

1. Select the "Classroom" tab and then select the "Projects" tab.



2. Select the "Cloud" icon.



3. Select the "Filter" icon to open up search settings.



4. Enter search term(s), choose filters (as applicable) and select "Magnifying Glass" icon.



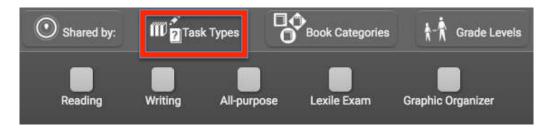
Educators can select multiple filter options when searching for projects in the Cloud. *Note: The more filters in place, the narrower search results will be.*

A. Select "Shared by:" to search for projects shared by "My school", "My school district", "Other School Districts", or "myON."

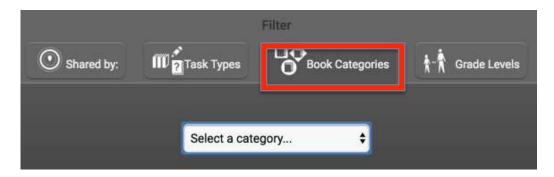




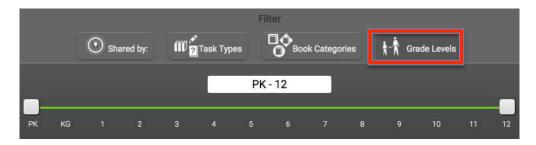
B. Select "Task Types" to search for projects with specific tasks.



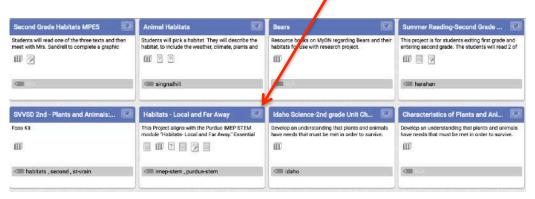
C. Select "Book Categories" to search for books in existing projects by category.



D. Select "Grade Levels" to search for projects by grade level range.

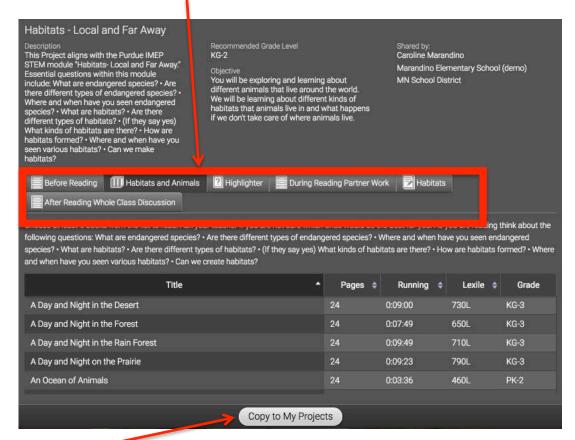


5. Scroll down to view search results. Select the "Eye" to view specific details about an individual project.





6. View project information and select individual tasks to view specific task details.



7. Select "Copy to My Projects" to copy the project down from the cloud into your individual Faculty account.

Note: If there are books assigned to a Project in the cloud that are outside the publisher package for your school, those books will not be saved in the project copied from the cloud into your individual Faculty account.

8. Select "Save." Habitats - Local and Far Away Title Due Habitats - Local and Far Away optional Description (Not Shown to Students) This Project aligns with the Purdue IMEP STEM module "Habitats - Local and Far Away" Essential questions within this module include: What are endangered space 697 What are endangered space 697 Anathors different blanch and professored species? Mark as Shared - Sharing your project will make it available to other myON teachers in accordance with the sharing policy for your school district. Sharing projects will not affect your project or its assignment to students. Recommended Grade Level 4 - -Add Imep-stem 💩 , purdue-stem 🐞 You will be exploring and learning about different animals that live around the world. We will be learning about different kinds of habitats that animals live in and what happens if we don't take care of where animals live. + Writing Task 4 Graphic Organizer: KWL Chart + III Reading Task **Sefore Reading** When do you know about fabilities? Use this chart to task with a partner and their we will discuss all togscher as a group. + Graphic Organizer Task 4 | ? All Purpose Task + E Lexile Exam Task



9. Scroll down to the "Inactive Projects" in "My Projects" section. "Inactive Projects" are projects not yet assigned to students.



8. Select "Edit" to modify the Project or "Assign" to assign the project to students.

Tip: To differentiate projects for students, copy the project down from the cloud multiple times and edit each one to fit the needs of specific learners.

Note: Refer to the Faculty Quick Reference Guides "Editing an Existing Project" and "How to Assign a Project" for more information.