

Delaware Multi-Tiered System of Support (DE-MTSS)

School Action Plan Template

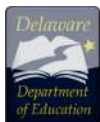
Introduction: The DE-MTSS School Action Plan is a tool for documenting priorities, goals, and plans related to improving implementation of MTSS at your school. This action plan is intended to be updated regularly and revisited throughout the school year to support the MTSS leadership team in planning and evaluating implementation efforts.

Directions: After completing the DE-MTSS Needs Inventory and analyzing the results, the MTSS leadership team should complete the following steps to develop their MTSS Action Plan:

1. **Identify Priority Areas.** Using the information from the MTSS needs inventory as a rationale, identify up to three areas from those listed below to prioritize in your action plan. Be sure to discuss the rationale for each priority area that you select.

MTSS Integration of Academic and Nonacademic Systems	Screening Process	Progress Monitoring
Data-Based Decision-Making	Tier 1	Tier 2
Tier 3	Infrastructure and Support Mechanisms	Fidelity and Evaluation

Priority Area 1:	
Priority Area 2:	
Priority Area 3:	



2. **Set Measurable Goals:** Identify one or more goals for each of the areas identified above. Goals should include a timeline for completion, as well as measurable or observable criteria for determining whether the goal has been met (examples provided below):
 - By June 2021, the MTSS leadership team will identify and obtain training on one evidence-based screening tool that will be used for determining which students are at risk in reading.
 - By June 2021, 90% of teachers will implement the core curriculum with a moderate or high degree of fidelity based on fidelity checks using the implementation rubric included with the curriculum.
3. **Create a Plan for Reaching the Goals.** Use the action plan template to document your plan for reaching the goals. The action plan should include the following sections:
 - **Action Steps:** Explain the action(s) your school will take to achieve the goal and reach the next step to implementation of this indicator.
 - **Current Status:** Document the status on each Action Step as either “no implementation (NI),” “partial implementation (PI),” or “full implementation (FI).”
 - **Timeline:** Assign a timeframe/date of when the task needs to be completed.
 - **Resources:** Identify resources your school will need to accomplish this task (personnel, curriculum, screeners, interventions, budget, etc.)
 - **Who’s Responsible:** Identify the team member(s) who will assume primary responsibility for this action.
 - **Evidence of Change:** Establish the criteria you will use to determine whether there is any evidence of change as a result of the action step.

MTSS Action Plan

Name of School:	District:	School Year:
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MTSS Priority Area:						
Goal 1:						
Action Steps	Current Status	Notes	Timeline	Resources	Who's Responsible	Evidence of Change
MTSS Priority Area:						
Goal 2:						
Action Steps	Current Status	Notes	Timeline	Resources	Who's Responsible	Evidence of Change

MTSS Priority Area:						
Goal 3:						
Action Steps	Current Status	Notes	Timeline	Resources	Who's Responsible	Evidence of Change
MTSS Priority Area:						
Goal 4:						
Action Steps	Current Status	Notes	Timeline	Resources	Who's Responsible	Evidence of Change