

- Enables businesses to cultivate their potential future employees
- Gives businesses the opportunity to inspire and mentor young adults pursuing careers in the field
- Allows businesses the chance to "give back" to the local community by opening pathways for students to learn
- Exposes the businesses to a fresh perspective from the next generation of workers
- Gives businesses an extra set of hands, eyes, and ears for the summer time

"After graduating high school I plan on pursuing a major in Wildlife Ecology. There wasn't a part of the internship that I didn't enjoy, and I am very grateful for the opportunity given to me by Ryan."

-Brendan Craft, C/0 2019,
Intern forCarter Environmental

The St. Johns County School District's Career and Technical Education Office organizes the summer internship program for the district.

### For more information contact:

Name/Title: Kathy Mignerey

Career & Technical Education Office, SJCSD

Office: 10 Hildreth Dr. St. Augustine, FL 32084

Phone: 904-547-4872

E-mail: <u>kathy.mignerey@stjohns.k12.fl.us</u>

Website: https://academies.stjohns.k12.fl.us/internships/

### WATCH OUR SUMMER INTERNSHIP VIDEO:

https://academies.stjohns.k12.fl.us/internships/overview

# WANT TO TALK TO A FORMER INTERNSHIP HOST TO ASK QUESTIONS ABOUT THE PROGRAM?

Nam Matt Clancy, UltraTech

e

Phone Number: 904-854-4329

E-mail: matt.clancy@ultratechbrands.com

Name: Tony Cubbedge, SJC Utility Dept.

Phone Number: 904-206-2620

E-mail: twcubbedge@sjcfl.us





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# CAREER ACADEMY SUMMER INTERNSHIP PROGRAM

# PROGRAM DETAILS HOST INTERN RESPONSIBILITIES

An Academy is a program of study offered at our community high schools designed in a specialized career area. An import- ant aspect of the Career Academy programs is to offer summer internships that relate to their Career Academy focus to interested students after their junior year of high school.

- Offered to current high school juniors
- Students must apply for an internship experience, complete Career Skills training, prepare a resume and be interviewed and selected by the prospective business partner
- Internship schedule can be tailored to fit your business needs
- Ideally students will intern 20 hours a week for 6 weeks
- Businesses can host an unpaid internship or may offer students a paid position
- Unpaid interns are covered by St. Johns County School District liability insurance

# BEFORE INTERNSHIP

- Complete the Business Partner Intern Intent Form by February 1
- Interview the student applicants and choose your intern
- Schedule a time for the student to come to your business before the end of May to see your site

# **DURING INTERNSHIP**

- Develop the summer work experience tasks for the student, provide training and then monitor their work performance
- Submit short student timesheets at the end of each week

#### AFTER INTERNSHIP

- Review the student's PowerPoint before they submit it to be sure the information is accurate and does not share confidential information
- Complete a survey at the end of the internship to help us improve the program in future years

**SUMMER 2018** 

143 STUDENTINTERNS

→ WERE PLACE AT

40 DIFFERENT BUSINESSES

in St. Johns and the surrounding counties

## **HOST INTERN SITES**

Fox Equipment, Haskell, Matthews

Design, Rulon International, St. Johns

County Utilities, Solid Rock Engineering,

True Designs, UltraTech, Leonard's

Studios, Citi,

**Design Extensions, Herff Jones, Black** 

Knight, Agile Technology Consulting,

St. Johns County School District

Webmasters, St. Johns County School

District IT Department, Flagler College

Marketing Department,

**TATA Consultancy Services,** 

**GTMNERR**, St. Johns Public Works

and Carter Environmental.