

## Assessment Information Sheet

**Program Concentration Area:** Education

<b>Career Pathway:</b> Early Childhood Education	Students must successfully pass the following three courses in order to sit for the End-of-Pathway Assessment: <ul style="list-style-type: none"> <li>• 20.52510 Introduction to Early Childhood Care and Education</li> <li>• 20.42320 Human Growth &amp; Development for Early Childhood</li> <li>• 20.52610 Health, Safety &amp; Nutrition for the Young Child</li> </ul>
<b>Credentialing Exam:</b>	Early Care & Education: Entry Level Child Care Training (ELCCT) Endorsed by Child Development Association
<b>Testing Agency:</b>	Oklahoma CareerTech Testing Center <a href="http://www.careertechtesting.com">www.careertechtesting.com</a>
<b>Exam Blueprint:</b>	To view the competencies that will be tested on this exam, go to the following link: <a href="http://www.okcareertech.org/about/state-agency/divisions/testing/skills-standards/education-skills-standards/27101-earlycareentrylevel.pdf">http://www.okcareertech.org/about/state-agency/divisions/testing/skills-standards/education-skills-standards/27101-earlycareentrylevel.pdf</a>
<b>Exam Cost:</b>	\$12.00 per student
<b>Duration of Exam:</b>	Allow an hour – assessment not timed
<b>Number of Questions:</b>	55 questions
<b>Exam Cut-Score:</b>	70% (39 out of 55 questions)
<b>Test Ordering Information:</b>	<p>For ordering procedures and test site set-up please follow the guidelines outlined in the Quick Reference document found at <a href="http://www.careertechtesting.com">www.careertechtesting.com</a> under the Site Administrator link.</p> <p>To go directly to the online catalog and place orders, go to the following link:  <a href="https://beap.okcareertech.org:8443/OA_HTML/ibeCCTdMinisites.jsp?language=US">https://beap.okcareertech.org:8443/OA_HTML/ibeCCTdMinisites.jsp?language=US</a></p> <p><b>NOTE:</b> If this link does not open in your school, it may require your system Technology Director to add this URL as a safe internet site.</p> <ul style="list-style-type: none"> <li>• If you have problems accessing the above site or you have questions regarding your order, please call <b>1-800-522-5810 x403</b>.</li> <li>• A 'Welcome' email will be sent from <a href="mailto:cttc@okcareertech.org">cttc@okcareertech.org</a> 24-48 hours after order is placed. If you do not receive an email after 48 hours please call the phone number above.</li> <li>• To ensure you receive the necessary emails to complete the ordering and test site set-up you must add to your school email system the following addresses: 1) <a href="mailto:cttc@okcareertech.org">cttc@okcareertech.org</a> and 2) FileStork.net</li> </ul>

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<b>Proctoring Guidelines:</b>	<p><b>Schools must designate a test site administrator:</b></p> <ul style="list-style-type: none"> <li>• A test site administrator coordinates administration of the assessment at a test site (school). The test site administrator orders the assessment, completes the on-line Testing Agreement, and completes test site setup.</li> <li>• Assists instructors with completing and loading student rosters</li> <li>• Prints and distributes usernames and passwords to students on test day (<b>Note: Usernames and passwords should never be given to instructors for distribution.</b>)</li> <li>• Assist students with accessing the system on test day.</li> <li>• Prints and distributes Coaching Reports and Certificates.</li> <li>• Provides assistance to instructors and reporting authorities needing to download testing data or print testing-related reports.</li> </ul> <p>The test site administrator can proctor the assessment, or he/she can designate other persons to proctor the exam under his/her supervision.  <b>NOTE: INSTRUCTORS CANNOT BE TEST SITE ADMINISRATORS OR PROCTORS FOR THE NATIONAL HEALTHCARE FOUNDATION SKILLS ASESSMENT.</b></p> <p>For additional information on test site set up, and other testing policies, go to the following link and view the Quick Reference Guide:  <a href="http://www.careertechtesting.com">www.careertechtesting.com</a></p>
<b>Testing Format:</b>	On-line
<b>Required Computer Software Specifications:</b>	<p>In addition to the list below please go to <a href="http://www.careertechtesting.com">www.careertechtesting.com</a> and click on 'Tech Specs'.</p> <p>Technical specifications for school lab setting:</p> <ul style="list-style-type: none"> <li>• PC users must have Internet Explorer 6.0 or above or Mozilla Firefox 1.x. For Mac users, Firefox 1.x or Safari is recommended.</li> <li>• Active Scripting (JavaScript) enabled.</li> <li>• Cookies enabled. NOTE: CareerTech Testing uses cookies for session management only and are deleted when the testing session ends.</li> <li>• Secure Sockets Layer (SSL) encryption supported.</li> <li>• IT staff should ensure that the network security settings allow an unbroken connection to a website without activity for at least 90 minutes.</li> </ul>
<b>Test Availability:</b>	Year round availability
<b>Testing Agency</b>	Name: Stacy Morton, Oklahoma CareerTech Testing Title: Assessment Specialist

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<b>Contact:</b>	Telephone: (405) 743-5407 Email: <a href="mailto:smort@okcareertech.org">smort@okcareertech.org</a>
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