

## BUSINESS PROJECT

**Course Title:** Accounting

**Project Name:** Career Project—Climbing the Career Ladder

**Time:** 5 hours

**Objectives:** The student will be able to identify how accounting serves as a basis for careers.

**Materials Needed:** project board, construction paper, glue, scissors, and markers

**Resources Needed:** textbook, newspapers, Internet or other media resources

**Student Handouts:** Climbing the Accounting Career Ladder

**Interdisciplinary Involvement:** Language Arts

### Step-by-Step Instructions:

1. Divide students into four groups to do career research. Each group will be responsible for a different rung on the career ladder. (General Office Clerks, Accounting Clerks, Bookkeepers, and Accountants)
2. Each student will then look in the local newspaper's classified ads and find a job that relates to the rung that they were assigned.
3. Once they find a job that they are interested in the student will cut the ad out.
4. The student will then research the job to find out pertinent information such as work activities, aptitudes, physical demands, work settings, wages, employment outlook, educational preparation and opportunities for advancement in the selected job.
5. Student will then use the data collected to create a project board to display the information in a creative manner.

**Assessment Options:** Handout that summarizes project (see the following page) 30%  
Project Board 70%  
*(Students must have all of the required elements, this will be graded for content, organization, effectiveness and creativity.)*

