

Key Staff

<p><u>Principal:</u> Marcy Maxwell X47205</p>		<p>As school Principal, Ms. Maxwell is the instructional leader of River Ridge Middle School. She also Supervises CTE, Fine Arts and Math. School wide Responsibilities: Accident Reports Allocations Budget/Bookkeeper Clinic Elementary Articulation Guidance/Itinerant Staff Open House Personnel SAC School CHOICE Secretarial Staff SIP Staff Recognition Substitutes/Leaves Website</p>
<p><u>Principal's Secretary:</u> Karen Tabone X47208</p>		<p>Can help with: Payroll Leaves Staff Records Benefits Worker's Comp Principal's Calendar</p>

<p><u>Assistant Principal:</u> Josh Borders X47238</p>		<p>8th grade, 7th Grade A-M PE, Science and Social Studies School wide Responsibilities: Activity Requests Athletics Attendance Calendar Crisis Plans/Drills Discipline and Discipline Rubrics ESY/ESD Facilities/Keys/Maintenance Staff GEP Program MTSS School wide Incentives Staff Duties Technology - ICT/Media Tech Testing – EOC, FCAT, Discovery ED Transportation</p>
<p><u>Assistant Principal:</u> Paul Lipinski X49562</p>		<p>6th Grade and 7th Grade N-Z Curriculum, Supervision, and Evaluation ESE, Language Arts, Reading, Spanish School wide Responsibilities: Articulation/Registration Procedures eSembler Faculty Handbook First Day/Week Procedures FTE/Accountability Fixes Master Schedule New Teacher Induction Orientation Day Professional Development Progress Monitoring Plans Textbooks</p>

<p><u>Bookkeeper:</u> Florence (Flo) Cione X47216</p>		<p>Can help you with: Bookkeeping Staff Recognition Ordering Field Trips Bus Orders Fundraising Lead Money ALL deliveries/packages</p>
<p><u>Front Office:</u> Coy Eberhard X47270</p>		<p>Can help you with: Visitor passes Telephone switchboard</p>
<p><u>ESE Secretary:</u> Debbie Sarris X47239</p>		<p>Can help you with: ESE questions Filing student records ESE Cumulative files ESE Conferences</p>
<p><u>Registrar:</u> Patricia Miller X47227</p>		<p>Can help you with: New student registration School Choice Transcripts FCAT Rosters Transfer Grades Filing test scores, records to Cumulative files</p>

<p><u>Data Entry:</u> Adrienne Zampella x47248</p>		<p>Can help you with: Data Entry Registration input Grades Student Schedules eSembler access FTE Reports</p>
<p><u>Guidance Counselor:</u> Marijulia Collins X47253</p>		<p>Can help you with: 7th Grade Classroom presentations Student/staff crisis help Student schedule issues Parent conferences Course Selection</p>
<p><u>Guidance Counselor:</u> Ron Vickery X47220</p>		<p>6th Grade Classroom presentations Student/staff crisis help Student schedule issues Parent conferences Course Selection</p>

<p><u>Guidance Counselor:</u> Cheryl Ferro X47252</p>		<p>8th Grade Classroom presentations Student/staff crisis help Student schedule issues Parent conferences Course Selection</p>
<p><u>School Resource Officer:</u> Cpl. Churchill x49430</p>		<p>Can help you with: Legal issues at RRMS School security concerns</p>
<p><u>Plant Manager:</u> Pete Pinizotto X47379</p>		<p>Can help you with: Keys Classroom repairs Set up needs</p>
<p><u>Asst Plant Manager:</u> Richard Obst X47182</p>		<p>Can help you with: Classroom needs Set up Facilities</p>