



State of Delaware
Department of Education
Sub-Grant Application

Advanced Placement Incentive Grant Program

LEA/Agency/Organization Information

Name: _____ **Date:** _____

Address 1: _____
Street Address P.O. Box

Address 2: _____
City State DE Zip Code

Amount of Funding Requested: _____ Total Cost of Project: _____

Coordinator's Name: _____ Email: _____ Telephone: _____

Proposed Sub-Grant Project Title: _____

Description of Project:

Objective and Goals of the Project (How will this sub-grant strengthen organization, make improvement, or achieve success?):

Specific Activities (Include information about service delivery and timeline):

School Officer/Agency Head: _____

Printed Name: _____ Date: _____

Signature of Business Manager: _____

Printed Name: _____ Date: _____

Background

The Delaware Department of Education (DDOE) is seeking applications from Delaware school districts, and charter schools that are willing to plan and implement new and innovative programs to offer rigorous academic education programs to students demonstrate the potential for advanced academic work focused on Advanced Placement.

This grant is intended to support the Delaware Department of Education's mission to prepare students for rigorous academic success including student readiness and professional learning for educators. The incentive model is to fund implementation of proven methods to accomplish these goals.

The Delaware schools selected will be those that can demonstrate through the application process their readiness to plan and implement successful rigorous academic programs. These schools will develop programs as exemplary models of academically rigorous education and will be expected to share their challenges and successes with other schools in the state.

Selected schools will be funded for one year. This grant will be based on the following timeline:

1. This funding will support programs for the 2015-2016 school year. All funds should be encumbered prior to the end of the 2016 fiscal year.
2. Applications will be made available to all Delaware public schools on March 25, 2015.
3. LEAs must complete a diagnostic analysis through College Board. Please see the timeline below.
4. Completed applications from school districts and charter schools are due to DDOE by close of business by May 8, 2015
5. Selected schools will be notified by May 15, 2015.

Rigorous Academic Incentive Grant		
Release of grant		March 25, 2015
LEAs email intent to apply	to Deb Hansen, DDOE	by March 31, 2015
LEAs submit data	to Alison Procopio, College Board	by April 2, 2015
Coordinate interviews	with Alison Procopio, College Board	by April 20, 2015
Surveys complete	by LEAs	by April 24, 2015
All diagnostics complete	by Alison Procopio, College Board	by April 30, 2015
Grant due to DDOE		on or before May 8, 2015
Grant reviewed	by DDOE grant review panel	week of May 11
Grant awards	by DDOE grant review panel	On May 15, 2015

Selection Criteria

The selection of the schools will be made by DDOE based on an application that addresses the following questions and are evaluated with the rubric included at the end of this application. All applications for grants shall receive a specific numerical score from the panel of persons assigned by the Department to rate the applications. Those programs receiving the top possible scores shall receive grants to the extent that funds are available. Scoring shall be done on formal score sheets.

Quality of the Academic Education Plan (zero to 15 points)

To what extent is the LEA utilizing the data from the College Board diagnostic tool in the planning and implementing of the LEA goals to increase student access, support high quality professional development and increase student success in the coursework? Proven models might include AP Insight, AP summer institutes, AP public workshops, and Springboard. The LEA should justify use of models not on this list.

Professional Learning Plan (zero to 15 points)

What is the LEA's plan for providing high quality and on-going professional learning opportunities for administrators & teachers specific to Advanced Placement? Proven models might include Professional Learning Communities, vertical alignment, and feedback from the College Board diagnostic tool. The LEA should justify use of models not on this list.

Sustainability (zero to 15 points)

To what extent has the applicant described how it will sustain the proposed program after the requested grant expires either by showing how the program can be sustained with existing state and local funds or by identifying the funding sources that will be used to sustain the program?

Efficiency of spending (zero to 15 points)

Does the proposed program target professional development and program evaluation?

Student Diversity (zero to 15 points)

To what extent does the proposed program improve results for students from diverse backgrounds? In what ways will the plan reduce achievement and access gaps for students?

Program evaluation (zero to 15 points)

How reliable and accurate is the program evaluation component of the applicant's proposal?

Grant evaluation rubric - 90 possible points

	Exceeds the standard 15 points	Meets the Standard 10 points	Approaches the Standard 5 points	Below the Standard 0 points	
Quality of the Academic Education Plan (0 -15 points)	The application provides an exemplary use of the College Board diagnostic tool and clearly identifies the model(s) being used to meet the needs of the students.	The application provides clear use of the College Board diagnostic tool and identifies the model (s) being used to meet the needs of the students.	The application provides some use of the College Board diagnostic tool and identifies the model being used to meet the needs of the students.	The application provides no evidence of use of the College Board diagnostic tool.	
Professional Learning Plan (0 -15 points)	The LEA plan provides an exemplary model for utilizing the College Board diagnostic tool to develop a high quality and sustainable plan for staff development.	The LEA plan effectively utilizes feedback from the College Board diagnostic tool to develop a high quality and sustainable plan for staff development.	The LEA plan utilizes some feedback from the College Board diagnostic tool to develop a high quality and sustainable plan for staff development.	The LEA plan does not utilize feedback from the College Board diagnostic tool to develop a high quality and sustainable plan for staff development.	
Sustainability	The application provides an	The application provides a clear plan for	The application provides little or unclear plans	The application provides no	

	exemplary plan for sustaining the initiative at the end of grant funding.	sustaining the initiative at the end of grant funding.	for sustaining the initiative at the end of grant funding.	plan for sustaining the initiative at the end of grant funding.	
Efficiency of spending	The application's financial plan targets but is not limited to professional development and program evaluation.	The application's financial plan targets professional development and program evaluation.	The application's financial plan includes professional development and program evaluation.	The application's financial plan does not include professional development and program evaluation.	
Student Diversity	The plan has the potential to greatly close gaps in achievement and access for all students from diverse backgrounds.	The plan has the potential to close gaps in achievement and access for all students from diverse backgrounds.	The plan has some potential to close gaps in achievement and access for all students from diverse backgrounds.	The plan has little or no potential to close gaps in achievement and access for all students from diverse backgrounds.	
Program evaluation	The plan proposes exceptional research-based and reliable methods for collecting and analyzing data for evaluating the success of the program.	The plan proposes research-based and reliable methods for collecting and analyzing data for evaluating the success of the program.	The plan proposes limited research-based and reliable methods for collecting and analyzing data for evaluating the success of the program.	The plan proposes no research-based and reliable methods for collecting and analyzing data for evaluating the success of the program.	
Total					

All applications are due no later than 5:00 p.m. EST on May 8, 2015 to DDOE office of curriculum. All submitted applications shall also include a completed Proposed Budget Information sheet. A blank Excel Proposed Budget Information sheet with instructions is included below, and can be opened by double-clicking the sheet area. The DDOE contact person for this grant is Deb Hansen, Education Associate for Visual & Performing Arts and Gifted and Talented Programs. deb.hansen@doe.k12.de.us or (302)735-4180.

Accelerated Academic Fund Grant	DELAWARE DEPARTMENT OF EDUCATION Teaching and Learning Branch 401 Federal Street, Suite 2 Dover, DE 19901 Phone: 302-735-4180 Fax: 302-739-3744
ACCELERATED ACADEMIC FUND GRANT – PROPOSED BUDGET INFORMATION	

Submitting District Information	
DISTRICT AND SCHOOL NAME:	PROJECT TITLE:
CONTACT NAME AND TITLE:	WORK PHONE NUMBER:
WORK E-MAIL:	
BUSINESS MANAGER'S NAME AND INITIALS (REQUIRED WHEN SUBMITTED AS AN APPLICATION BUDGET):	FAX NUMBER:
STATE GRANT AWARD AMOUNT (approved by DOE):	

Activity	Salary (Account Code 5100)					Other Employee Costs (Account Code 5120)	Total Salary and OEC	Health Insurance/Other Non-Taxed Benefits	Contracted Services (Account Code 5500)	Travel (Account Code 5400)	Supplies and Materials (Account Code 5600)	Capital Outlay (Account Code 5700)	Audit Fees (Account Code 5500)	Indirect Cost (Account Code 5560)	Total
	Administrative (ex. Assistant Principal and higher)	Instructional (ex. Teachers, Paras)	Support (ex. Secretary, Custodial, Food Service)	Non-Pension Positions (ex. Substitutes)	Salary Subtotal										
Administration					\$0	\$0	\$0						-	-	\$0
Instruction					\$0	\$0	\$0						-	-	\$0
Curriculum					\$0	\$0	\$0						-	-	\$0
Other Educational Materials and Services					\$0	\$0	\$0						-	-	\$0
Transportation					\$0	\$0	\$0						-	-	\$0
Professional Development					\$0	\$0	\$0						-	-	\$0
Grant Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-	-	\$0
Grant Check ("OK" if grant total equals grant award amount; +/- value if grant total out of balance with grant award amount)															OK
Grant Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-	-	\$0