

**MEMORANDUM OF UNDERSTANDING  
THE SOCIAL STUDIES COALITION OF DELAWARE**

**PURPOSE OF THIS MEMO**

This memorandum of understanding will define the roles and responsibilities of each party in the Social Studies Coalition of Delaware (SSCD). This coalition is a partnership with the purpose to improve the teaching and learning of K-12 social studies in Delaware public schools and to help all Delaware public school students reach the Delaware Social Studies Standards.

The partnership includes the Department of Education, public school districts throughout the state, charter schools, and other agencies involved in standards-based instruction and assessment (Center for Economic Education and Entrepreneurship, Delaware Geography Alliance, Delaware Social Studies Education Project, Democracy Project and State Archives). The partnership is open to all public school entities, including vocational/technology schools and charter schools, that agree to collaborate in the systemic improvement of their K-12 social studies programs as outlined in this memorandum.

This Memorandum of Understanding (MoU) defines the conditions under which the Coalition will be financed, principles for operation and the collaborative processes as established by the Coalition. The MoU can be modified at any time by majority agreement of voting members of the Steering Committee.

**MISSION**

The Coalition exists to support the creation of the highest quality social studies instruction for the K-12 students in Delaware. The goals of the SSCD are to:

- Assist districts in the development of assessments to guide social studies curriculum development and instruction at the district level.
- Continue the development and alignment of social studies curriculum and instructional materials by designing model lessons for each benchmark to be distributed to members of the Coalition.
- Provide staff development for curriculum development and instructional delivery.
- Provide leadership and an organizational structure to facilitate planning, assist with the development of instructional materials and coordinate the delivery of the items listed above.

**GUIDING PRINCIPLES**

- The purpose of the partnership is to support continuous standards-based reform of social studies education in Delaware schools.
- Adoption and implementation of curricula is the responsibility of individual school systems. The Coalition is established to assist them in this endeavor and to provide cost effective standards-based education programs.
- Costs will be shared in a way that all parties benefit as equally as possible. Every effort will be made to provide services in support of the program at cost. Member districts and charter schools will pay \$2000 by Sept. 30, 2012 to support Coalition actions beginning July 1, 2012 through June 30, 2013 for professional development, development of products and other activities. Thereafter, annual fees will be determined by the Board.
- Professional development will be provided by the Coalition. Individual districts/charter schools will provide additional support for the participants.
- The Coalition will seek to coordinate financial support from foundations, affiliates and others for implementation of standards-based social studies education for Delaware students.

**GOVERNANCE OF THE COALITION**

The Coalition will be directed by the Board that includes voting and non-voting members. Voting members shall include a representative from each member school district and charter school that has paid its annual fee. Non-voting members shall include two representatives from the Department of Education, affiliate members including the Center for Economic Education and Entrepreneurship, the Delaware Geographic Alliance, the Delaware Social Studies Education Project and the Democracy Project as well as future affiliate members.


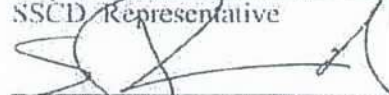
The purpose of the Board is to:

- Establish and approve operating policies and practices for the Coalition.
- Set and approve the annual budget for the Coalition and monitor expenditures. The Milford School District has agreed to act as the fiscal agent at no cost, and for this will receive a reduced membership fee for the 2012-2013 school year.
- Establish and implement an effective communications program.
- Take a leadership role in developing and overseeing a strategic plan for K-12 social studies education in Delaware.
- Promote partnerships among the K-12 public schools, higher education and the business community.

Coalition Leadership – SSCD leadership shall be administered by an Executive Committee and directed by the Board. An Executive Secretary and two chairpersons shall be elected by the voting members of the Steering Committee to a two year, staggered term without remuneration and will coordinate the Coalition's activities and chair meetings. Additionally, the Executive Committee shall consist of two non-voting members from the Department of Education as well as one representative from each of the three counties who are approved by the Board.

The Board will establish sub-committees to manage specific aspects of the Coalition. These committees will be defined as the Coalition membership is firmly established. Meetings of the Coalition's Executive committee and Board will be held on a monthly basis.

**Signatures of Agreement – 2012 - 2013**

	8/7/12
SSCD Representative	Date
	7-17-12
Superintendent – S.D./Charter	Date

School District/Charter School name Thomas A. Edison Charter

Salome Thomas - EL

C12-81(22)



### Delaware Science Coalition Memorandum of Agreement

The Thomas Edison Charter agrees to abide by  
(LEA Name)

the Delaware Science Coalition's bylaws and join the Delaware Science Coalition partnership. The Delaware Science Coalition program is sustained by local district/charter school fees in combination with state allocations. Professional development; materials acquisitions; distribution, collection and refurbishment of science curricular units; and any other associated costs are supported by these funding sources. The Coalition's bylaws and fee schedule for school year 2011-2012 are attached to this Memorandum of Agreement.

Signed:

*Marian Wolak*

Marian Wolak, Director  
Curriculum, Instruction & Professional Development

9-14-11

Date

*Linda B. Rogers*

Linda Rogers, Associate Secretary  
Teaching & Learning Branch

9/20/11

Date

*Karen Field Rogers*

Karen Field Rogers, Associate Secretary  
Financial Reform & Resource Management

9/30/11

Date

*Lillian M. Lowery*

Lillian Lowery, Secretary  
Delaware Department of Education

10/3/2011

Date

*Salome Thomas-El*

Salome Thomas-El, Head of School  
Thomas Edison Charter

10-17-11

Date

## Thomas A. Edison Charter School: Master Schedule

### KINDERGARTEN

Time	diMichele	Zucchini	Ross	Shelton
8:15 - 8:55	Breakfast/M.M.	Breakfast/M.M.	Breakfast/M.M.	Breakfast/M.M.
9:00 - 10:55				
11:00 - 11:30	Lunch	Lunch	Lunch	Lunch
11:35 - 11:55				
12:00 - 12:40	SPECIAL	SPECIAL	SPECIAL	SPECIAL
12:45 - 2:10				
2:15 - 2:55	SPECIAL	SPECIAL	SPECIAL	SPECIAL
3:00 - 3:30				
3:35 - 4:00	Dismissal	Dismissal	Dismissal	Dismissal

### FIRST GRADE

Time	Buell	Blair	Reef	Anderson
8:15 - 8:55	Breakfast/M.M.	Breakfast/M.M.	Breakfast/M.M.	Breakfast/M.M.
9:00 - 10:55				
11:00 - 11:30	Lunch	Lunch	Lunch	Lunch
11:35 - 11:55				
12:00 - 12:40	SPECIAL	SPECIAL	SPECIAL	SPECIAL
12:45 - 2:10				
2:15 - 2:55	SPECIAL	SPECIAL	SPECIAL	SPECIAL
3:00 - 3:30				
3:35 - 4:00	Dismissal	Dismissal	Dismissal	Dismissal

### SECOND GRADE

Time	Neal	Estes	Watkins	Harris
8:15 - 8:55	Breakfast/M.M.	Breakfast/M.M.	Breakfast/M.M.	Breakfast/M.M.
9:00 - 10:25				
10:30 - 11:10	SPECIAL	SPECIAL	SPECIAL	SPECIAL
11:15 - 11:30				
11:35 - 12:05	Lunch	Lunch	Lunch	Lunch
12:10 - 12:40				
12:45 - 1:25	SPECIAL	SPECIAL	SPECIAL	SPECIAL
1:30 - 3:35				
3:40 - 4:00	Dismissal	Dismissal	Dismissal	Dismissal

**THIRD GRADE**

<b>Time</b>	<b>O'Brien</b>	<b>Saintus</b>	<b>Ladin</b>	<b>Keiffer</b>
8:15 - 8:55	Breakfast/M.M.	Breakfast/M.M.	Breakfast/M.M.	Breakfast/M.M.
9:00 - 10:25				
10:30 - 11:10	SPECIAL	SPECIAL	SPECIAL	SPECIAL
11:15 - 11:30				
11:35 - 12:05	Lunch	Lunch	Lunch	Lunch
12:10 - 12:40				
12:45 - 1:25	SPECIAL	SPECIAL	SPECIAL	SPECIAL
1:30 - 3:35				
3:40 - 4:00	Dismissal	Dismissal	Dismissal	Dismissal

**FOURTH GRADE**

<b>Time</b>	<b>Vaughn</b>	<b>Calloway</b>	<b>Warren</b>	<b>Wentz</b>
8:15 - 8:55	Breakfast/M.M.	Breakfast/M.M.	Breakfast/M.M.	Breakfast/M.M.
9:00 - 9:40				
9:45 - 10:25	SPECIAL	SPECIAL	SPECIAL	SPECIAL
10:30 - 12:05				
12:10 - 12:40	Lunch	Lunch	Lunch	Lunch
12:45 - 1:25				
1:30 - 2:10	SPECIAL	SPECIAL	SPECIAL	SPECIAL
2:15 - 3:40				
3:45 - 4:00	Dismissal	Dismissal	Dismissal	Dismissal

**FIFTH GRADE**

<b>Time</b>	<b>Stigars</b>	<b>Kenia</b>	<b>Downing</b>	<b>New</b>
8:15 - 8:55	Breakfast/M.M.	Breakfast/M.M.	Breakfast/M.M.	Breakfast/M.M.
9:00 - 9:40				
9:45 - 10:25	SPECIAL	SPECIAL	SPECIAL	SPECIAL
10:30 - 12:05				
12:10 - 12:40	Lunch	Lunch	Lunch	Lunch
12:45 - 1:25				
1:30 - 2:10	SPECIAL	SPECIAL	SPECIAL	SPECIAL
2:15 - 3:40				
3:45 - 4:00	Dismissal	Dismissal	Dismissal	Dismissal

**SIXTH GRADE**

Time	Sims	Guy	Guy
8:15 - 8:55	Breakfast/JA Advisory	Breakfast/JA Advisory	Breakfast/JA Advisory
9:00 - 9:40	SPECIAL	SPECIAL	SPECIAL
	Class 1	Class 1	Class 1
	Class 2	Class 2	Class 2
	Class 3	Class 3	Class 3
12:45 - 1:15	Lunch	Lunch	Lunch
	Study Hall/Recess/100 BC	Study Hall/Recess/100 BC	Study Hall/Recess/100 BC
	Class 3	Class 3	Class 3
3:00 - 3:40	SPECIAL	SPECIAL	SPECIAL
3:45 - 4:00	Dismissal	Dismissal	Dismissal

**Mr. Sims' Schedule**

	Day 1	Day 2	Day 3
Class 1	Sims	Guy	Lewis
Class 2	Guy	Lewis	Sims
Class 3	Lewis	Sims	Guy

**Mr. Guy's Schedule**

	Day 1	Day 2	Day 3
Class 1	Guy	Lewis	Sims
Class 2	Lewis	Sims	Guy
Class 3	Sims	Guy	Lewis

Sixth Grade will be on a three-day rotation. See attached schedule for specific class assignments.

**Ms. Lewis' Schedule**

	Day 1	Day 2	Day 3
Class 1	Lewis	Sims	Guy
Class 2	Sims	Guy	Lewis
Class 3	Guy	Lewis	Sims

**SEVENTH GRADE**

**3-Class Schedule (Monday - Thursday)**

Time	Arya	Douglas
8:15 - 8:55	Breakfast/JA Advisory	Breakfast/JA Advisory
9:00 - 9:40	SPECIAL	SPECIAL
	Class 1	Class 1
	Class 2	Class 2
	Class 3	Class 3
12:45 - 1:15	Lunch	Lunch
	Study Hall/Recess/100 BC	Study Hall/Recess/100 BC
	Class 3	Class 3
3:00 - 3:40	SPECIAL	SPECIAL
3:45 - 4:00	Dismissal	Dismissal

**Mrs. Inniss' Schedule**

	Monday	Tuesday	Wednesday	Thursday	Friday
Class 1	Inniss	Arya	Douglas	Till	Arya
Class 2	Till	Inniss	Arya	Douglas	Inniss
Class 3	Douglas	Till	Inniss	Arya	Till
Class 4					Douglas

RTI Schedule

9:45-10:50  
10:55-12:00  
12:05-12:35-RTI  
12:40-1:15

**Mr. Till's Schedule**

	Monday	Tuesday	Wednesday	Thursday	Friday
Class 1	Till	Inniss	Till	Douglas	Inniss
Class 2	Douglas	Till	Inniss	Arya	Till
Class 3	Arya	Douglas	Arya	Inniss	Douglas
Class 4					Arya

**4-Class Schedule (Friday)**

Time	Arya	Douglas
8:15 - 8:55	Breakfast/JA Advisory	Breakfast/JA Advisory
9:00 - 9:40	SPECIAL	SPECIAL
	Class 1	Class 1
	Class 2	Class 2
	Class 3	Class 3
	Study Hall/Recess/100 BC	Study Hall/Recess/100 BC
1:20 - 1:50	Lunch	Lunch
	Class 4	Class 4
3:00 - 3:40	SPECIAL	SPECIAL
3:45 - 4:00	Dismissal	Dismissal

**Ms. Douglas's Schedule**

	Monday	Tuesday	Wednesday	Thursday	Friday
Class 1	Douglas	Till	Inniss	Arya	Till
Class 2	Arya	Douglas	Till	Inniss	Douglas
Class 3	Inniss	Arya	Douglas	Till	Arya
Class 4					Inniss

**Ms. Arya's Schedule**

	Monday	Tuesday	Wednesday	Thursday	Friday
Class 1	Arya	Douglas	Arya	Inniss	Douglas
Class 2	Inniss	Arya	Douglas	Till	Arya
Class 3	Till	Inniss	Till	Douglas	Inniss
Class 4					Till

**EIGHTH GRADE**

**3-Class Schedule (Monday - Thursday)**

Time	Inniss	Till
8:15 - 8:55	Breakfast/JA Advisory	Breakfast/JA Advisory
9:00 - 9:40	SPECIAL	SPECIAL
	Class 1	Class 1
	Class 2	Class 2
	Class 3	Class 3
12:45 - 1:15	Lunch	Lunch
	Study Hall/Recess/100 BC	Study Hall/Recess/100 BC
	Class 3	Class 3
3:00 - 3:40	SPECIAL	SPECIAL
3:45 - 4:00	Dismissal	Dismissal

**4-Class Schedule (Friday)**

Time	Inniss	Till
8:15 - 8:55	Breakfast/JA Advisory	Breakfast/JA Advisory
9:00 - 9:40	SPECIAL	SPECIAL
	Class 1	Class 1
	Class 2	Class 2
	Class 3	Class 3
	Study Hall/Recess/100 BC	Study Hall/Recess/100 BC
1:20 - 1:50	Lunch	Lunch
	Class 4	Class 4
3:00 - 3:40	SPECIAL	SPECIAL
3:45 - 4:00	Dismissal	Dismissal

**Mrs. Inniss's Schedule**

	Monday	Tuesday	Wednesday	Thursday	Friday
Class 1	Inniss	Arya	Douglas	Till	Arya
Class 2	Till	Inniss	Arya	Douglas	Inniss
Class 3	Douglas	Till	Inniss	Arya	Till
Class 4					Douglas

**Mr. Till's Schedule**

	Monday	Tuesday	Wednesday	Thursday	Friday
Class 1	Till	Inniss	Till	Douglas	Inniss
Class 2	Douglas	Till	Inniss	Arya	Till
Class 3	Arya	Douglas	Arya	Inniss	Douglas
Class 4					Arya

**Ms. Douglas's Schedule**

	Monday	Tuesday	Wednesday	Thursday	Friday
Class 1	Douglas	Till	Inniss	Arya	Till
Class 2	Arya	Douglas	Till	Inniss	Douglas
Class 3	Inniss	Arya	Douglas	Till	Arya
Class 4					Inniss

**Ms. Arya's Schedule**

	Monday	Tuesday	Wednesday	Thursday	Friday
Class 1	Arya	Douglas	Arya	Inniss	Douglas
Class 2	Inniss	Arya	Douglas	Till	Arya
Class 3	Till	Inniss	Till	Douglas	Inniss
Class 4					Till

**First Trimester**

	Forwood	Tigue	Segre	Johnson	Baltrusaitis	Schoemake	Pressey	Dupree	Belcher	Hussey	Tanyi	Carroll	Cooper	Shelton
												Durant		
8:00 - 8:55	DUTY	DUTY	DUTY	DUTY	DUTY	DUTY	DUTY	DUTY	DUTY	DUTY	DUTY	DUTY	DUTY	DUTY
9:00 - 9:40 A	6 Lewis	6 Guy	8 Inniss	6 Sims	CHOIR	CHOIR	PLAN	7 Douglas	8 Till	Check-Out	7 Arya			
9:00 - 9:40 B	PLAN	8 Till	PLAN	CHOIR	CHOIR	6 Guy	6 Sims	7 Arya	8 Inniss	Check-Out	7 Douglas			6 Lewis
9:45 - 10:25 A	PLAN	PLAN	PLAN	PLAN	4 Vaughn	4 Wentz	4 Calloway	5 Downing	5 Stigars	5 Callahan	4 Warren	5 Kenia		
9:45 - 10:25 B	DUTY	4 Wentz	4 Vaughn	PLAN	4 Warren	PLAN	PLAN	5 Stigars	5 Downing	5 Kenia	4 Calloway	5 Callahan		
10:30 - 11:10	2 Watkins	3 Saintus	3 Ladin	2 Neal	2 Harris	PLAN	3 Keiffer	PLAN	PLAN	2 Estes	PLAN	3 O'Brien		
10:30 - 11:10	2 Harris	PLAN	3 Keiffer	2 Estes	PLAN	2 Watkins	3 Ladin	3 O'Brien	PLAN	2 Neal	PLAN	3 Saintus		
11:15 - 11:55	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
12:00 - 12:40	1 Blair	K Shelton	K Zucchind	PLAN	PLAN	1 Buell	K diMichele	1 Reef	1 Wanex	K Ross	1 Anderson			
12:00 - 12:40	1 Buell	K Shelton	1 Wanex	K Zucchind	1 Blair	K diMichele	K Ross	PLAN	1 Anderson	Check-Out	1 Reef			
12:45 - 1:25 A	3 O'Brien	2 Estes	PLAN	3 Ladin	PLAN	3 Keiffer	3 Saintus	2 Neal	PLAN	2 Harris	2 Watkins			
12:45 - 1:25 B	PLAN	2 Neal	PLAN	3 O'Brien	3 Saintus	PLAN	2 Harris	2 Watkins	3 Ladin	3 Keiffer	2 Estes			
1:30 - 2:10 A	4 Calloway	5 Kenia	5 Callahan	5 Downing	5 Stigars	PLAN	PLAN	4 Wentz	4 Warren	PLAN	PLAN			4 Vaughn
1:30 - 2:10 B	4 Warren	5 Stigars	5 Downing	5 Callahan	5 Kenia	4 Calloway	4 Vaughn	PLAN	PLAN	PLAN	PLAN			4 Wentz
2:15 - 2:55 A	K diMichele	PLAN	1 Anderson	K Ross	1 Reef	1 Wanex	K Shelton	PLAN	1 Blair	K Zucchind	1 Buell			
2:15 - 2:55 B	K Ross	DUTY	1 Reef	PLAN	1 Anderson	K Shelton	K Zucchind	1 Wanex	1 Buell	K diMichele	1 Blair			
3:00 - 3:40 A	PLAN	7 Arya	6 Sims	7 Douglas	(Drumming)	(Drumming)	6 Lewis	8 Till	6 Guy	PLAN	8 Inniss			
3:00 - 3:40 B	7 Douglas	PLAN	6 Sims	7 Arya	PLAN	(Drumming)	PLAN	8 Inniss	6 Lewis	PLAN	8 Till			6 Guy
3:45 - 4:00	DUTY	DUTY	DUTY	DUTY	DUTY	DUTY	DUTY	DUTY	DUTY	DUTY	DUTY	DUTY	DUTY	DUTY

Updated August 24, 2012

LUNCH SCHEDULE AND COVERAGE	
11:00 - 11:30	Kindergarten/1st Grade - Interventionists
11:35 - 12:05	2nd/3rd Grade - Interventionists
12:10 - 12:40	4th/5th Grade - Interventionists
12:45 - 1:15	Junior Academy - Interventionists



## Thomas A. Edison Charter School Calendar 2012 - 2013

<b>August</b>	15-17	Teacher In-Service Days
	20- 21	Teacher In-Service Days
	22	School Starts for Students—½ day
	23-24	½ day-Early Dismissal
	31	½ day-Early Dismissal
<b>September</b>	3	Labor Day Holiday – School Closed
	21	½ day—Teacher In-Service
<b>October</b>	5	Statewide In-Service Day – School Closed for Students
<b>November</b>	6	Election Day – School Closed
	12	Veteran’s Day – School Closed
	21	½ day—Thanksgiving Holiday 1 <sup>st</sup> Trimester Ends
	22 – 23	Thanksgiving Break – School Closed
<b>December</b>	6-7	½ day—Parent Conferences
	21	½ day—Winter Holiday
	24 – 31	Winter Break – School Closed
<b>January</b>	1	New Year’s Day —School Closed
	2	School Resumes
	18	½ day—Teacher In-Service
	21	Martin Luther King Day – School Closed
<b>February</b>	15	½ day—Teacher In-Service
	18	President’s Day – School Closed
<b>March</b>	8	2 <sup>nd</sup> Trimester Ends
	27-28	½ day—Parent Conferences
	29	Spring Break – School Closed
<b>April</b>	1- 5	Spring Break – School Closed
	8	School Resumes
<b>May</b>	3	½ day—Teacher In-Service
	24	½ day—Memorial Day Holiday
	27	Memorial Day – School Closed
<b>June</b>	7	8 <sup>th</sup> Grade Promotion Ceremony
	11	Kindergarten Ceremony
	10-12	½ day-Early Dismissal
	13	3 <sup>rd</sup> Trimester Ends
	14	Last Day of School for Students—½ day Early Dismissal Teacher In-Service—Last Day of School for Staff