Program Concentration Area: Culinary Arts

Career Pathway: Culinary Arts	Students must successfully pass the following three courses in order to sit for the End-of-Pathway Assessment: • 20.53100 Introduction to Culinary Arts • 20.53210 Culinary Arts I • 20.53310 Culinary Arts II
Credentialing Exam:	Certified Junior Culinarian (CJC) **CJC Certification Stipulation:** • Graduate from an American Culinary Federation Education Foundation (ACFEF) Secondary Certified Program
Testing Agency:	American Culinary Federation Exam dispensed by **NOCTI** http://www.nocti.org/
Exam Blueprint:	To view the competencies that will be tested on this exam, go to the following link: http://www.nocti.org/PDFs/sample%20assessment.pdf
Exam Cost:	$22.00 per student as of July 1, 2010. This pricing is for administration using the QuadNet online administration system for online testing and performance rating entry.
Duration of Exam:	Written Online: 3 hours Performance – Hands on jobs with online rating entry: 3 hours Note: Multiple session administration is available. Refer to the Site Coordinator Guide for Student Testing for details.
Number of Questions:	Written Online: 143 Performance : 7 jobs
Exam Cut-Score:	70% Written Online 75% Performance
NOCTI Customer Setup and Test Ordering Information:	To establish the high school location as a testing site with NOCTI: • Designate a site coordinator (**teachers cannot serve as site coordinators**). • Download a Testing Agreement and review the NOCTI Security Policy - http://www.nocti.org/forms.cfm • Complete the Testing Agreement being sure to include appropriate signatures and position titles. • Email/Fax the completed testing agreement to NOCTI. • Receive a welcome email from NOCTI with account details and access to a password protected Client Services Center. • Access the Client Services Center to manage the testing program and access resource materials. A site code and password are required for access and are provided in the welcome email. • Attend a Site Coordinator Training webinar (strongly

	recommended) - http://nocti.org/training.cfm **Note:** Current NOCTI customers only need to complete a testing agreement in the event of a site coordinator or school contact information change. To order exams: • Site Coordinators will place orders at the Client Services Center. • A drop down box is used to select the type of assessment being ordered (Job Ready, Pathway, Georgia Customized) • **Note:** Order timeline requirements.
Proctoring Guidelines:	Written Online Assessments: • Site Coordinators will review the Proctor Guide for Online Administration at the "Locate Resources" section of the Client Services Center. • Select proctors following NOCTI's Security Policy • A copy of the Proctor Guide must be provided to proctors for review and use during administration. Performance Assessments: • Receive hard copy student instruction booklets and evaluator guides to be used during administration. • Provide the evaluator guide to evaluators for use during administration. Rating criteria for performance jobs is outlined in the evaluator guides, along with participant and evaluator instructions. • Ratings are entered online at the Client Services Center and submitted to NOCTI electronically for scoring. **Note:** Per NOCTI's security policy, instructors teaching in the content area for which the assessment will be administered are prohibited from proctoring the online tests for their own students or students in a similar educational setting. Third party evaluators must be used for evaluating participants as they complete performance jobs. Specific proctor and evaluator responsibilities should be reviewed in the Site Coordinator Guide for Student Testing located at the Client Services Center.
Testing Format:	Written Assessment: Administered using QuadNet, NOCTI's online administration system. Performance Assessment: Hands on jobs completed and evaluated in a shop or lab setting. Ratings are entered online using QuadNet.

Required Computer Software Specifications:	Complete computer setup information is available at the Client Services Center. Site Coordinators should share the setup information with technology staff well in advance of testing. Windows Users Minimum Operating System and Hardware Requirements: • Windows 2000 Professional, Windows XP, or Windows Vista current with service packs and updates. All necessary service packs and updates can be obtained at no charge by using the Windows Update feature on your local machine. • 128 MB RAM • Pentium II-350 MHz processor • 1024 x 768 resolution is highly recommended Mac Users Minimum Operating System and Hardware Requirements: • OS X version 10.3.9 or higher • 128 MB RAM • G3 processor
Test Availability:	Year round availability
Testing Agency Contact:	Name: Heidi Speese Title: Senior Project Coordinator Telephone Number: 800-334-6283, ext. 225 Email Address: Heidi.speese@nocti.org Specific Inquiries Ordering: orders@nocti.org or 800-334-6283 General, Technical Support, Scoring: nocti@nocti.org or 800-334-6283
GaDOE Contact for Credentialing:	Name: Mamie Hanson Telephone Number: (404) 657-6279 Email: mhanson@doe.k12.ga.us
GaDOE Contact for Curriculum Area:	Name: Laura Ergle Telephone Number: (404) 463-6406 Email: lergle@doe.k12.ga.us