

6th & 7th Grade End of Year Pick-Up & Drop-Off Procedures

6th Grade : Last names A-J 8:30-9:30
6th Grade : Last names K-Z 9:30-10:30

7th Grade : Last names A-J 12:00-1:00
7th Grade : Last names K-Z 1:00-2:00



Step 1: Enter the Car Loop



Step 2: Display Student Name in Windshield

**Stay in your car at all times to maintain social distancing*



Step 3: Return Borrowed Laptops & Chargers, Books, Athletic Uniforms

- Place in the trunk of car
- Pop trunk for staff member to collect laptop
- Don't forget to bring both the charger and laptop for return
- **If returning an athletic uniform place them in a bag labeled with student first and last name**
- **Books should be in a bag labeled library or teacher's classroom**



Step 4: Pick Up Items & Wave Goodbye!

- Pop trunk for staff member to place your items in your car
- Student Artwork & Athletic Pictures



2020 School Year Begins on August, 10th

To collect items from P.E. lockers, park in the designated interior parking spaces. Please add the words PE Locker Room under your child's name on the sign placed in your windshield.



Collect items from the PE Locker room **Before** returning items and collecting items. Staff will assist you in rejoining the line.

1. Stay in your car until directed to exit by a staff member.
2. Only the CSRMS student may enter the campus to comply with social distancing guidelines. Students must wear a face covering to enter the building.
3. Student will be escorted to the P.E. locker room to collect belongings (please bring a bag for your items).
4. Please understand there may be a wait to be allowed permission to enter the campus. Only 8 students will be permitted on campus at a time.
5. Please be patient!