



## Altamaha Elementary School Advisory Council Summary 2016 - 2017

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### Members

Rhonda Hollis – Principal  
Amy Branch – Chair / Parent Representative (*Term ending 2018*)  
Diana Britt – GR 2 Teacher / Title I Chair (*Term ending 2018*)  
Robin Crosby – Business Representative / Parent (*Term ending 2019*)  
Eric Hataway – Business Representative / Parent (*Term ending 2017*)  
Shelly Horton – Secretary – Media Specialist  
Nicole King – Parent Representative (*Term ending 2017*)  
Amy McCall – Vice-Chair - Parent Representative (*Term ending 2018*)  
Daina Milton – GR 4 Teacher / School Improvement Chair (*Term ending 2019*)

### Officers

Chair: Amy Branch  
Vice-Chair: Amy McCall  
Secretary: Shelly Horton

### Protocol for Meetings

All meetings were called to order by chair or vice-chair when a quorum of members was present. The protocol of the meeting always opened with the pledge and then prayer. Each time, the agenda was reviewed and approved, as well as the minutes from previous meeting. The meetings continued with the presentation of current information, which was followed by a principal's report. Old business was reviewed and discussed. New business was presented and discussed. Then, chair or vice-chair asked for any additional information or comments before closing out the meeting.

#### *Vision*

*Altamaha Elementary School will be a school of excellence for all learners.*



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## **September 27, 2016 Topics, Updates, and Discussions**

- Introduction of the New Members
- Reviewed Altamaha's School Council Summary FY'16
- Held election of Officers
- Reviewed School Council By-Laws
- Training on the Georgia School Council Guidebook Presentation to School Council
- Title I Improvement Plan
- SACS Improvement Plan
- Professional Learning Goals for Certified and Classified
- Principals Report
- School Budget
- School Enrollment

## **December 1, 2016 Topics, Updates, and Discussions**

- School Council By-Laws – reviewed
- SACS/CASI update before visit in January 2017
- School Plans
- CCRPI 2016 Report
- School Enrollment

## **February 28, 2017 Topics, Updates, and Discussions**

- Parent Engagement Information (*Plan & Compacts*)
- Events for the Parent Engagement / Title I / PTO meetings
- Committee meeting dates for 2017-2018 year (8-15-2017; 10-24-2017; 2-26-2018; 4-24-2018)
- Book Fair Family Night and Title I PTO Mtg – scheduled for the same night.
- Solicited ideas/suggestions/problems
- Parent Engagement expenditures
- Six Standards to Build Family-School Partnerships for Student Success
- SACS/CASI visit – waiting on final report—the review went well
- STAR 360 progress
  - School benchmark compared to GMAS benchmark
- GMAS Science and Social Studies are only tested in 5<sup>th</sup> grade (no longer 3<sup>rd</sup> and 4<sup>th</sup> grades).
  - weights change for how things are scored on CCRPI
- Proposed School Budget FY'18
- School Enrollment
- FY'18 Projected class size enrollment
- Butterfly Garden – 2<sup>nd</sup> Grade project
- Freedom Wall – 4<sup>th</sup> & 5<sup>th</sup> Grade project
- Parent/community members serving next year on the committee

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### May 2, 2017 Topics, Updates, and Discussions

- GMAS – Preliminary Report comes out in a couple of weeks
- STAR 360 progress
- Student Enrollment
- Upcoming student activities for May
- Parent Engagement Information
  - Parent Engagement Plan updated
  - Student Compacts updated
- Butterfly Garden – 2<sup>nd</sup> Grade project – underway
- SACS/CASI visit – still waiting on final report
- School Council Compliance Checklist

### For Upcoming Year FY2018

Due to committee members' terms ending as of May 2017, elections will be held in August to elect one new business member and one new parent member.

#### *Vision*

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## School Council Compliance Checklist

To be submitted with the Annual Report of the school council to the Local Board of Education.

### **Bylaws (O.C.G.A. § 20-2-86 (h))**

Bylaws in accordance with the 2007 school council law have been adopted. Yes ☒ No ☐

### **Membership (O.C.G.A. § 20-2-86 (d))**

At least 2 Teacher members ☒ Yes ☐ No

Terms End: 2018 – Diana Britt; 2019 – Daina Milton

At least 2 Parent members ☒ Yes ☐ No

Terms End 2017 – Nicole King; 2018 – Amy Branch;

2018 – Amy McCall

2 Business members\* ☒ Yes ☐ No

Terms End 2017 – Eric Hataway; 2019 – Robin Crosby

Other members as specified within bylaws ☒ Yes ☐ No

☐ None added to bylaws.

Parents are majority members ☒ Yes ☐ No

**\*For terms beginning after July 1, 2007, these 2 business persons must also be parents.**

### **Elections (O.C.G.A. § 20-2-86 (d))**

Elections will be held on 8/18/2017 for 2 parent and business members for the upcoming year 2017-2018  
DATE NUMBER AND POSITION

### **Officers (O.C.G.A. § 20-2-86(j))**

Chairperson, vice chairperson, and secretary were elected on 9/27/2016 for a term of one year.

### **Meetings (O.C.G.A. § 20-2-86 (f))**

Number of meetings held: 4 (At least four meetings per year are required.) 9/27/2016; 12/1/2016; 2/27/2017; 5/2/2017

### **Training (O.C.G.A. § 20-2-86 (b))**

All school council members have attended training on the organizational, legal, and procedural issues regarding school

councils: ☒ Yes ☐ No

Additional annual training was offered on \_\_\_\_\_ at \_\_\_\_\_ by \_\_\_\_\_

\_\_\_\_\_ school council members attended.

☒ No additional annual training was offered.

### **Improvement Plan (O.C.G.A. § 20-2-86(r)(4))**

The school council received, reviewed, and approved the school improvement plan on 9/27/2017.

☐ The school council has not approved the school improvement plan; it was received on \_\_\_\_\_.

☐ The school council has not received the school improvement plan.

### **Financial Data and Class Size Information (O.C.G.A. § 20-2-86(p))**

The school council received and reviewed school site budget and expenditure information on 9/27/2016 & 2/27/2017.

☐ The school council has not received school site budget and expenditure information.

The school council received and reviewed class sizes by grade on 9/27/2016 & 2/27/2017.

☐ The school council has not received class size information.

**Confirmation**

We confirm the above information is correct.

Chairperson: **Amy Branch** Amy C Branch 5-2-17  
NAME SIGNATURE DATE

Vice Chairperson: **Amy McCall** Amy McCall 5-2-17  
NAME SIGNATURE DATE

Secretary: **Shelly Horton** Shelly J Horton 5/2/17  
NAME SIGNATURE DATE