

Delmar Board of Education



April 26, 2018
Meeting Minutes

The regularly scheduled meeting of the Delmar Board of Education was held on the above date at the Delmar School District. The meeting was called to order by Shawn B. Brittingham, President, at 6:34pm. Board members in attendance were Farrah D. Morelli, Vice-President, Thomas K. Elliott, Jason R. Coco, and Raymond T. Vincent.

The following administrators were present:

Charity H. Phillips, Superintendent
Ada C. Puzzo, Chief Operating Officer
Lisa R. Morris, Supervisor of Curriculum, Instruction and Assessment
Andrew R. O'Neal, Middle & High School Principal

The meeting commenced with the reciting of the Pledge of Allegiance.

Public attendees included: Michael Bleile, Richard Bailey and Kirby Bryson.

A motion to amend the agenda as stated was made by Thomas Elliott, seconded by Farrah Morelli and carried unanimously.

ADD: Business Item 8.2 Use of Facility

- a. **Delmar Elementary School 4th Grade Promotion – June 13, 2018 (5:00 – 7:30pm)**

ADD: Business Item 8.3 Personnel

- a. **Michelle Pohorely - Secondary World Languages/Spanish Teacher** start date Tuesday, August 21, 2018; pending satisfactory criminal background check
- b. **Bethany Parsons - Secondary Math Teacher** start date, Tuesday, August 21, 2018, pending satisfactory criminal background check
- c. **Dawn Lybarger - Secondary Math Teacher** [Dual Certification: Secondary Teacher of Mathematics Grades 7-12 required and Teacher of Exceptional Children Grades K-12] start date, Tuesday, August 21, 2018 pending satisfactory criminal background check
- d. **Brandy Taylor - Secondary Math Teacher** start date, Tuesday, August 21, 2018 pending satisfactory criminal background check
- e. **Amy Mitchell – Secondary Teacher of English Language Arts** start date, Tuesday, August 21, 2018 pending satisfactory criminal background check
- f. **Cody Scott – Secondary Teacher of English Language Arts** start date, Tuesday, August 21, 2018
- g. **Leslie Preston - Teacher of English Language Arts and Exceptional Children** start date, Tuesday, August 21, 2018
- h. **Mark Connelly - Technology Education Teacher** start date, Tuesday, August 21, 2018

Correction to December 13, 2017 Board Minutes to include: With the “issue with wall movement in 5th grade hall, in exploratory phase, the exterior concrete removal and excavation will begin the week of 12-18-2017.”

Mr. Bailey explained that Corrado Construction, Site Coordinator, would handle excavation of the 5th grade wing. They will do the work on a time and material basis. Once excavation is complete Becker Morgan will make a decision on the best way to proceed with the issue.

A motion to approve the April 26, 2018 amended agenda was made by Farrah Morelli, seconded by Jason Coco and carried unanimously.

A motion to approve the March 20, 2018 regular meeting minutes and executive meeting minutes was made by Farrah Morelli, seconded by Thomas Elliott and carried unanimously.

Dr. Puzzo discussed the Statement of Budgetary Activity for February and March 2018. The February financial report shows the college tuition paid to Del-Tech by Delmar for the Academic Challenge tuition. Delmar is the fiscal agent who collects the tuition payments from local school districts and then pays Del-Tech. Due to procedural changes by the state the payments took a little longer to process and multiple payments were issued in February. IDEA/Pre-K grant money will be loaded once purchases with that money are initiated. February expenditures were in line. January tax revenues were collected and deposited in February. The March financial report shows private placement funds that were picked up 100% by the state. ADA compliance repairs for the high school were budgeted and completed in the recent construction project but not the middle school. There wasn't enough major cap money. Dr. Puzzo has requested \$75,000 additional funds from minor cap state funds to complete the ADA repairs in the middle school. Delmar would have to match 40% (\$50,000) from the construction reserve for the balance. Dr. Puzzo requested the board to approve the addition to the Minor Cap budget which includes the increase of \$125,000 documented on the March financial report. Once approved Delmar will be placed on a list to receive the funds from the state on a first come first serve basis. February tax revenues were collected and deposited in March.

A motion to approve Business Item 7 (1-7), Statement of Budgetary Activity, was made by Thomas Elliott, seconded by Jason Coco and approved unanimously

Mr. Bailey gave a construction update:

- Courtyard structural repair and drainage will begin around June 8, 2018 (approximately 4 week project)
- RTU replacements over gym are scheduled to be delivered on/around June 11, 2018 (Approximately 10 week project)
- Becker Morgan's survey work for the other 2 courtyards is complete
 - Drawings are anticipated to be complete by May 3rd
 - DNREC review and permits should be complete by May 15th
 - As soon as drawings are received the plan is to turn them over to Corrado for pricing

Mr. Bailey clarified that the CTA Roofing & Waterproofing, Inc. change order A4-03 included one site visit. The additional charge of \$985.00 was for the second site visit once the RTU replacement is complete.

A motion to approve Business Item 8.1, [Change Order A4-03 for C.T.A. Roofing & Waterproofing, Inc. \\$985.00](#) was made by Jason Coco, seconded by Thomas Elliott and carried with a 4-yes [Morelli, Brittingham, Elliott, Coco] 1-opposed [Vincent] vote.

Mr. Kirby Bryson, Delmar Elementary School Principal, requested use of the auditorium and cafeteria for the 4th grade promotion ceremony on June 13, 2018. The promotion is typically held at the elementary school but because of the amount of students and parents Mr. Bryson believes the Delmar Middle & Senior High School auditorium would be better suited for room and parking. The program is anticipated to last 1 hour 15 minutes then parents and students would be welcome to the cafeteria for refreshments. Mrs. Morelli asked how the amount of guests would be controlled. Mr. Bryson said tickets for each student may be an option. Delmar Elementary school plans to bring over teachers and custodians if needed to help set up for the event. Mr. Brittingham welcomed the event the Delmar Middle & Senior High School.

Mr. O'Neal thanked Mr. Bryson for the relationship that has been built between Delmar Elementary School and Delmar Middle School. Mrs. Phillips thanked Mr. Bryson for coordinating the 4th grade visitation on April 20th.

A motion to approve Business Item 8.2 Use of Facility request as stated was made by Farrah Morelli, seconded by Thomas Elliott and carried unanimously.

- a. Shore Byrds Conditioning Camp – June 15 – August 13, 2018 - \$200
- b. Delmar Elementary School 4th Grade Promotion – June 13, 2018 - no charge

Mr. Bleile presented the Athletic Steering Committee recommendations. Members of the committee include: David Hearn, Mike Bleile, Jodi Hollamon, Shawn Phillips, Odell Jones, Ilah Preston and Dawn Webb. The committee met 5 times and discussed the following points:

- The committee determined students who want to attend games afterschool would need to leave the property and return at the start of games instead of staying on school grounds unsupervised.
- The committee discussed raising ticket prices for students and guests. Middle School games would increase from \$2.00 to \$5.00 for adults or if that increase was too steep the increase from \$2.00 to \$3.00 for adults. The committee also discussed raising student prices from \$1.00 to \$2.00 for MS and V/JV Non-Football athletic events.
- The committee discussed ticket taker accountability. Having students show their I.D. and possibly giving a military and senior citizen discount.
- The committee discussed the potential of raising annual athletic passes to \$100.

Mr. Elliott was concerned with raising prices if there isn't seating available.

Mr. Vincent strongly disagreed with raising student prices. He believes if admission cost are to increase then the adult prices should be raised not the student cost. He does not agree with generating money off of the students.

A motion to enter into executive session at 7:26pm was made by Farrah Morelli, seconded by Thomas Elliott and carried unanimously.

A motion to enter back into regular session at 8:51pm was made by Thomas Elliott, seconded by Jason Coco and carried unanimously.

A motion to approve Business Item 8.3 Personnel was made by Thomas Elliott, seconded by Jason Coco and carried with a 4-yes [Vincent, Brittingham, Elliott, Coco] 1-abstain [Morelli] vote.

- a. Reduction in Force – Para-Professional – Odell Jones
- b. Reduction in Force – Para-Professional – Laura Basch
- c. Reduction in Force – Para-Professional – Michelle Niblett
- d. Reduction in Force – Para-Professional – Rochell Peoples
- e. Reduction in Force – Para-Professional – Kelly Grubb
- f. Reduction in Force – Para-Professional – Terri Sensenig
- g. Reduction in Force – Para-Professional – Jordan Johnson
- h. Reduction in Force – Para-Professional – Tammy Elliott
- i. Reduction in Force – Para-Professional – Angel King
- j. Reduction in Force – Para-Professional – Mary Lyons
- k. Reduction in Force – Para-Professional – Ryan Craft
- l. Reduction in Force – Para-Professional – Robin Cox
- m. Reduction in Force – Para-Professional – Antwon Trimball
- n. Reduction in Force – Para-Professional – Timothy Kline
- o. Reduction in Force – Para-Professional – Shawn Phillips
- p. Reduction in Force – Para-Professional – Ashley Jester
- q. Reduction in Force – Para-Professional – Geoffrey Ernst
- r. Resignation of CTE Manufacturing, Engineering & Technology Teacher, Shaun Lloyd, effective April 9, 2018
- s. William Mills – Military Leave – May 18, 2018 and June 7-8, 2018
- t. Thomas Nichols – Military Leave – April 13, 2018 and April 16-18, 2018
- u. Devin Phillips – Varsity Lacrosse Paid Assistant Coach effective 4-27-2018
- v. Michelle Pohorely - Secondary World Languages/Spanish Teacher start date Tuesday, August 21, 2018; pending satisfactory criminal background check
- w. Bethany Parsons - Secondary Math Teacher start date, Tuesday, August 21, 2018 , pending satisfactory criminal background check
- x. Dawn Lybarger - Secondary Math Teacher [Dual Certification: Secondary Teacher of Mathematics Grades 7-12 required and Teacher of Exceptional Children Grades K-12] start date, Tuesday, August 21, 2018 pending satisfactory criminal background check
- y. Brandy Taylor - Secondary Math Teacher start date, Tuesday, August 21, 2018 pending satisfactory criminal background check
- z. Amy Mitchell – Secondary Teacher of English Language Arts start date, Tuesday, August 21, 2018 pending satisfactory criminal background check
- aa. Cody Scott – Secondary Teacher of English Language Arts start date, Tuesday, August 21, 2018
- bb. Leslie Preston - Teacher of English Language Arts and Exceptional Children start date, Tuesday, August 21, 2018
- cc. Mark Connelly - Technology Education Teacher start date, Tuesday, August 21, 2018

A motion to approve Business Item 8.4 Approval of May 1, 2018 Financial Position Report was made by Jason Coco, seconded by Farrah Morelli and carried unanimously.

A motion to approve Business Item 8.5 School Choice Good Cause 2017-2018 was made by Thomas Elliott, seconded by Jason Coco and carried unanimously.

- a. John Serviss – Grade 7
- b. Camryn Serviss – Grade 5 (application stated grade 6, student is currently in grade 5)

A motion to approve Business Item 8.6 Correction to December 13, 2017 Board Minutes was made by Farrah Morelli, seconded by Thomas Elliott and carried unanimously.

With the “issue with wall movement in 5th grade hall, in exploratory phase, the exterior concrete removal and excavation will begin the week of 12-18-2017.”

Mr. Bailey explained that Corrado Construction, Site Coordinator, would handle excavation of the 5th grade wing. They will do the work on a time and material basis. Once excavation is complete Becker Morgan will make a decision on the best way to proceed with the issue.

Mrs. Phillips clarified that the School Choice Good Cause application for Camryn Serviss should read Grade 5.

Mrs. Morris thanked Mrs. Brittingham, Mrs. Smith and Mrs. Bartrug for the many hours spent working on the Reimagining Grant for professional development.


Mr. O’Neal had a wonderful time at the Scholar’s Dinner where Vasmi Patel and Maria Morelli were honored.

Raymond Vincent congratulated senior wrestler Isaac O’Neal on receiving the Buddy Hurlock scholarship for \$10,000.

Mrs. Phillips commended the Spanish Honor Society on their induction ceremony and Delmar FFA on a job well done on their year end banquet.

A motion to adjourn at 8:58pm was made by Raymond Vincent, seconded by Thomas Elliott and carried unanimously.

Respectfully submitted,



A. Nicole Mezick
Recording Secretary



Charity H. Phillips
Executive Secretary