



# How Do I Apply for AICE?

## Students who are zoned for Beachside High School:

- If you are applying to one of the BHS career academies in addition to AICE: It is important that when you complete the application in Home Access Center (HAC) you **list your career academy preference as your 1<sup>st</sup> choice**. Then, list BHS AICE as your 2<sup>nd</sup> or 3<sup>rd</sup> choice.
- If you are **only** applying to AICE at BHS: Log in to your Home Access Center (HAC) account and select BHS AICE as your 1<sup>st</sup> (and only) choice when you complete the Academy/Program of Choice Application.
- Print and fill out four AICE teacher recommendation form requests (available on the BHS website) and give them to your English, Math, Science and Social Studies Teachers to complete. Your teachers will complete the recommendation and submit online to our AICE Coordinator.

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## Students who are not zoned for Beachside High School:

- If you **are not** zoned for PMHS but **are** zoned for a school with an Academic Program of Choice (***St. Augustine High School, Pedro Menendez High School or Nease High School zoned students ONLY***) you may only attend BHS for AICE if you have been accepted to an academy at BHS. Please complete the Academy/Program of Choice Application in HAC to apply for the BHS career academies. ***DO NOT list AICE*** as one of your programs of choice when you complete the Academy/Program of Choice Application in HAC. If accepted to a BHS career academy please email Ms. Altick at [Mollie.Altick@stjohns.k12.fl.us](mailto:Mollie.Altick@stjohns.k12.fl.us) to confirm your interest in the AICE Programme. After we have received confirmation that you were accepted to a career academy at BHS I, Ms. Altick will contact you regarding AICE eligibility.
- If you **are not** zoned for BHS and **are not** zoned for a school with an Academic Program of Choice (***St. Augustine High School or Nease High School, i.e. you are zoned for Bartram Trail, Creekside, Toco Creek, or Ponte Vedra***) you may select BHS AICE as your 1<sup>st</sup> choice when you complete the Academy/Program of Choice Application. If you are applying to both an Academy and AICE, please select your Academy as your 1<sup>st</sup> or 2<sup>nd</sup> choice and IB as your 2<sup>nd</sup> or 3<sup>rd</sup> choice on the Academy/Program of Choice Application in HAC.
- Print and fill out four AICE teacher recommendation form requests (available on the BHS website) and give them to your English, Math, Science and Social Studies Teachers to complete. Your teachers will complete the recommendation and submit online to our AICE Coordinator.