

#### Expectations

- Digital Days are not "free" days. Digital days are to work on Canvas assignments.
- Both face-to-face and digital assignments count towards a student's grade.
- Please check Infinite Campus for grades. Canvas gradebook is not an official gradebook that we use. Only Infinite Campus is used for official grade reporting.
- Academic integrity we are here to learn! We are here to prepare for the next grade level and to prepare for life. Students need to learn the habits of successful people, which include integrity and work ethics.
- We work hard designing and planning rigorous and focused curriculum, instruction, and assessment. We expect our students to do their part and work hard! We want our students to be successful!

# What does face-to-face instruction look like?

• In Cosmetology, we learn hands-on skills that follow state board guidelines to better prepare students for work in a salon. During face-to-face instruction, student will utilize skills learned and demonstrated during the digital learning days. They will work in the salon lab practicing these skills on a mannequin or live model.

#### What does our Canvas course look like?

• During digital learning days, students are expected to complete assignments in Canvas. These assignments align with our standards as well as Georgia State Board of Cosmetology requirements. Each unit will include a theory lesson that will support what we are working on in the lab. These lessons will enhance the knowledge of the hands-on skills that they are learning. Many lessons will cover information such as anatomy, sanitation, and employability skills.

# Canvas Assignments

Canvas assignments may include:

- Demonstrations
- Videos
- Tutorials
- Articles

# How to access Canvas assignments

- Assignments will be located under Modules. Every unit will have a Module depending on the unit that we are currently working on.
- I am available to assist students that have questions about the assignments.
- Work may be submitted directly through Canvas.
- Students will be able to see the due date of the assignment that is published.

#### Assessment Policies & Procedures

- Digital learning assignments will be graded as formative assessments.
- Tests and Labs (in the salon) will be graded as summative assessments. Many of these will be hands-on practical projects that we work on during face-to-face instruction.
- Absent students are allowed to make up assignments.

# Tutoring & Help Sessions

- I am available to help students both online and in person.
- See me to set up a time to work on hands-on projects in the lab before or after school or on Fridays.

### Tips for Parents or Guardians

- Set a daily schedule for your student for digital days (when to get up, when to start working, how much time to allocate per each class on the schedule, etc.). Allow at least one hour per class.
- Include breaks in the schedule as well as lunch and snack-time.
- Have students use either calendar on their phone or a planner to keep up with their due dates and assignments.
- Follow up with the students at the end of the day and ask them what they have completed.
- Register as an observer in our Canvas course.