes beginning **November 29th for seniors, November 30th for juniors and December 1st for Sophomores!**

If you have completed all the requirements necessary for taking Dual Enrollment classes, you will be allowed to pick up your registration packet starting November 7th and sign up for an **appointment time with your school counselor for November 13th-17th.**

The requirements include

- *PHSC application for admission turned into PHSC (or completed online)*
- *PERT/ACT/SAT passing scores*
- *Unweighted cumulative GPA of 3.0 or above*

****IMPORTANT!** Before your appointment with your counselor follow these steps:

1. *Visit the PHSC Website: <https://info.phsc.edu> then choose “SRPING 2017” and **select the campus you wish to take classes at (East campus is closest)** and press “Search” to find available courses for Dual Enrollment during the 2017-2018 school year.*
2. *Fill out Dual Enrollment course Request worksheet with your preferred PHSC classes.*
3. *Include the course number, title and alternates*
4. *Seniors- Prior to turning in your course request worksheet to your counselor you and you parent must have filled out your dynamic form online at*

<https://qafederation.ngwebsolutions.com/idp/startSSO.ping?PartnerSpId=PHSC2ldap&TargetResource=https%3A%2F%2Fdynamicforms.ngwebsolutions.com%2FShowForm.aspx%3FRequestedDynamicFormTemplate%3Dcb26b2da-941e-422c-9e2f-dbe28c04475a>

NOTE: Juniors and seniors can take a maximum of 16 credit hours per semester at PHSC. Sophomores can take a maximum of 7 credit hours per semester at PHSC.

These appointments are only to help the students complete their paperwork and have everything ready to go when they go to PHSC to register (juniors and sophomores) or register online (seniors). **Please do not be late to your appointment time or you may lose your spot!** If you want more information about PHSC's DE process and/or the PHSC student handbook, visit <http://phsc.edu/explore-programs/dual-enrollment> and <http://phsc.edu/catalog>. Also, for information on the requirements for an A.A. degree please visit <http://phsc.edu/associate-arts-degree/curriculum-and-requirements>.

Finally, due to the restrictions from **Florida's Class Size Law**, when you meet with your counselor you cannot plan to rearrange your PHS schedule to accommodate the PHSC courses at specific times you prefer, you must choose PHSC courses and times that work around your PHS schedule.

Thank you for your participation in this process and we hope you have a wonderful second semester!

Sincerely,