

# Creating A New Parent / Guardian Account

Step 1 – Go to [vsa.flvs.net](https://vsa.flvs.net)

Step 2 – Select **New Parents/Guardian**



Step 3 – If this is your first time creating a New Parents/Guardian account be sure to select **NO** and then **SUBMIT**.

## External Parent/Guardian Account

Do you have a Parent/Guardian username and password already?

Yes

No

Submit

Step 4 – Fill in your child's **Username** and **Password** that they use when signing into their online course, and then press **Submit**.

## Monitor your child's progress

Please enter the username and password of a child you wish to monitor

Student's Username

Student's Password

Submit

Step 5 – On the next screen, select the option that best describes who YOU are, and then press **Submit**.

### Parent/Guardian Selection

Which Parent/Guardian are you? ←

Mom PL7Student

Not Listed

Submit ←

Step 6 – Be sure to fill in **ALL** of the highlighted areas with your personal information and then press **Create Account**.

Please enter and verify your information below: ←

First Name

Email Address

Middle Name

Country

United States

Last Name

Address

Parent/Guardian Type

[Select Guardian Type]

City

Primary Language

[Select Language]

State

[Select State]

Home Phone

Zip Code

Work Phone

Cell Phone

Best Time to Contact

[Select Time]

Create Account ←

Step 7 – On the next screen, you will be provided with your New Parents / Guardian account **Username** and **Password**. Write this information down so that you have it for future use. When ready, press the **LOGIN** button to log into your new account!

### Parent/Guardian Account Results

Your account was created successfully and you now have access to your student's account by clicking on "Login" on this page. Please write down the following information for your records:

Username: Div 

Password: 43nn8su 

If you would like to add additional students to your account, please log in and add them to your account via the add students menu selection.

If you experience any problems, please submit a help ticket at [help.flvs.net](http://help.flvs.net)



Step 8 – When you want to log into your New Parents / Guardian account in the future, go to [vsa.flvs.net](http://vsa.flvs.net) and login using your newly assigned Username and Password.

If you have any further questions please contact your student's online teacher or go to [help.flvs.net](http://help.flvs.net) for further information.