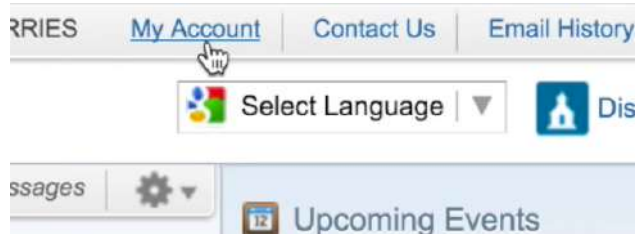


## Account Settings

From any page on the site, you can click My Account in the upper right corner. Here, you can update settings like your contact information and check the “Show Google Translator in Family Access” box if you’d like to use the translator on the site. (The translator is located beneath My Account on the home page).



In My Account you can manage your email notification preferences. You can choose to receive various attendance, grade, progress report, and low food service balance notifications. You can also manage the frequency of these alerts and the method through which you receive them (Family Access or email).

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Email Notifications

Receive Daily Attendance Notifications for my student(s) by Email and Wall Message

These are only available for your students who are enrolled at Skyward High School.

Receive Grading Emails for my student(s) ?

Assignment/Class Percent Overrides (If blank, the School default low and/or high percent will be used):

Low:  High:  for MADALYN BOWMAN, DAVID AASE, SUSAN BOULEY and MARY JONES

Receive Progress Report Emails for my student(s)

Daily  Weekly (every Saturday)  Monthly (1st of each month)

These are only available for your students who are enrolled at Skyward High School.

Receive Emails when Food Service Balance is under \$3.00

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At the bottom of the page, you can update which of your and your children’s personal information can be shared in the school directory.

Add Family with MADALYN BOWMAN, DAVID AASE, SUSAN BOULEY and MARY JONES to the School Directory

**What information would you like to display for this family?**

<input checked="" type="checkbox"/> Family Address	<input checked="" type="checkbox"/> School for each student in the family
<input checked="" type="checkbox"/> Family Phone Number	<input checked="" type="checkbox"/> Grade Level for each student in the family

Guardian	Email	2nd Phone	3rd Phone
SHANNON	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
MARION	<input checked="" type="checkbox"/>		
KV	<input type="checkbox"/>		

Keep in mind that different options may be available depending on your district’s setup. Be sure to click Save once you’ve finished updating your preferences.