

clude:

Keyboarding

Interviewing

Resume' Writing

Business Management

Parliamentary Procedure

Prepared Public Speaking



Business Technology Education

Prepare for both a career and an academic education. Join the challenging field of Business Technology Education and be a proud member of FBLA, a leadership and career development organization.

Computers for College & Careers Business Systems and Technology Digital Design Web Design



and more, much more!

the premier business education association preparing students for careers in business



Did you know?

As technology continues to impact business and industry, today's employee, whether managerial or support staff, needs extensive knowledge of software applications and database management. Proficiency in keyboarding, spelling, punctuation, grammar, and oral communication is expected across all economic sectors.

and more, much more!

Extemporaneous Public Speaking

What will I study?

Career Development Events in-



What's in it for me?

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Work part-time or full time for an above average wage.

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U.S. Department of Labor

Intrigued? See your guidance counselor

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