

# A FRAMEWORK FOR SPECIALISTS COMPONENTS

Component 1 Planning and Preparation	Component 2 Professional Practice and Delivery of Service
<p><b>1a. Designing Coherent Programs or Services Aligned with State and National Standards</b></p> <ul style="list-style-type: none"> <li>• Establishes goals for the program based on National Standards/Model</li> <li>• Plans services or activities</li> <li>• Selects instructional resources that support the services/activities</li> <li>• Identifies the needs to the group to be served</li> </ul> <p><b>1b. Demonstrating Knowledge of Best Practice and/or Models of Delivery</b></p> <ul style="list-style-type: none"> <li>• Knowledge of program content and structure</li> <li>• Knowledge of content and how to apply it within settings</li> </ul> <p><b>1c. Demonstrating Knowledge of Students and/or Clients</b></p> <ul style="list-style-type: none"> <li>• Knowledge of child and adolescent development</li> <li>• Knowledge of adult learners</li> <li>• Knowledge of the learning process</li> <li>• Knowledge of cultural diversity</li> </ul> <p><b>1d. Demonstrating Knowledge of Resources</b></p> <ul style="list-style-type: none"> <li>• Resources, both within and beyond the school and district</li> <li>• Knowledge of how to access resources needed within and beyond the district</li> <li>• Knowledge of what resources will extend understanding of the program</li> </ul> <p><b>1e. Demonstrating Knowledge of How to Design or Use Student Assessments</b></p> <ul style="list-style-type: none"> <li>• Selects appropriate assessment tools</li> <li>• Uses assessment information in planning</li> </ul>	<p><b>2a. Creating an Environment to Support Student or Client Needs</b></p> <ul style="list-style-type: none"> <li>• Interacts with students and stakeholders</li> <li>• Students interact with other students and clients</li> </ul> <p><b>2b. Demonstrating Flexibility and Responsiveness</b></p> <ul style="list-style-type: none"> <li>• Responds to the needs of the students</li> <li>• Responds to events within and beyond the school and district</li> <li>• Responds to the needs of the stakeholders</li> </ul> <p><b>2c. Communicating Clearly and Accurately</b></p> <ul style="list-style-type: none"> <li>• Establishes the importance of the program</li> <li>• Use of written and oral language</li> <li>• Directions and procedure</li> </ul> <p><b>2d. Delivery of Services to Students or Clients</b></p> <ul style="list-style-type: none"> <li>• Organizes physical space to support delivery</li> <li>• Manages routines and procedures</li> <li>• Establishes standards of conduct</li> <li>• Focuses on implementation of the program based on National Standards/Model</li> </ul>
Component 3 Consultation and Collaboration	Component 4 Professional Responsibilities
<p><b>3a. Collaborating with Others</b></p> <ul style="list-style-type: none"> <li>• Participates in school or district meetings to identify needs of students and/or clients</li> <li>• Shares expertise within and beyond the school/district setting</li> </ul> <p><b>3b. Serving as a Consultant to the School Community</b></p> <ul style="list-style-type: none"> <li>• Locates resources to support the needs of students/stakeholders</li> <li>• Evaluates student/client and program needs as outlined by National Standards/Model</li> <li>• Uses appropriate interventions for student/clients as outlined by National Standards/Model</li> <li>• Provides training related to the program</li> </ul> <p><b>3c. Providing Resources and Access</b></p> <ul style="list-style-type: none"> <li>• Provides resources to enhance the program's effectiveness</li> <li>• Is accessible to others and assures access to services for stakeholders</li> </ul> <p><b>3d. Maintaining Professional Standards</b></p> <ul style="list-style-type: none"> <li>• Applies professional standards when working with others</li> <li>• Follows appropriate guidelines and procedures</li> </ul> <p><b>3e. Using Assessment Data in Planning and Delivery of Services</b></p> <ul style="list-style-type: none"> <li>• Monitors student status</li> <li>• Provides feedback to students and clients</li> <li>• Encourages student self-assessment</li> </ul>	<p><b>4a. Communicating with Families/Clients</b></p> <ul style="list-style-type: none"> <li>• Provides information about the program</li> <li>• Provides information about students, as appropriate under the program's National Standards</li> <li>• Engages the family in the program, as applicable</li> </ul> <p><b>4b. Recording Data in a Student Record System</b></p> <ul style="list-style-type: none"> <li>• Maintains accurate records</li> <li>• Provides records in a timely manner</li> <li>• Maintains confidentiality as required</li> </ul> <p><b>4c. Growing and Developing Professionally</b></p> <ul style="list-style-type: none"> <li>• Enhances knowledge of the program through professional development opportunities</li> <li>• Participates in the professional community</li> <li>• Participates in state/national organization(s)</li> </ul> <p><b>4d. Reflecting on Professional Practice</b></p> <ul style="list-style-type: none"> <li>• Accuracy</li> <li>• Use in future planning</li> </ul>