

**CHATTOOGA COUNTY SCHOOL DISTRICT**  
**BOARD MEETING WORK SESSION MINUTES**  
**AUGUST 20, 2020 @ 6:00 PM**

**Chattooga County Board**  
**Office of the Superintendent**  
**Agenda for Board Meeting**

-Meeting was called to order at 6:00 p.m. by Board Chairman, Eddie Elsberry. There was a quorum of Board Members present along with the Superintendent, Jared Hosmer.

**Voting Members Present**

Eddie Elsberry, Board Member  
Brad Hayes, Board Member  
John Agnew, Board Member  
Julia Houston, Board Member  
Sam Ballard (phoned in at 7:04 p.m.)

**Non-Voting Members Present**

Jared Hosmer, Superintendent  
Jeff Martin, Assistant Superintendent  
Alisha Yoder, Admin. Assistant to the Superintendent

- **Invocation:** Brad Hayes
- **Pledge of Allegiance:** John Agnew

-A motion to amend the agenda, to reflect the following changes, was made by Mr. Hayes with a second by Mr. Agnew and the vote was unanimous.

**Add to Agenda Item G-1:**

**Certified Resignations**

-Kristie Hunter; Teacher at Leroy Massey Elementary School; Retirement; Effective 08/21/2020.

**Classified Recommendations (ADD)**

-Annie Morgan McGraw; Certified Nursing Assistant (CNA) at Chattooga High School and Summerville Middle School; New Allotment; Beginning 08/24/2020.

-Alexandria Mitchell; Certified Nursing Assistant (CNA) at Menlo Elementary School and Lyerly Elementary School; New Allotment; Beginning 08/24/2020.

-Ashla Wilson; System-wide Parent Mentor; New allotment (Grant); Beginning 08/24/20.

**Substitutes**

-Krista Morrison; Certified Substitute Teacher; Effective 08/20/2020.

-Robert Smith; Certified Substitute Teacher; Effective 08/20/2020.

**Change to Certified Recommendation**

-Remove the "Special Education Teacher" part of the position for Kevin Muskett. Position will be Truancy Officer only.

**Add to Agenda Item H-1:**

-Document header date changed to 2020-2021

-Whole Board Governance Training on September 17<sup>th</sup> at 4:00 p.m.

- **Adoption of Superintendent's Recommended Agenda for August 20, 2020 School Board Work Session Meeting.**

-Motion to approve the amended agenda was made by Dr. Houston with a second by Mr. Hayes and the vote was unanimous.

- **Review Minutes of Previous Meetings**

- July 16, 2020 Work Session Meeting

- July 16, 2020 Regular Session Meeting

**A. Resolutions: NONE**

**B. School Board Members: NONE**

**C. School Board Policies: NONE**

**D. Financial Management**

1. Board consideration of Superintendent's recommendation for approval of Financial Statement for June 30, 2020.

2. Board consideration of Superintendent's recommendation for approval of Financial Statement for July 31, 2020.

3. Board consideration of Superintendent's recommendation to adopt the FY21 Proposed Budgets.

4. Board consideration of Superintendent's recommendation to roll back Millage Rate from 12.595 to 12.404.

**E. Educational Programs, Student Support and Staff Development**

1. Board consideration of Superintendent's recommendation to approve the FY21 CTAE (Career, Technical and Agricultural Education) and Perkins Local Plan.

**F. Support Services/Facilities and Construction Management/Planning**

1. Board consideration of Superintendent's recommendation to spend \$10,159.36 from the SPLOST account, for athletic training equipment, to be used by our new Athletic

Trainer, to support Chattooga County School District athletes.

**EXECUTIVE SESSION: None**

**G. Personnel**

1. Board consideration of Superintendent's recommendation for approval of the following personnel changes:

**Certified Recommendation**

**(Change)** -Kevin Muskett; 49% System-wide Truancy Officer and Special Education Teacher at Crossroads Academy; Replacing Kathy Kerce and Chattooga High School Special Education Teachers who travel to Crossroads Academy daily; Beginning 08/03/20.

**Certified Resignations**

- Elizabeth Jarrett; Middle Grades Teacher at Menlo Elementary School; Personal Reasons; Effective 07/24/2020.
  - Brittney Paschal; Teacher at Leroy Massey Elementary School; Received job offer closer to her home; Effective 07/31/2020.
  - Zachary Thompson; Teacher at Summerville Middle School; Personal Reasons; Effective 07/31/2020.
- (Add)** -Kristie Hunter; Teacher at Leroy Massey Elementary School; Retirement; Effective 08/21/2020.

**Certified Transfer**

- Bobbette Rokus; From Teacher at Leroy Massey Elementary School to Middle Grades Teacher at Menlo Elementary School; Replacing Elizabeth Jarrett; Beginning 08/04/2020.

**(Add) Classified Recommendations**

- Annie Morgan McGraw; Certified Nursing Assistant (CNA) at Chattooga High School and Summerville Middle School; New Allotment; Beginning 08/24/2020.
- Alexandria Mitchell; Certified Nursing Assistant (CNA) at Menlo Elementary School and Lyerly Elementary School; New Allotment; Beginning 08/24/2020.
- Ashla Wilson; System-wide Parent Mentor; New allotment (Grant); Beginning 08/24/20.

**Substitutes**

- Lisa Duke; Certified Substitute Teacher; Effective 07/30/2020.
  - Karly Evett; Certified Substitute Teacher; Effective 07/30/2020.
  - Lucas Hill; Certified Substitute Teacher; Effective 07/30/2020.
  - Mark Pickle; Certified Substitute Teacher; Effective 07/30/2020.
  - Loretta Pierce; Certified Substitute Teacher; Effective 07/30/2020.
  - Sydney Smith; Substitute School Nurse; Effective 08/10/2020.
- (Add)** -Krista Morrison; Certified Substitute Teacher; Effective 08/20/2020.

**(Add)** -Robert Smith; Certified Substitute Teacher; Effective 08/20/2020.

2. Board consideration of Superintendent's recommendation for approval of 2020-21 Salary Handbook change on page 15 (addition of the Certified Nursing Assistant pay scale).

3. Board consideration of Superintendent's recommendation to approve the following revised and/or additional Job Descriptions:

-Approval requested for the revision of the Assistant Superintendent/Student Services & Federal Programs Director job description.

-Approval requested for the revision of the Social Worker job description.

-Approval requested for the adoption of the Chief Academic Officer job description.

-Approval requested for the adoption of the Truancy Officer job description.

#### **H. Superintendent of School**

1. Board consideration of Superintendent's recommendation for approval of Outline of Board Activities for the 2020-2021 school year.

#### **(Added to attachment)**

-Document header date changed to 2020-2021

-Whole Board Governance Training on September 17<sup>th</sup> at 4:00 p.m.

#### **-Superintendent's "For Information Only" Items**

\*Jeff Martin gave a COVID-19 update

\*Michelle Helie gave an update on Virtual Learning.

#### **ADJOURNMENT**

-Motion to adjourn was made at 7:44 p.m. by Mr. Agnew with a second by Dr. Houston and the vote was unanimous.

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**Jared Hosmer, Superintendent**

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**Eddie Elsberry, Chairman**

**Recorded by:** \_\_\_\_\_

**Alisha Yoder**

**Admin. Assistant to Superintendent**