

**DELAWARE DEPARTMENT OF EDUCATION  
STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY**

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

**School Food Authority Name:** DAPI

**Date of Administrative Review (Entrance Conference Date):** November 17, 2017

**Date review results were provided to the School Food Authority:** December 28, 2017

**Date review was closed:** January 9, 2018

**Date review summary was publicly posted:** 01/10/2018

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The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

**General Program Participation**

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- ☒ School Breakfast Program  
☒ National School Lunch Program  
    Fresh Fruit and Vegetable Program  
☐ Afterschool Snack  
☐ Special Milk Program  
☐ Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- ☒ Community Eligibility Provision  
☐ Special Provision 1  
☐ Special Provision 2  
☐ Special Provision 3

**Review Findings**

3. Were any findings identified during the review of this School Food Authority?

☒ Yes      ☐ No

If yes, please indicate the areas and what issues were identified in the table on the following page.

YES	NO	REVIEW FINDINGS		
X		<b>A. Program Access and Reimbursement</b>		
		YES	NO	
		<input type="checkbox"/>	X	Certification and Benefit Issuance
		<input type="checkbox"/>	X	Verification
		X		Meal Counting and Claiming
		Finding(s) Details:  1. Confusion with daily order sheets  Technical assistance provided on 11/17/17 and finding is closed		
X	<input type="checkbox"/>	<b>B. Meal Patterns and Nutritional Quality</b>		
		YES	NO	
			X	Meal Components and Quantities
		X		Offer versus Serve
		<input type="checkbox"/>	X	Dietary Specifications and Nutrient Analysis
		Finding(s) Details:  1. Offer versus Serve discrepancy with vendor (SFA error) 2. Meal pattern confusion – vendor site is a 6-8 while SFA is 9-12  Technical assistance provided to SFA and vendor on 11/17/17 and finding is closed		
X		<b>C. School Nutrition Environment</b>		
		YES	NO	
		X		Food Safety
		<input type="checkbox"/>	X	Local School Wellness Policy
		<input type="checkbox"/>	X	Competitive Foods
		X		Other
		Finding(s) Details:  1. Temperature logs were incomplete 2. Onsite review was not conducted 3. Reimbursable meal signage was missing  Technical assistance provided on 11/17/17 and finding is closed		
<input type="checkbox"/>	X	<b>D. Civil Rights</b>		
		Finding(s) Details:		