

Minutes of the Swan Valley School District No. 92 Board Meeting  
September 13, 2016

1. Call to Order: Chairman Hicks called the meeting to order at 7:04 and let the board and audience in the Pledge of Allegiance.
2. Roll Call: Chairman Tara Hicks, Vice-Chairman Jessica Poole, Trustee Pauline Scholes. Others in attendance: Administrator Judy Thomas, Board Clerk Fran Howell.
3. Patrons in Attendance: Robert Wright, Debra Wright, Lanae Jacobson, Joy Jacobson, Mark Lundquist, Kelly Jacobson, Chenoa Allen, Laura Baarda, Sheri Poulsen, Joanne Hincks, Joet Zohner, Melanie Jacobson
4. Chairman Hicks called for a motion to adopt the proposed agenda. Mrs. Poole so moved. Mrs. Scholes seconded. The motion passed unanimously.
5. Chairman Hicks ordered the minutes of the 8/11/16 board meeting to stand as read.
6. The board reviewed the accounts payable. There were a few questions. Chairman Hicks called for a motion to pay the bills. Mrs. Poole so moved. Mrs. Scholes seconded. The motion passed unanimously.
7. The board reviewed the budget and there were no questions.
8. Information Items:
  - a. Sheri Poulsen presented to the board the 15-16 audit. The district increased their fund balance by \$113,000 from the prior year, which was great news. The district has a fund balance now that could sustain 4.5 months of operation.
  - b. Mr. Robert Wright, Director of the Idaho Falls Public Library, had requested time before the board. He wanted to know if the board was willing to extend the contract between IFPL and the district for another year, to which the board agreed. The present contract calls for an auto renewal each year on 6/30 unless one party declines. He also cited a few administrative issues regarding the library door being unlocked on occasion, that at times the Post Register newspaper is missing, that only library employees can access the software system, and that the library will be implementing a new policy where if materials are missing from a patron, no further check outs will be allowed until the items are returned. There was discussion about the administrative issues.
  - c. The Administrators Report included: Ms. Thomas thanked the board for the opportunity to serve again as the building administrator. She remarked upon the general readiness and cleanliness of the building for the start of school, and also remarked on how hard staff worked for the first day of school. Ms. Thomas also advised the board that staff had received all day Go Math training and that the IRI tests had been administered. Ms. Thomas also addressed needs in our technology department. She is going to place LaserJet printers in each classroom as a tool for the teacher. As the district doesn't have a technology coordinator, she is contracting with iSchool to come onsite and provide 8 hours of technical support and that two staff members will be with them to train. These staff members will become the IT department with payment as a stipend or leadership premium. Ms. Thomas asked the board what direction they wanted to go with iPad replacement, and the board wants the district to move forward and replace the iPads now before the insurance settlement occurs. Ms. Thomas also has the 16-17 Strategic Plan written and she discussed it with the board. One of the goals in the plan is to increase the ISAT scores, and Mrs. Scholes remarked that she felt the Spring 2016 scores was skewed due to the faultiness of the testing and that next years' scores will be naturally higher. The recent installment of the electronic marquee was also discussed as the sign lacked sponsorship logos that were promised to our utility companies as being included in the design. The district is working with SignPro to include our sponsor's logos, and the PTO will pay the additional amount needed to rectify the oversight. Ms. Thomas then thanked the board for allowing PLC time on early-release Wednesdays and that data sharing and professional development is occurring. Ms. Thomas also discussed with the

board how to proceed with how to handle revenue that the pumpkin auction raises for the yearbook fund, and Mrs. Scholes said she would discuss the need for change with Joyce Hincks, the volunteer who handles the monies and event. Continuing on, Ms. Thomas stated that the 10-Year-Facilities Plan had also been completed, that a math coach from ISU will come onsite 5-6 times this year to do training and model teaching with the teachers, that the Arts Council had given Alexa Stanger a raise, and finally that Ms. Thomas had met with Joet Zohner and Lorre Fleming on ways to utilize the money that the Fleming Barn Fund Raiser (\$19,000+) had raised for the PTO. To be noted, the PTO, under the advice of our school auditor, is in the process of becoming their own non-profit organization with a separate EIN from the school. The same process will either happen with the yearbook fund or else the raised monies will go to the PTO.

9. At this point, Chairman Hicks called for a motion to amend the agenda to include Board Action 3. Motion to hire Chelsea Lundquist as a Pre-K and K-1 aide. Mrs. Poole so moved. Mrs. Scholes seconded. The motion passed unanimously.
10. Public Comment included Laura Baarda asking the board to have on public record what Ms. Thomas is responsible for and what the plan is to cover things when Ms. Thomas is not in the building.
11. Action Items:
  - a. Chairman Hicks called for a motion to accept the 2015-2016 audit. Mrs. Poole so moved. Mrs. Scholes seconded. The motion passed unanimously.
  - b. Chairman Hicks called for a motion to accept the 2016-2017 Strategic Plan. Mrs. Poole so moved. Mrs. Scholes seconded. The motion passed unanimously.
  - c. Chairman Hicks called for a motion to hire Chelsea Lundquist as a Pre-K and K-1 aide. Mrs. Poole so moved. Mrs. Scholes seconded. The motion passed unanimously.
  - d. It was noted after the meeting that an oversight of a motion to hire Judy Thomas as our part-time building administrator occurred and the motion will be made in the October board meeting.
12. Coming events include girls' volleyball games, a Region 6 ISBA meeting on 9/23, and the annual ISBA state meeting 11/9-11.
13. October board meeting was set for 10/12/16 at 7:00 PM.
14. Chairman Hicks adjourned the meeting at 8:35.

  
Approved

  
Attested

10/12/16  
Date