

**Welcome to the
2019 Dual
Enrollment
Information Session**

“The College’s success is very much connected with your success as a student at PHSC. Consequently, please apply the College’s core values on your journey to success!

**Excellence, Community, Integrity,
Success, Safety and Stewardship.**

These values can help you accomplish lifetime goals. So, move forward with focus and determination and know that we are here to help you succeed.”



**Dr. Timothy L. Beard
President of PHSC**

PHSC has five campuses

Hernando County Campuses

North Campus - Brooksville Spring Hill Campus - Spring Hill



PHSC has five campuses

Pasco County Campuses

East Campus – Dade City



West Campus – New Port Richey



Porter Campus – Wesley Chapel



What is Dual Enrollment?

An opportunity for qualified high school students to take college classes.

Students receive credit towards high school and college!

Why should I Enroll?

- Earn college credit.
- Tuition and books are provided.
- Variety of subjects.
- Challenging material.
- Adult-level learning environment.

Are There Any Dangers?

- DE course grades affect high school GPA.
- DE courses are part of your permanent college transcript.
- Good or bad, these grades follow you for the rest of your life.

Do I really have to attend class?

→ YES! ←

- Attendance is mandatory!
- Attendance affects your grades.
- No “excused” absences.
 - Mom can’t write you a note.
 - Athletics, band practice, senior meetings are not “excused.”



Where can I take DE classes?

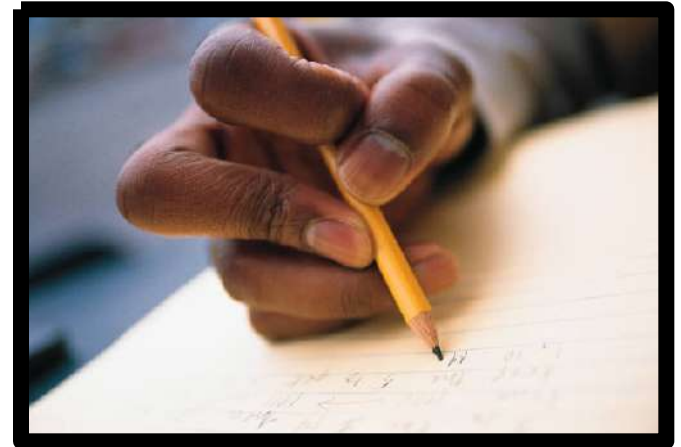
You can take DE classes at:

Your high school –

(6th, 7th, 8th, 9th, 10th, 11th, 12th)

Any PHSC location –

(10th *7 cr max*, 11th & 12th)



Steps to Enroll

#1 - Talk to your parent(s)

- Do you have reliable transportation?
- Are you committed to the extra study time DE classes require?
- NOTE: Many high schools require students and parents to sign a contract. Check with your high school counselor.



Steps to Enroll

#2 - Guidance Counselor

Schedule a meeting to discuss your qualifications for the program.

- **GRADE POINT AVERAGE (GPA) - Must be 3.00+ -- unweighted!**
- **GOALS**
- **COURSE SELECTION**
- **EXPECTATIONS**



Steps to Enroll

#3 - APPLY to PHSC

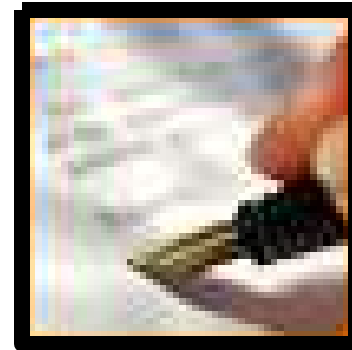
- DE application is available online (Public schools ONLY). Private and home schools can pick up a paper application here or at any PHSC campus Student Affairs office.
- Fill out all sections of the form.
- Signatures of student and parent required.
- Copy of unweighted GPA from your guidance counselor required (online process requires this during the online request form process).
- Must be submitted online (for public schools) or to a PHSC campus (for private & home schools), and you must have a photo ID with you when you submit the application and when you enroll in classes, if doing so in person.

Steps to Enroll

#4 - Submit your test scores

PERT, ACT and/or SAT Scores

- Give PHSC (or guidance counselor for public schools) your official test scores.
 - No phone scores accepted.
 - No PSAT or ACT Plan accepted.
- Scores must be less than 2 years old.
- Original test scores only. No Copies.



Steps to Enroll

#5 - Permission Forms

Private and Home School Dual Enrollment Permission Form

PASCO-HERNANDO STATE COLLEGE
DUAL ENROLLMENT PERMISSION FORM
FOR NON-PUBLIC/PRIVATE AND HOME SCHOOL HIGH SCHOOL STUDENTS

This form is to be used for non-public/private school and home school high school students who attend Pasco-Hernando State College (PHSC) for the purpose of completing high school graduation requirements.

PLEASE PRINT

Legal Name _____ PHSC Student ID No. _____

Have you previously attended PHSC? _____

TO BE COMPLETED BY SCHOOL PRINCIPAL/DIRECTOR OR HOME SCHOOL PARENT			TERM I, II, III, IIA, IIB (CIRCLE ONE)
_____ has my permission to enroll as a dual enrollment			
Student Name (Print)			
student at PHSC and _____			
Non-Public/Private School Name or Home School Name			
Current Grade Level: _____ Anticipated Date of High School Graduation: _____ Unweighted GPA: _____			
Credits earned in the following courses at PHSC will be used to fulfill requirements for high school graduation and requirements of an Associate Degree.			
Course Prefix and Number	Course Name	Credit Hours	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
Parent/Legal Guardian's Signature	Principal's Signature	Student's Signature	
_____	_____	_____	
Date	Date	Date	
_____	_____	_____	

*****NOTE**: Public School students will complete the online Dynamic Form process.***

FOR COLLEGE USE ONLY		
Sequence Number	Course Number	Application on file: Y N
_____	_____	_____
_____	_____	_____
Advisor's Signature		

NOTE: This form must be completed and submitted to PHSC for students to enroll in classes at PHSC. Students must adhere to all PHSC policies, procedures, and deadlines available in the online PHSC Schedule of Classes and College Catalog/Student Handbook.

COPIES TO: Student Records Campus Student Development Office Student

SAR-66 (06/13)

Steps to Enroll

#6 - Register for Classes

Dual Enrollment Registration begins on a special date -- check the academic calendar at www.phsc.edu

Plan a schedule before you arrive or before you try to register online, if public school student.



Public High School

Online Process to Apply & Register

Online Application Process:

- New DE students/readmits must complete the online application.
- Complete the Course Request Worksheet provided by their school counselor.
 - The Course Request Planning Worksheet must be submitted by the designated deadline provided by their school district.
- The myPHSC username and default password are needed to log in to the Enrollment Request Form system. If the student has never changed their password to their myPHSC account.
 - The student will log into WISE to obtain their myPHSC username and default password.
 - The student should change their default password using the Self Service Password Reset System (SSPR)

Online Registration

- Complete the Enrollment Request Form (Terms and Conditions) online by the deadline provided by your school district.
- Parents receive an email notification and must log in to digitally sign the Terms and Conditions for their child's participation in the DE Program by the established deadline provided by the school district.
- Student's high school counselor processes the Enrollment Request Form and submits supporting documentation by the established deadline provided by the school district.
- Students will receive an email notification from a PHSC Academic Advisor of approved/disapproved courses by the deadline established by the school district. This notification will be sent to the student's PHSC email only.
- Students can access their student email account after logging in to the myPHSC portal.
- Students log in to WISE and register for the approved courses to be taken online with PHSC, or on a PHSC campus on the appropriate day and time as listed in the academic calendar.

Your guidance counselor and your PHSC representative will approve and process your Enrollment Request Form. This process can take several days.

Once your PHSC representative signs the form, you will get an email sent to your PHSC mail that will let you know the classes you've been approved/denied to register for at PHSC or the ones that you will be registered in at your high school campus.

Steps to Enroll Summary

1. Talk to Parent(s)
2. Guidance Counselor
3. Apply to PHSC
4. Test Scores
5. Turn in Course Request Form
6. Enrollment Request Form
7. Register for Classes

Important note:

Awarding any degree (AA or AS) or certificate (college credit or technical credit) **is contingent upon** proof of successful completion of high school. This is done by providing PHSC with a high school transcript with a graduation date.

Drop vs. Withdraw

DROP

- Drop course through WISE account and see your counselor.
- Firm deadline. Happens during first few days of term—see dates in academic calendar.
- Course does NOT appear on transcript.

WITHDRAW

- You **MUST** see counselor for form!
- Appears on transcript & follows you.
- Has firm deadline date.
- Cannot retake as a DE student

Associate in Arts Degree (AA)

Designed to transfer students on to a Bachelor's Degree

Does not have a major

Students include prerequisite courses for the major they will transfer to

The 60 credit hour program is equivalent to the freshman and sophomore level courses required for a four-year bachelor's degree



Foreign Language Requirements

All students pursuing an Associate of Arts (AA) degree will be required to meet the Foreign Language Competency Requirement in order to graduate.

This degree requirement can be met by:

- 2 years of the same High School Foreign Language **OR**
- 2 semesters of College Level Foreign Language **OR**
- Documented proficiency of a foreign language (such as CLEP exam scores)
- Please check with your Academic Advisor for additional information

Civic Literacy Requirement

- Per Florida Rule 6A-10.04213, prior to the award of an associate in arts or baccalaureate degree, first-time-in-college students entering a Florida College System institution for the fall semester 2018 (term 20191) and thereafter must demonstrate competency in civic literacy through one of the following options prior to graduation:

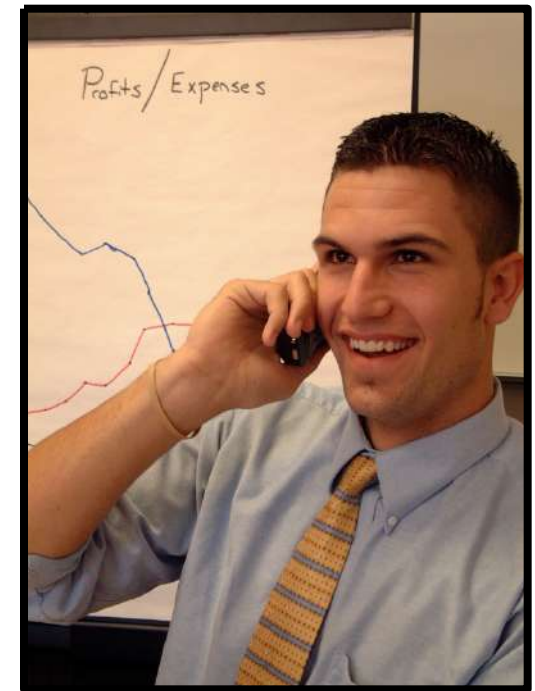
1) Successfully pass American Federal Government (POS2041) or American History II (AMH2020)

2) Successfully pass AP Government & Politics with a score of 3 or higher or AP US History with a score of 4 or higher

3) CLEP - American Government with a score of 50 or higher

Associate in Science Degrees (AS)

These degree programs prepare you for immediate entry into the workforce and can be completed in about two years. Some programs have an AS to BS transfer option that allows you to transfer to Bachelor of Science (BS) programs at Florida public universities and some are limited access, such as the RN program.



College-Credit Certificate Programs

The purpose of college-credit certificate programs is to offer students the first educational step towards a professional career and an AS degree.

These certificates include:

- Computers
- EMT/Paramedic
- Business
- AutoCAD
- Human Services

****SEE CATALOG FOR A COMPLETE LIST****



Technical Certificates

These short-term certificate programs offer intensive training for select high demand occupations. After successful completion, you are job ready and prepared to take any necessary licensing exams for certification and enter the workforce.



These certificates include:

- Police Academy
- Practical Nursing
- Welding
- Nursing Assistant
- Phlebotomy



SEE CATALOG FOR COMPLETE LIST

Applied Technology Diploma

Emergency Medical Technician

Emergency medical technicians (EMTs) provide basic life support measures as a member of an ambulance crew at the scene of an accident, during transport to the hospital or medical facility, and in the medical facility.



How Can I Access My Grades?

● You can access your grades through W.I.S.E. at <http://www.phsc.edu>

● You can also access your grades through Florida Shines at www.floridashines.org



Will My Courses Transfer?

- **FL Public Universities** usually accept courses with the same course code.
- **Out-of-state universities** and some **private** colleges may have their own rules regarding credit transfer.
- Students who earn the **A.A. degree** may have the best transfer possibilities.

How Do I Transfer My Credits?

- Request your official transcripts from PHSC through WISE.
- There is no fee for transcripts.
- Your transfer college will evaluate your credits.

Online Readiness

PHSC wants to be sure you are well prepared for your studies. To that end, an Online Readiness course has been automatically added to your Canvas account.

You must take the Online Readiness course and pass the final quiz with an 80% or better, before you will be able to register for an online class.

Important NOTE: If you fail a math course (face-to-face or online), you cannot retake the course online.

Can I find free career guidance or tutoring services?

Career Center

- Find a career path
- Do an internship
- Write a resume
- Prepare for interviews!
- Learn about potential jobs

Academic Success Center

- Free Tutoring
- Tutorial Software
- Testing

Email

careerservices@phsc.edu

if you have any questions



Can I get involved in campus activities?

YES! Spring Hill Campus Clubs include:



- STUDENT GOVERNMENT ASSOCIATION
- Psi Beta (Psychology)
- Tau Upsilon Alpha (Human Services)
- PHCC Cares (Service)
- Phi Beta Lambda (Business)
- Phi Theta Kappa (Academic)
- Campus Crusade for Christ
- Gay/Straight Alliance/Pride
- Veteran's Club
- True Anime and Gaming
- Roteract
- And more!



Other Resources

Library

Office of Accessibility Services

College Store

Thank you!

Any Questions, comments, or concerns?

Pasco-Hernando State College is committed to equal access/equal opportunity in its programs, activities, and employment.