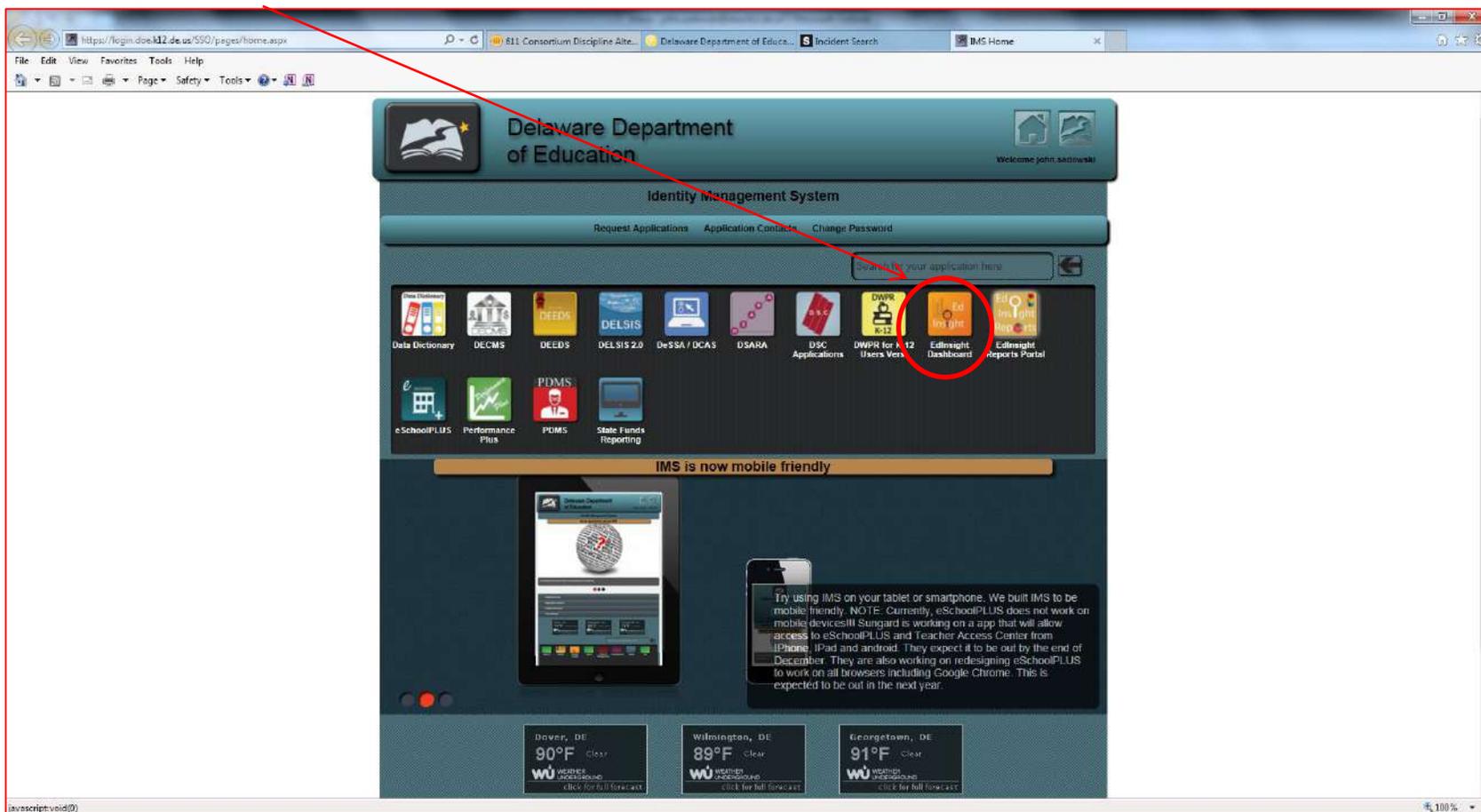


Year-End School Conduct Data Verification of Report on School Profiles

At the end of a school year, LEAs have until **July 15** to preview the listing of their school's School Conduct data as it will appear on School Profiles starting **August 1**. The purpose of this review is to correct any glaring errors or omissions in the data. In addition, the previous year's data on School Profiles would provide a valuable point of comparison for trends or changes. Any significant change in the numbers may be a reflection of changes in policies or procedures.

The preview of school conduct data on profiles can be found on the **EdInsight Dashboard** using **IMS**.

1. Select EdInsight Dashboard.

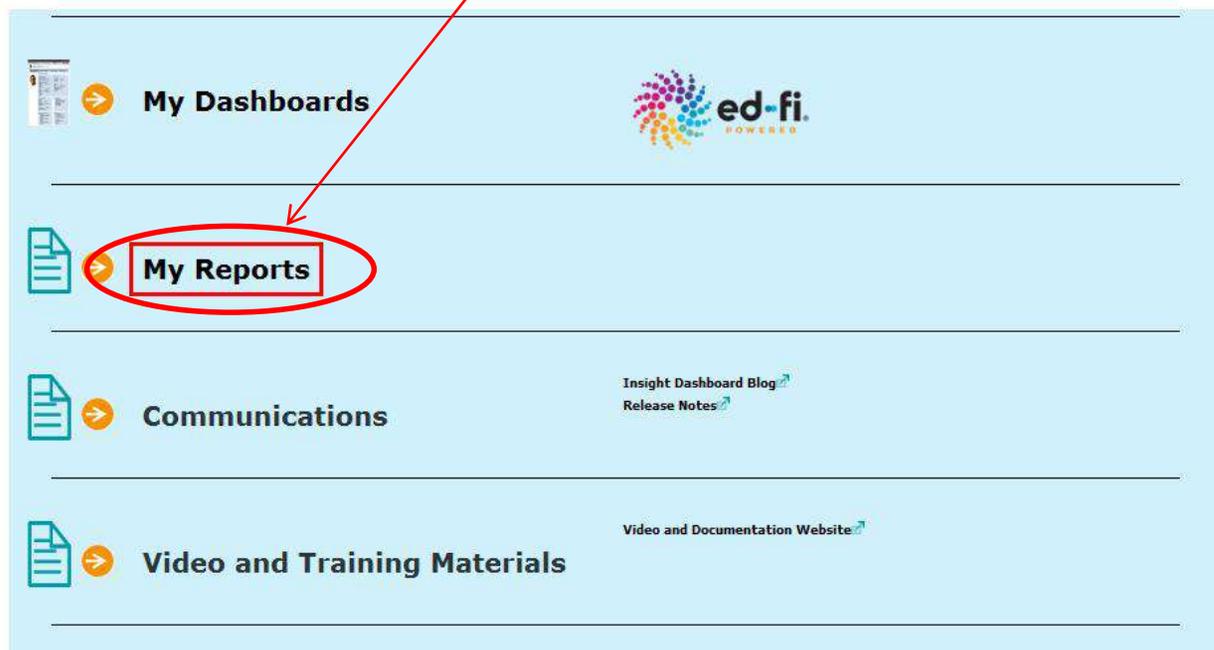


Year-End School Conduct Data Verification of Report on School Profiles

2. Once you enter the EdInsight Dashboard, click on “My Reports.”



The purpose of Education Insight is to enable data-driven decision making throughout the education system that will ultimately result in improved outcomes for Delaware students



Year-End School Conduct Data Verification of Report on School Profiles

3. Click on “Attendance and Discipline Reports” and then click on “DOE Discipline Summary Report for Districts and Schools-Live Data.”

The screenshot shows the EdInsight Reports Portal interface. At the top, there is a header with the Delaware Department of Education logo and the text "EdInsight Reports Portal" and "Welcome John R. Sadowski". Below the header is a search bar and a "Subject Areas" dropdown menu. The main content area is divided into several sections, each with a title and a description. The "Attendance and Discipline Reports" section is highlighted with a red circle. Below it, the "DOE Discipline Summary Report for Districts and Schools-Live Data" section is also highlighted with a red circle. A red arrow points from the "Attendance and Discipline Reports" section to the "DOE Discipline Summary Report for Districts and Schools-Live Data" section.

Delaware Department of Education

EdInsight Reports Portal Welcome John R. Sadowski

Search Subject Areas

Attendance and Discipline Reports

Count of ISS and OSS days by student
This report displays total number of days ISS and OSS by student. Users can select Year and Grade Level. Student details are provided and a student's total of ISS and OSS days turn red if a student has 10 or more total days suspended in a school year.
Keywords: Admin Discipline DisciplineCounts Suspension

DOE Discipline Summary Report for Districts and Schools
This report displays eSchoolPLUS discipline data as of an end of year snapshot date. District end-users must verify this report in June since the data will be used and displayed on the School Profile website.
Keywords: Admin Discipline Conduct Offense Expulsion Suspension

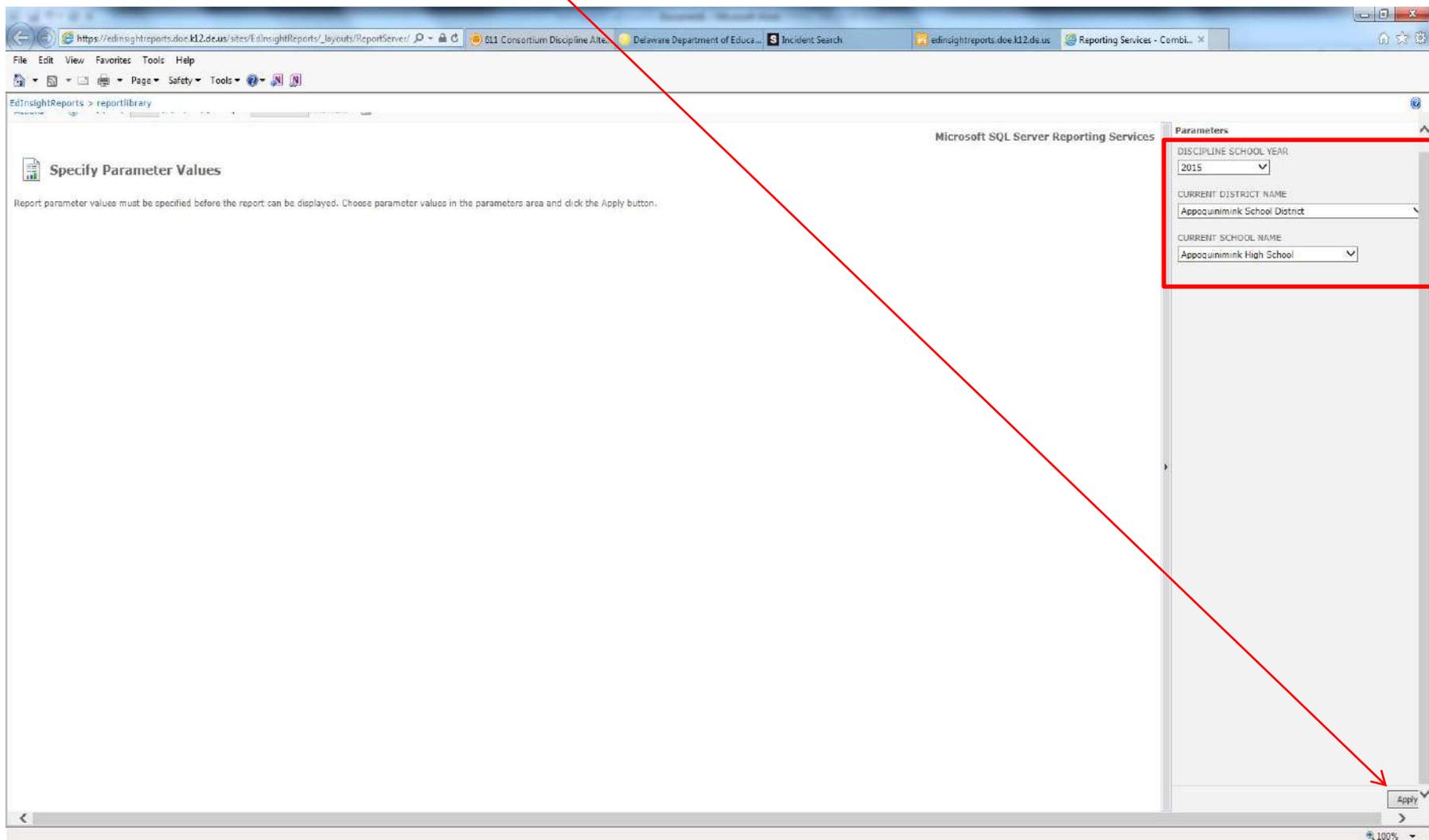
DOE Discipline Summary Report for Districts and Schools-Live Data
This report displays eSchoolPLUS discipline data as currently displayed in eSchoolPLUS. District end-users must verify this report in June since the data will be used and displayed on the School Profile website.
Keywords: Admin Discipline Conduct Offense Expulsion Suspension

DOE Discipline Summary Report for Districts and Schools-With Suppression
This report displays eSchoolPLUS discipline data as of an end of year snapshot date. District end-users must verify this report in June since the data will be used and displayed on the School Profile website.
Keywords: Admin Discipline Conduct Offense Expulsion Suspension

Discipline Incidents by Grade Level
This report counts active and inactive students for a particular school year and school. The count of incidents by student and grade level is grouped by the following categories: 0-1 incident, 2-5 incidents, and 6 or more incidents.
Keywords: Admin Discipline DisciplineCounts

Year-End School Conduct Data Verification of Report on School Profiles

- Specify the parameter values to the right by selecting the “Discipline School Year”, “Current District Name”, and “Current School Name.” Once the values are selected click on the “Apply” button at the bottom right of the screen. NOTE: Depending on your screen setup, you may have to scroll over to see the “Apply” button. The report may take a minute or so to load.



Year-End School Conduct Data Verification of Report on School Profiles

5. The school profile discipline summary page will appear populated with your school's data as well as district and state totals.

Table 1: 2014-2015 Total Suspensions (Out-of School and In-School) and Expulsions

	Suspensions	Expulsions	Days Suspended/ Expelled	Unduplicated Students Suspended/ Expelled	Student Enrollment (Sept. 30)	Percent of Students Suspended/ Expelled
STATE TOTAL						%
Appoquinimink School District						%
Appoquinimink High School						%

Table 2: 2014-2015 Out-of School Suspensions and Expulsions (minimum of one day)

STATE TOTAL		%
Appoquinimink School District		%
Appoquinimink High School		%

Table 3: Number of Reported Suspensions/Expulsions by Offense Category

	SCHOOL TOTAL	DISTRICT TOTAL	STATE TOTAL
Department of Education (DOE) Offenses			
School Violations			
School Crimes (Title 14, Delaware Code, §4112)			
TOTAL			

Table 4: Expulsions by Services Provided

	DISTRICT TOTAL	STATE TOTAL
Expulsion with CDAP Placement		
Expulsion with Services		
Expulsion without Services		
TOTAL		

Table 5: 2014-2015 School Conduct Report
Offenses required to be reported under Title 14, Delaware Code §4112 and/or DOE Regulation 601

*Prior to 2013 data was reported only for number of offenses. Incident and unduplicated offender data began being reported in 2014. Offenders could also include non-students and adults who committed a	Total Incidents	Total offenses	Unduplicated Offenders
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Parameters

- DISCIPLINE SCHOOL YEAR: 2015
- CURRENT DISTRICT NAME: Appoquinimink School District
- CURRENT SCHOOL NAME: Appoquinimink High School

Year-End School Conduct Data Verification of Report on School Profiles

6. Scroll down the page to see specific offense totals by incident, number of offenses, and unduplicated offenders by school, district, and state totals.

Table 5: 2014-2015 School Conduct Report
 Offenses required to be reported under Title 14, Delaware Code §4112 and/or DOE Regulation 601

	Total Incidents			Total offenses			Unduplicated Offenders		
	SCH	DIST	STATE	SCH	DIST	STATE	SCH	DIST	STATE
*Prior to 2013 data was reported only for number of offenses. Incident and unduplicated offender data began being reported in 2014. Offenders could also include non-students and adults who committed a mandatorily reportable offense on school property or at a school function.									
School Crimes (Title 14, Delaware Code, §4112)									
Violent Felonies (Title 11, Delaware Code §4201(c))									
Gun-Free School Offenses: Handgun, Rifle, Shotgun, Starter Gun, Explosives/Incendiary Device									
Weapon Offenses: Destructive Weapon, Dangerous Weapon, Dangerous Instrument, Pellet Gun, BB Gun, Knife, Razor Blade/Box Cutter, Brass Knuckles, Bat, Club, Martial Arts Throwing Star									
Drug Offenses (Title 16, Delaware Code)									
Assault III (Title 11, Delaware Code §611)									
Unlawful Sexual Contact (Title 11, Delaware Code §767)									
Offensive Touching Employee Victim (reported as DOE offense starting 2012-13)									
Terroristic Threatening Employee Victim (reported as DOE offense starting 2012-13)									
Department of Education (DOE) Offenses									
Pornography: Possession and Production									
Bomb Threats (reported as "Terroristic Threatening of an Employee/Volunteer" starting 2007-08)									
Criminal Mischief (Vandalism)									
Tampering with Public Records									
Alcohol Possession and Use									
Drug Use/Influence									
Felony Theft (\$1500+)									
Bullying									
Offensive Touching of a Student									
Terroristic Threatening of a Student									
Sexual Harassment (Title 11, Delaware Code § 763)									
Fighting/Disorderly Conduct									
Inhalants									
Drug Paraphernalia									
Tobacco Possession and/or use									
Medications: Inappropriate Possession and/or Use									
Under 12: Assault III Student Victim									
Under 12: Assault III Employee Victim									
Under 12: Unlawful Sexual Contact III Student Victim									
Under 12: Unlawful Sexual Contact III Employee Victim									

Year-End School Conduct Data Verification of Report on School Profiles

- You can export the report to various formats by click on the “Actions” button and then “Export” from the dropdown. Select your preferred format.

The screenshot shows a web browser window displaying a report titled "EdInsightUSA". The "Actions" menu is open, and the "Export" option is highlighted. The report contains the following tables:

Table 1: 2014-2015 Total Suspensions (Out-of-School and In-School) and Expulsions

	Expulsions	Days Suspended/ Expelled	Unduplicated Students Suspended/ Expelled	Student Enrollment (Sept. 30)	Percent of Students Suspended/ Expelled
STATE TOTAL					%
Christina School District					%
Bayard Middle School					%

Table 2: 2014-2015 Out-of-School Suspensions and Expulsions (minimum of one day)

STATE TOTAL		%
Christina School District		%
Bayard Middle School		%

Table 3: Number of Reported Suspensions/Expulsions by Offense Category

	SCHOOL TOTAL	DISTRICT TOTAL	STATE TOTAL
Department of Education (DOE) Offenses			
School Violations			
School Crimes (Title 14, Delaware Code, §4112)			
TOTAL			

Table 4: Expulsions by Services Provided

	DISTRICT TOTAL	STATE TOTAL
Expulsion with CDAP Placement		
Expulsion with Services		
Expulsion without Services		
TOTAL		

Table 5: 2014-2015 School Conduct Report
Offenses required to be reported under Title 14, Delaware Code §4112 and/or DOE Regulation 601

	Total Incidents	Total offenses	Unduplicated Offenders
*Prior to 2013 data was reported only for number of offenses. Incident and unduplicated offender data			