



The Cambridge AICE Program at St. Augustine High School
AICE Booster Club Meeting
Minutes for: September 29, 2021

Attendee Introductions

- Name/emails/phone numbers obtained of meeting attendees
- Request for participation for positions/ co-positions: President, Vice President, Secretary, Treasurer
 - President: Jenni Mayhood
 - Vice President: Shannon Harris
 - Secretary: Cynthia Baltera-Fardella / Liz Beute
 - Treasurer: Sibylle Valvo Schnotalla

Discussion as to purpose of Booster Club

- Support and raise funds for AICE students and teachers through various methods
 - Silent Auction
 - Fund Raisers
 - Sale of drink/food items at some school events
 - Other idea /suggestions requested and appreciated
- Example of how funds used
 - UPS @ Cobblestone store account for AICE teachers to use at the when they need copies, posters, etc.
 - \$100/AICE Teacher
 - Provide extra supplies to teachers/students when needed.
 - November and Spring AICE Exam supplies (Spring has over 700 students)
 - Cases of water made available for all students during exams (not able to bring in external drinks)
 - AICE imprinted pens & pencils always provided
 - Multiple AICE Scholarships every year for AICE Seniors
 - Fund AICE T-shirts, hoodies, Polo Shirts, magnets, clings to help promote the AICE Program
 - Polo Shirts needed for volunteer formal events for students (discussed with students)
 - Coordinate fund raising and volunteer events with the AICE Advisory Board, providing supplies, extra help, etc.
 - Supply food and drink for AICE events like AICE Advisory Board weekly meetings, AICE Game Day, AICE Induction Ceremony.
 - Purchase Teacher appreciation gifts at the holidays and at the end of the school year.

Annual AICE Silent Auction introduction

- Help will be needed to organize and manage the Silent Auction – most of budget comes from yearly Silent Auction
 - Funds to supplement (or cover completely) the fee for students to attend a college campus tour
 - Tour dates/times and charter bus transportation organized by AICE Advisory Board each year
 - Available for all students – Seniors/Juniors with preference
 - Tours typically in fall and spring -need to investigate if still allowed due to COVID19
- Dena Bechtle to investigate left over items from last year's auction - Sibylle Valvo Schnotalla helped to organize auction last year

Discussions

- Donation of Paper needed for AICE Teacher – both white and possible colored if good pricing located

- Donations each year to St. Gerard Campus in St. Augustine <http://stgerardcampus.org/>
 - Non-profit maternity home and high school for teens in need
 - School supplies, baby supplies, food needed
- AICE Parent Night next Tuesday Night
 - Inform parents of AICE program
 - Sell shirts and AICE items
 - Cynthia Baltera-Fardella and Jessica Hoffman to run table
 - Sibylle Valvo Schnotalla to set up Venmo
 - Dena Bechtle to retrieve items
- Teacher Gift items discussion / more suggestions welcome
 - Items in past years obtained from 4 Imprints Business Gifts
 - Folders and Binders
 - Personalized Business Cards/ Note pads
 - Yeti cups
 - Lunch bags
- Ideas for student volunteer opportunities
 - Landscape for service hours
 - Phone calls for follow ups to prior donors for service hours
- AICE Induction Ceremony for 2021 – possible dates early November (10th or 11th)

Next Meeting: October 27, 2021 @ 4:00pm

DOC Coffee & Wine
300 San Marco Ave
St. Augustine, FL 32084

