

Delmar Board of Education



April 16, 2019  
Meeting Minutes

The regularly scheduled meeting of the Delmar Board of Education was held on the above date at the Delmar School District. The meeting was called to order by Shawn B. Brittingham, President, at 6:36pm. Board members in attendance were Farrah D. Morelli, Vice-President, Jason R. Coco, Thomas K. Elliott, and Raymond T. Vincent.

The following administrators were present:

Charity H. Phillips, Superintendent  
Ada C. Puzzo, Chief Operating Officer  
Lisa R. Morris, Supervisor of Curriculum, Instruction, and Assessment  
Michael E. Bleile, High School Principal  
Andrew R. O'Neal, Middle School Principal

The meeting commenced with the reciting of the Pledge of Allegiance.

Public attendees included: Scott Dykes, Jim Davis, Lynell Custis, Michelle Niblett, Matthew Smith, Renee Smith and Sean Maloney.

A motion to amend the agenda as stated was made by Farrah Morelli, seconded by Thomas Elliott and carried unanimously.

**ADD:**            **Business Item 8.2 Use of Facility Request**

- c. Maloney Telecom Team Building Day, June 2, 2019, 11:00am – 2:00pm

**ADD:**            **Business Item 8.3 Personnel**

- u. Jamie Oursler, Secondary Special Education Teacher, effective August 20, 2019, pending satisfactory criminal background check
- v. Dawn Lucas, Secondary Special Education Teacher, effective August 20, 2019
- w. Kelly Tingle, Secondary Special Education Teacher, effective August 20, 2019
- x. Sheryl Blackford, Secondary Special Teacher, effective August 20, 2019
- y. Jenna Shelby Wright, Secondary English Language Arts Teacher, effective August 20, 2019, pending a satisfactory criminal background check
- z. Jessica Lowe, Secondary English Language Arts Teacher, effective August 20, 2019, pending a satisfactory criminal background check

**ADD:**                    **Business Item 8.7 Property Tax Request 2011-2018:**

**Parcel: 532-7.00-51.05 – Matthew Thomas Smith**

A motion to approve the April 16, 2019 amended agenda was made by Jason Coco, seconded by Thomas Elliott and carried unanimously.

A motion to approve the March 19, 2019 regular meeting minutes and executive meeting minutes was made by Thomas Elliott, seconded by Jason Coco and carried with a 4-Yes [Brittingham, Coco, Elliott, Vincent] 1-abstain [Morelli] vote.

Dr. Puzzo discussed the Statement of Budgetary Activity through March 31, 2019. All revenue and expenditures are on target. Cafeteria reports for January 2019 – February 2019 were presented.

A motion to approve Business Item 7 Statement of Budgetary Activity was made by Farrah Morelli, seconded by Thomas Elliott and carried unanimously.

Business Item 8.1 Construction Update: No change order or updates. Mr. Phillips noted that the balance of the construction funds will be utilized for HVAC repairs.

Mr. Maloney requested use of the athletic fields, outdoor bathrooms, and microphone for Maloney Telecom Team Building Fun Day on June 2, 2019 from 11:00am – 2:00pm. Mr. Maloney explained that a custodian will not be needed because of his familiarity with the stadium. Mr. Brittingham explained that the request would be discussed and Superintendent Phillips would follow up with the final decision.

Mr. Jim Davis of Davis Bus, Inc. and Ms. Lynell Custis of E.L. Smith, Inc. requested that the board approve Bus Contract/Route 29 and Bus Contract/Route 27 transfer from E.L. Smith, Inc. to Davis Bus, Inc. Ms. Custis explained that due to a family conflict, the family member in charge of the estate has opted to sell the buses and turn over the routes to Davis Bus, Inc. Mr. Brittingham thanked Ms. Custis and Mr. Davis for their dedication to the Delmar School District.

Mr. and Mrs. Matthew Smith presented a tax request waiver for past due property tax penalties and interest charges for their farm property parcel: 532-7.00 – 51.05. Mr. & Mrs. Smith were under the impression that land taxes were included as part of their mortgage. Those funds were placed into an escrow account and were not paying the property taxes as originally anticipated. Mr. & Mrs. Smith requested the board waive the past due penalties/interest charges. Mr. Brittingham stated the request would be taken into consideration.

A motion to enter into executive session at 7:11pm was made by Thomas Elliott, seconded by Jason Coco and carried unanimously.

Mr. Brittingham announced the return to regular session at 9:11pm.

A motion was made for Business Item 8.2 Use of Facility Request by Thomas Elliott, seconded by Jason Coco and carried unanimously as follows:

- a. Shore Byrds Conditioning – Summer Workouts – June 2019-August 2019  
(Monday, Wednesday, Friday 730am-930am) – \$200.00 charge
- b. Delmar Youth Field Hockey (Shore Byrds), August 2019-October 2019  
(Monday's, 530pm-700pm) - \$200.00
- c. Maloney Telecom Team Building Day, June 2, 2019, 11:00am – 2:00pm - Denied

A motion to approve Business Item 8.3 Personnel was made by Thomas Elliott, seconded by Jason Coco and carried unanimously.

- a. Reduction in Force – Para-Professional – Laura Basch
- b. Reduction in Force – Para-Professional – Robin Cox
- c. Reduction in Force – Para-Professional – Geoffrey Ernst
- d. Reduction in Force – Para-Professional – Kelly Grubb
- e. Reduction in Force – Para-Professional – Ashley Jester
- f. Reduction in Force – Para-Professional – Jordan Johnson
- g. Reduction in Force – Para-Professional – Odell Jones
- h. Reduction in Force – Para-Professional – Angel King
- i. Reduction in Force – Para-Professional – Maria Kostis
- j. Reduction in Force – Para-Professional – Mary Lyons
- k. Reduction in Force – Para-Professional – Michelle Niblett
- l. Reduction in Force – Para-Professional – Rochell Peoples
- m. Reduction in Force – Para-Professional – Shawn Phillips
- n. Reduction in Force – Para-Professional – Sierra Schultheis
- o. Reduction in Force – Para-Professional – Terri Sensenig
- p. Reduction in Force – Para-Professional – Melanie Theofiles
- q. Reduction in Force – Para-Professional – Antwon Trimball
- r. Reduction in Force – Para-Professional – Joshua Wells
- s. Sage Marvel – Resignation, Child Nutrition Custodian, effective April 2, 2019
- t. Jessica Edwards – Retirement effective September 1, 2019
- u. Jamie Oursler, Secondary Special Education Teacher, effective August 20, 2019, pending satisfactory criminal background check
- v. Dawn Lucas, Secondary Special Education Teacher, effective August 20, 2019
- w. Kelly Tingle, Secondary Special Education Teacher, effective August 20, 2019
- x. Sheryl Blackford, Secondary Special Teacher, effective August 20, 2019
- y. Jenna Shelby Wright, Secondary English Language Arts Teacher, effective August 20, 2019, pending a satisfactory criminal background check
- z. Jessica Lowe, Secondary English Language Arts Teacher, effective August 20, 2019, pending a satisfactory criminal background check

A motion to approve Business Item 8.4 May 1, 2019 Financial Position Report was made by Jason Coco, seconded by Thomas Elliott and carried unanimously.

A motion to approve Business Item 8.5 and 8.6 Bus Contract/Route Transfer was made by Farrah Morelli, seconded by Jason Coco and carried unanimously.

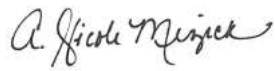
5. Bus Contract/Route 29 transfer from E.L. Smith, Inc. to Davis Bus, Inc. effective May 1, 2019
6. Bus Contract/Route 27 transfer from E.L. Smith, Inc. to Davis Bus, Inc. effective May 1, 2019

A motion to approve Business Item 8.7 Property Tax Request 2011-2018 Matthew Thomas Smith as stated was made by Jason Coco, seconded by Farrah Morelli and carried unanimously.

*Property tax relief request 2011-2018: Parcel: 532-7.00-51.05 was decided as follows: 2011 and 2012 interest will be waived if the principal amount of \$9954.07 and the remaining interest balance are both paid in full on/before May 16, 2019.*

A motion to adjourn at 9:19pm was made by Raymond Vincent, seconded by Thomas Elliott and carried unanimously.

Respectfully submitted,



A. Nicole Mezick  
Recording Secretary



Charity H. Phillips  
Executive Secretary