



Tim Forson
Superintendent of Schools

40 Orange Street
St. Augustine, Florida 32084
(904) 547-7500
www.stjohns.k12.fl.us

Dear Parent or Guardian:

We are pleased to inform you that **Crookshank Elementary, Osceola Elementary, Webster Elementary, South Woods Elementary, Mason Elementary, Gamble Rogers Middle School, Sebastian Middle School, Murray Middle School, St. Johns Technical High School and The Transitions School** will be implementing a new program called the Community Eligibility Provision (CEP).

Schools that participate in CEP are able to provide healthy breakfasts and lunches each day at no charge for **ALL** students enrolled in that CEP school regardless of income. There are no forms to complete for students enrolled at the CEP schools in order to receive meals at no charge.

Households are still responsible for any negative balances accrued during previous school years. For any children attending a non-participating school, but residing in the same household as children attending a CEP school, Parents or Guardians will still be required to submit a Free and Reduced School Meals Application or Direct Certification documentation.

Students of the CEP school that participate in other fee-based school sponsored programs (i.e., Extended Day) will be required to fill out a separate application (provided by the school) to determine their eligibility, and submit it to the school. Determination of eligibility will be made by a school representative.

If we can be of any further assistance, please contact us at 904-547-8931.

Sincerely,

Sean Prevatt

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410

fax: (202) 690-7442; or

email: program.intake@usda.gov.

This institution is an equal opportunity provider.

*The St. Johns County School District will inspire good character and a passion for lifelong learning
in all students, creating educated and caring contributors to the world.*

SCHOOL BOARD

Beverly Slough
District 1

Tommy Allen
District 2

Bill Mignon
District 3

Kelly Barrera
District 4

Patrick Canan
District 5